

2016  
2017

# ACADEMIC CATALOG | ON-GROUND & ONLINE

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This Catalog contains policies and guidelines for the purpose of aiding students in planning their educational curriculum and is not to be considered a contractual agreement. Program requirements, course content, and other regulations are subject to change at the discretion of the controlling entities within the University.

# **ACADEMIC CATALOG**

ON-GROUND & ONLINE | 2016-2017



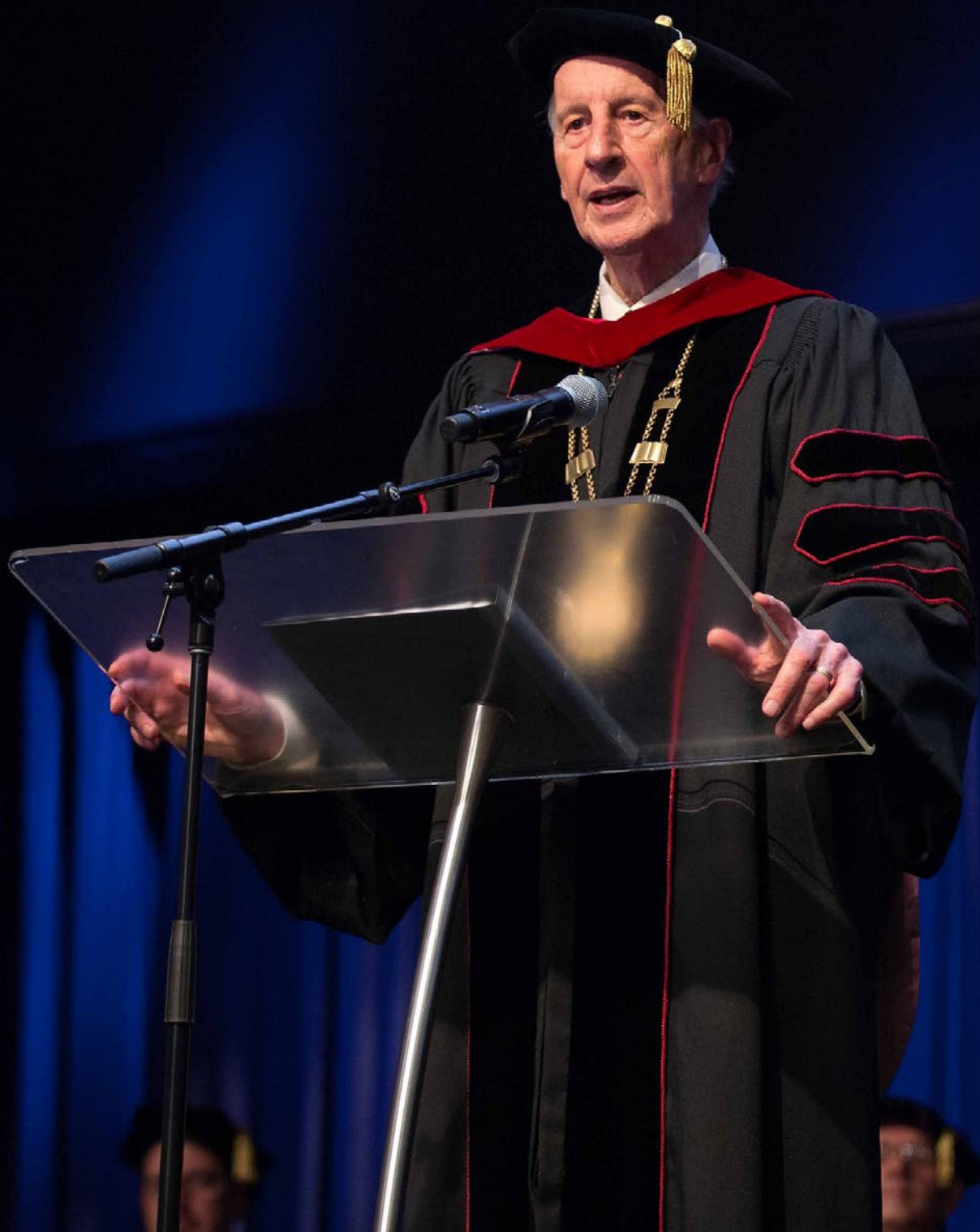
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## A Message From Our Founder

Within the 21st century Church, there is a distinct need for an educational center of theological and ministerial training that is entirely committed to the biblical message, spiritual values, and passionate character of the Full-Gospel, Spirit-filled tradition of the global Pentecostal/Charismatic Movement. An educational center focused on the formation of spiritual servants who are as disciplined in the workings of the Holy Spirit as they are in the Word of God, so they may serve to cultivate a people of God who are balanced in their worship, witness, work, and warfare. The King's University exists for all who seek a ministry that is:

Uncompromisingly biblical in theology and practice; Ceaselessly passionate in pursuit of the Holy Spirit's graces, gifts, and governing; and Devotedly committed to the priorities of prayer, Spirit-filled worship, Spirit-inspired witness, and spiritual warfare.

With this mission and purpose in mind for The King's University, I am pleased to invite you to consider training here whether for professional ministry or for personal enrichment. I am thrilled that you have decided to obey God and to either step out in faith to begin the pilgrimage of preparing for the ministry and servanthood to which the Father is calling you, or having begun ministry, you have decided to better equip yourself to be a more effective servant in the Kingdom.

The Bible is clear that great leaders are first servants and that servanthood is the foundation to their greatness. This truth and mindset for ministry is so profound and significant that the Gospels proclaim it several times. We are repeatedly instructed to become servants if we desire to be leaders in the Kingdom of God. Thus, we must know that the Father is calling us to be His servants, and has given us the unsurpassed model of His Son as an example to follow.

The Apostle Paul reminds us that in the incarnation Jesus emptied himself, taking the form of a servant (Phil.2:7). John declares that "the Word (Jesus) became flesh and dwelt among us" (1:14), thus denoting the Son's servanthood. Matthew proclaims that "...the Son of man also came not to be served, but to serve...." Jesus' life and actions demonstrated servant-hood. He wrapped himself with a towel, took a basin of water, and washed the disciples' feet.

I join my voice of praise and gratitude with the rejoicing echoes of the Father that you are willing to lay down all, pick up the towel and basin, and obey His divine call to become a servant leader.

Your servant,

Jack W. Hayford, D.Litt









## A Message From Our President

Welcome to The King's University! We are so excited that you are part of our family.

Here at TKU we believe you will find an environment where you truly feel the warmth, love and acceptance from a community that cares for you. This is a place where you can hear from God and further the unique call on your life through your commitment to passionately pursue your academic goals.

This is also a place where you will be challenged to apply what you learn in the classroom and invest in practical areas of ministry experience available through our partnering relationship with Gateway Church. This critical combination of educational and experiential opportunities fuels our belief that Education and Ministry are...Better Together!

This past year was filled with a genuine sense of God's divine presence over our university. As we continue to navigate the challenges we face in the ever-changing world of higher education, our commitment to our students is to both protect and advance the fundamental mission that God placed on the heart of Pastor Jack Hayford back in 1996. We are unashamedly a Spirit-filled, Spirit-empowered university that is dedicated to training men and women for servant ministry as you prepare to enter the world of tomorrow with conviction, compassion and confidence!

One distinguishing mark of our commitment to impact the world around us includes expanding our areas of academic programs. For instance, through the efforts of countless individuals here at TKU we are excited to now offer a fully recognized Master's program in Marriage and Family. This state certified program represents one of many efforts that will shape and reshape our academic offerings in the months and years ahead.

As we continue to expand the academic opportunities that are available to our students we are committed to provide the highest quality of Christian higher education. That commitment begins in the classroom with the investment we have made in hiring the finest Christian educators to serve on our faculty. And, it involves finding the best administrative leaders to serve our students and the future students of this God-centered university. Your investment in The King's is deeply valued and our commitment to you is to do all we can as university faculty and staff to impact your life, challenge your mind, inspire your soul, ignite your spirit and prepare you to step into the unique call God has placed on your life as you allow Him to shape your future!

Blessings in Christ, Dr. John H. Spurling

## Fall Semester 2016

July 25 .....	Admissions Application Deadline
August 5 .....	Final Admissions Decisions Sent
August 5 .....	Financial Aid Application Deadline
August 12 .....	Last Day to Register without a Fee
August 13-19 .....	Late Registration with Fee
August 1 .....	Registration Closes
August 20 .....	New Student Welcome
August 22 .....	Classes Begin
August 26 .....	Last Day to Add and Drop Classes
August 26 .....	Last Day to Change from Credit to Audit
August 29 .....	Last Day to Submit Payment Plan
September 5 .....	Labor Day   No Classes
September 9 .....	Financial Aid Checks Mailed
September 23 .....	Last Day to Withdraw with Grade "W"
October 3-4 .....	Gateway Conference
October 5-7 .....	Fall Break
October 14 .....	Mid-Term Grades Due
November 11 .....	Last Day to Withdraw with "WP" or "WF"
November 14 .....	Registration for Spring Begins
November 14-18 .....	Current Student Academic Advising Period
November 23-25 .....	Thanksgiving Break
December 2 .....	Last Day of On Ground Classes
December 5-9 .....	Final Examination Week
December 9 .....	End of Fall Semester
December 26–January 2 .....	Christmas Holiday (Campus Closed)

## Spring Semester 2017

December 19, 2016 .....	Admissions Application Deadline
December 30, 2016 .....	Last Day to Register without a Fee
January 1-6 .....	Late Registration With Fee
January 2 .....	Final Admissions Decisions Sent
January 2 .....	Financial Aid Application Deadline
January 4-6 .....	January Intensives
January 6 .....	Registration Closes
January 7 .....	New Student Welcome
January 9 .....	Classes Begin
January 13 .....	Last Day to Add and Drop Classes
January 13 .....	Last Day to Change from Credit to Audit
January 16 .....	Last Day to Submit Payment Plan
January 27 .....	Financial Aid Checks Mailed
February 10 .....	Last Day to Withdraw with Grade "W"
March 3 .....	Mid-Term Grades Due
March 13-17 .....	Spring Break
March 31 .....	Last Day to Withdraw with "WP" or "WF"
April 17 .....	Registration for Fall Begins
April 17- 21 .....	Current Student Academic Advising Period
April 28 .....	Last Day of On Ground Classes
May 1-3 .....	Final Examination Week
May 4 .....	Commencement

## Summer Semester 2017

May 22-June 8 .....	Summer Session I
June 9 .....	Final Exams for Summer Session I
June 12-16 .....	Summer Intensives
June 19-July 6 .....	Summer Session II
July 7 .....	Final Exams for Summer Session II

## 2016-2017 Online Academic Calendar

### FALL 2016 SESSION 1

August 15-21 .....	New Student Orientation Week
August 22 .....	Fall Session 1 Classes Begin
August 26 .....	Last Day to Add Classes
August 26 .....	Last Day to Drop Without Recording
August 26 .....	Syllabus Acknowledgement Form Due
October 8, 9 .....	Final Examinations/Last Day of Session

### FALL 2016 SESSION 2

August 26 .....	Last Day to Add Classes
August 26 .....	Last Day to Drop Without Recording
August 26 .....	Syllabus Acknowledgement Form Due
October 24 .....	Fall Session 2 Classes Begin
November 14-18 .....	Current Student Academic Advisement Period
December 10, 11 .....	Final Examinations/Last Day of Session

### SPRING 2017 SESSION 1

January 2-8 .....	New Student Orientation Week
January 9 .....	Spring Session 1 Classes Begin
January 13 .....	Last Day to Add Classes
January 13 .....	Last Day to withdraw without Recording
February 25, 26 .....	Final Examinations/Last Day of Session

### SPRING 2017 SESSION 2

March 13 .....	Spring Session 2 Classes Begin
January 13 .....	Last Day to Add Classes
January 13 .....	Last Day to withdraw without Recording
August 29, 30 .....	Final Examinations/Last Day of Session

### SUMMER 2017 SESSION 3

May 22 .....	Summer Session Classes Begin
May 26 .....	Last Day to Add Classes
May 26 .....	Last Day to withdraw without Recording
July 8, 9 .....	Final Examinations/Last Day of Session

### Withdrawal Tuition Refund Schedule Per Semester\*

FALL 2016	SPRING 2017	SUMMER 2017
<b>100% Refund</b> August 22 – 28	<b>100% Refund</b> January 9-15	<b>100% Refund</b> May 22 - 25
<b>75% Refund</b> August 29 – September 5	<b>75% Refund</b> January 16-22	<b>75% Refund</b> May 26 – May 28
<b>50% Refund</b> September 6 – September 11	<b>50% Refund</b> January 23-29	<b>50% Refund</b> May 29
<b>25% Refund</b> September 12 – 18	<b>25% Refund</b> January 30–Feb 5	<b>25% Refund</b> May 30
<b>No Refund</b> after September 18	<b>No Refund</b> after February 5	<b>No Refund</b> after May 30

Note that all sessions (On ground, Module courses and Online Sessions 1 and 2) are considered to begin at the beginning of the semester, Fall = 8/22/16, Spring = 1/9/17, Summer = 5/22/17.

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 M.A., Church of God Theological Seminary  
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M.Div., Fuller Theological Seminary  
D.Min., Regent University

**BOB IRWIN (2014)**

B.S., Multnomah University  
M.Div., Multnomah Biblical Seminary

**JIM JENKINS (1999)**

B.A., Youngstown State University  
M.Div., Melodyland School of Theology  
D.Min., Fuller Theological Seminary

**PAUL JESSEN (2012)**

B.A., Portland State University  
M.A., Pennsylvania State University  
M.Div., Pacific Lutheran Theological Seminary

**LINDA JONES (2012)**

B.A., Azusa Pacific University  
M.PT., The King's University

**DANIEL JUSTER (2008)**

B.A., Wheaton College  
M.Div., McCormick Theological Seminary

**ARAM KIM (2013)**

B.M., Kyung Hee University  
M.M., D.M.A., University of North Texas

**JOE KIRKENDALL (2004)**

B.S., Weber State University  
M.Div., Fuller Theological Seminary  
D.Min., The King's University

**SETH KLAYMAN (2016)**

B.A., The Ohio State University  
M.A., Ph.D. Duke University

**ELISABETH KONYNENBERG (2015)**

B.A., California State University Stanislaus

**LYUDMILA LANGFORD (2013)**

B.A., University of California-Davis  
M.S., CA State University

**PHIL LANGLEY (2014)**

B.S., Wayland Baptist University  
M.A., Northern Arizona University  
M.R.E., Southwestern Baptist  
Theological Seminary

**MICHAEL LARKIN (2015)**

B.Th., International Reform University  
B.S., Pacific Christian College  
M.B.A., Hope International University  
Ph.D., Asia Life University

**DENISE LAROSH (2015)**

B.A., Kent State University  
B.S., St. Mary of the Plains  
M.S., University of Kansas

**SAM LEE (2015)**

B.Th., The King's University  
M.Div., The King's University

**NOMA LEMOINE (2014)**

B.A., Pepperdine University;  
 M.A., California State University, Los Angeles  
 M.Ed., California Lutheran University  
 M.PT., The King's University  
 Ph.D., University of Southern California

**DAVID LEWIS (2015)**

B.S., Florida Christian College  
 M.S., Abilene Christian University  
 Ph.D., Texas Tech University

**TIM LIVENGGOOD (2014)**

B.A., Southeastern University  
 M.A., Fuller Theological Seminary

**JIM MANN (2012)**

B.A., Oral Roberts University;  
 M.Div., B.L., Southwestern Baptist  
 Theological Seminary;  
 Ph.D., Southwestern Baptist  
 Theological Seminary

**LINDA MARCELL (2016)**

B.A., Lane College  
 M.Ed., Freed Hardeman University  
 Ph.D., Jacksonville Theological Seminary

**SUSAN MAROS (1998)**

B.A., California State Northridge  
 M.Div., Ph.D., Fuller Theological Seminary

**PATRICIA MARR (1998)**

M.Div., Oral Roberts University;  
 D.Min., The King's University

**MICHAEL MCKENDRICKS (2013)**

B.TS., M.Div. The King's University

**THOMAS MILLER (2012)**

B.S., West Virginia Institute of Technology

**SHAWN MOIR (2015)**

B.A., Jerusalem University College  
 M.Div., Jerusalem University College  
 D.Min., Fuller Theological Seminary

**ROBERT MORRIS (2012)**

D. Litt., The King's University

**OMAR MUHAMMAD (2013)**

B.A., Morgan State University;  
 Th.M., Dallas Theological Seminary

**NATHANIEL MULLEN (2013)**

B.A., University of Washington  
 M.A., Fresno Pacific University  
 D.Min., George Fox Evangelical Seminary

**SHAWN NICHOLS (2015)**

B.A., Lee University

**LOIS OLENA (2014)**

B.S., Valley Forge Christian College  
 M.A., Gratz College  
 D.Min., Assemblies of God  
 Theological Seminary

**CHRIS ONETH (2015)**

B.A., California State University  
 M.S., Brandman University

**RICK PARIS (2015)**

B.A., University of Texas  
 M.Div., Southwestern Baptist  
 Theological Seminary  
 Ph.D., Baylor University

**JANA PLANT (2015)**

B.A., Life Pacific College  
 M.A., Azusa Pacific University

**GARY POOVEY (2014)**

A.A., Santa Rosa Junior College  
 B.A., San Francisco State University;  
 Secondary Credential, San Francisco  
 State University  
 Ph.D., Eurotechnical Research University

**DAVID PRESHER (2015)**

B.A., University of Minnesota  
 M.Div., Trinity Evangelical Divinity School  
 D.Min., Bethel Seminary

**JAMES PRUST (2015)**

B.S., Arizona State University  
 M.Div., Azusa Pacific University  
 Ph.D., Regent University

**SAM ROCKWELL (2015)**

B.A., Mount Vernon Bible College  
 M.S., Pepperdine University  
 M.A., Fielding Graduate University  
 Ph.D., Fielding Graduate University

**GAYLE SAMPLES (2014)**

M.A., Trinity College of Graduate Studies  
 Ph.D., Regent University

**ROLANDO SANTOS (2012)**

B.A., Life Pacific College  
 M.PT., The King's University

**EUGENE SAUNDERS (2007)**

B.Th., Pacific Life Bible College  
 M.Div., D.Min., The King's University

**DAVID SEEMUTH (1999)**

B.S., University of Wisconsin  
 M.Div., Columbia International University  
 Ph.D., Marquette University

**JEFFERY SEIF (2010)**

Th.M., D.Min., Southern Methodist University

**ANDREW SHEPARDSON (2015)**

B.A., Regis University  
 M.A., Denver Seminary

**LISETTE SIMS (2015)**

B.M., Colorado State University

**JAN SPENCER (2004)**

B.A., Life Pacific College  
 M.M., Azusa Pacific University  
 Ph.D., Regent University

**YOLANDO SPENCER (2015)**

B.A., Chapman University  
 M.A., American Public University System

**JEANETTE STORMS (2016)**

B.A., Southern Nazarene College  
 B.Th., Holmes College of the Bible  
 M.A., Fuller Theological Seminary  
 D.Min., Regent University

**AARON SWOBODA (2014)**

B.A., Eugene Bible College  
 M.A., George Fox Evangelical Seminary  
 Ph.D., University of Birmingham (UK)

**CHRIS TENNBERG (2008)**

B.A., Vanguard  
 M.A., Westminster Theological Seminary  
 M.A., University of California Santa Barbara  
 Ph.D., University of California Santa Barbara

**LEANNEA THOMPSON (2015)**

B.Th., The King's College and Seminary  
 M.A., The King's University

**TODD THOMPSON (2014)**

B.A., Northwestern College  
 M.Div., Phoenix Seminary

**BLANCHE TUCKER (2014)**

B.S., Central Missouri State University  
 M.A.T., Texas Christian College

**BRUCE TUCKER (2011)**

B.A., Lee University;  
 M.Div., Church of God Theological Seminary  
 Ph.D., Regent University

**KENNETH ULMER (2000)**

B.A., University of Illinois  
 M.A., Grace Graduate School of Theology  
 D.Min., United Theological Seminary  
 Ph.D., Grace Graduate Theological Seminary  
 Post-Doctoral Studies at Oxford University

**JEREMY WALLACE (2015)**

B.A., Oral Roberts University  
 M.Div., Oral Roberts University  
 D.Min., Western Seminary

**KEN WALTERS (2011)**

B.A., Oral Roberts University  
M.A., Vanguard  
Ph.D., Fuller Theological Seminary

**MARILYN WEIHER (2016)**

B.S., M.S. Youngstown State University

**BONNIE WILLEY (2013)**

B.A., M.A. Cal State Northridge

**JOSEPH WINGER (2014)**

B.A., Texas Tech University;  
M.Div., Melodyland School of Theology;  
D.Min., Fuller Theological Seminary

**RITA WISDOM (2015)**

B.A., Texas Woman's University  
M.A., University of Dallas  
Ph.D., Texas Woman's University, ABD

**ANA WOOD (2014)**

B.A., Our Lady of the Lake University  
M.Div., D.Min., The King's University

**KERRY WOOD (2012)**

B.S., Southwestern Assemblies  
of God University  
M.A., Assemblies of God Theological  
Seminary M.Div., D.Min.,  
The King's University

**CURTIS WRIGHT (2015)**

B.S., Southwestern A/G University  
M.A., Oral Roberts University

## **Additional Campuses**

### **BRANCH CAMPUSES**

Branch campuses are geographically separate units, independent of the main campus, with their own core facilities, faculty, administrative or supervisory personnel, and instructional resources. They offer designated academic programs leading to a degree, certificate, or other recognized credential.

#### **Van Nuys, CA**

Rebecca Bauer, Campus Director  
Martha Brantley, Coordinator, Student Development  
Bob Caron, Tech and Events  
Michael Gregg, Director, Academic Affairs  
Tyler Hawkins, Coordinator, Student Recruitment  
Robin Smith, Coordinator, Finance & Administration

### **TEACHING SITES**

Teaching Sites/Extension Sites are locations away from the main campus at which the institution offers less than 50% of an educational program. Students at Teaching Sites who wish to complete their programs are encouraged to speak with their academic advisor about transferring either into an Online degree program or to one of our locations that offers full degrees (Southlake, Modesto, and Van Nuys).

#### **Colorado Springs, CO**

Steven Todd, Site Director  
Julie Brierton, Administrative Assistant

#### **Fontana, CA**

Rolando Santos, Site Director  
Susie Medina, Site Coordinator

#### **Houston, TX**

Marta Wisnoski, Site Director  
Alicia Costello, Administrative Assistant

#### **Inglewood, CA**

Kim Evans, Site Director

#### **Lubbock, TX**

Jocelyn Gutierrez, Site Director

#### **Olathe, KS**

Barry Foster, Site Director

#### **Santa Clarita, California**

Sean Sottile, Site Director



## General Information

### MISSION STATEMENT

As a Spirit-filled evangelical institution of higher education, The King's University is dedicated to the preparation of men and women for effective leadership and Christ-like servanthood in the global community.

### Institutional Purposes

To fulfill its mission, The King's is committed to:

1. Provide instruction, nurture, and enrichment for personal and professional development within a Spirit-filled, ecumenical ethos;
2. Instill in the student recognition of the authority of Scripture in all areas of life and provide a solid knowledge of the Bible;
3. Encourage development of a biblical and balanced Christian theology;
4. Increase awareness and appreciation of the heritage of the Christian community and the Spirit-filled community of faith in particular;
5. Equip students with the basic skills for ministry and evangelism;
6. Cultivate within students a spirit of thoughtful inquiry and reflective discernment in the quest for knowledge and truth;
7. Enhance spiritual development by encouraging students in personal prayer and the spiritual disciplines;
8. Increase students' biblical knowledge of moral and ethical standards and cultivate a lifestyle based on Scripture;
9. Prepare students for servant hood in the Church and community with sensitivity to the rich ethnic and cultural diversity and varied needs of the world;
10. Make personal and professional development possible for adult learners through quality educational delivery systems;
11. Stimulate awareness for the need of continuous lifelong personal and professional development and provide such opportunities; and
12. Operate in an efficient and effective manner so as to be a good steward of the resources God has entrusted to it.

### Institutional Objectives

In harmony with the mission and institutional purposes of the school, The King's expects certain outcomes to be demonstrated by its graduates. These foundational outcomes are enlarged upon by the specific measurable objectives in each academic program offered by the institution. The combination of these institutional objectives for each student and the specific objectives for each academic program provides a basis for assessing a student's progress and the institution's effectiveness in fulfilling its mission.

Graduating students will:

1. Show a commitment to the Lordship of Jesus Christ;
2. Show the fruit of a Spirit-filled lifestyle and mindset;
3. Acknowledge the authority of Scripture in the way they live;
4. Demonstrate firm knowledge of Scripture and ability to apply its principles to life;
5. Evidence a commitment to the biblical mandate of evangelism and the ability to share their faith;
6. Evidence a commitment to the Church and to serve in it;
7. Demonstrate the ability to effectively communicate in both written and oral form;
8. Give evidence of reasoning skills with the ability to interpret and integrate knowledge;
9. Demonstrate the ability to do research on a post-secondary level; and
10. Manifest a commitment to lifelong learning and growth.

### **Philosophy of Education**

The King's University recognizes the primacy of the spiritual truth revealed in the Bible and incarnate in Jesus Christ, and acknowledges that all truth, wherever it is found, is of God. All truth finds its unity in God. The King's also recognizes the role of the Holy Spirit in interpreting God's truth in accordance with the words of the Lord Jesus Christ who instructed His disciples that "When He, the Spirit of Truth, comes, He will guide you into all truth" (John 16:13).

The King's recognizes that God the Father has shown humankind truth through Christ in nature, history, and above all, in Scripture. Thus the Bible, as the authoritative Word of God, is central in the quest for knowledge. Its principles and precepts are integrated throughout The King's curriculum and are foundational in the school's basic philosophy of education.

### **Statement of Faith**

WE BELIEVE –

Jesus of Nazareth is the Messiah, the Son of God; He was eternally preexistent with the Father and the Holy Spirit, the Holy Trinity; He became incarnate as the virgin born Savior of the world; that by His sinless life, atoning death on the Cross and through His bodily resurrection He completed God's sole plan for the redemption of fallen humanity; Jesus is the King of Glory, who is now ascended to the right hand of God as His Majesty on high, where He ever lives to make intercession for us, and from whence He will yet return to earth again to reign in righteousness. (Luke 1:34-35; John 1:1-2, 10:36-38; Acts 1:9-11, 2:33-36; 1 Cor. 15:3-5; 2 Cor. 5:21; Heb. 7:24-26, 9:26)

These truths are revealed in the Holy Bible, which is the Holy Spirit-inspired and infallible Word of God contained in the books of the Old and New Testament, inerrant as given in their original form; that the Word is the conclusive and final authority provided to humankind, revealing the ultimate Way, the Truth, and the Life – Who alone can satisfy our need and hunger. (Matt. 5:8; John 5:39, 14:6; 2 Tim 3:16-17; 2 Pet. 3:16-18)

The Scriptures join with God's revelation of Himself in His Messiah and in His Creation to show us the goodness and glory of the Eternal Godhead—Father, Son, and Holy Spirit; Creator and Sustainer of all things visible and invisible, as revealed in the Scriptures; the everywhere present, almighty, all-knowing—all-loving One, whose benevolent laws have framed humankind's promise and potential, and whose redeeming grace alone provides for humankind's salvation and restoration. (John 1:3, 14:16-21, 26; 16:12-15; 20:30-31; Rom. 1:20; Col. 1:16-17; 1 Tim. 1:17, 2:3-6; Titus 2:11; Heb. 1:1-3; 1 John 4:15-16; Rev. 1:8)

The gospel is the full message of His salvation and restoration; announcing that forgiveness of sin, restoration unto the Father's will and the promise of eternal life are available through repentance and faith in Jesus, the Savior; that this faith brings new birth into the Kingdom of God whereby the Creator's loving purpose for each individual may be realized by the power of the Holy Spirit. (John 3:3-7; Acts 16:31, 26:17-20; Rom. 1:16, 10:8-10, 13; Titus 3:4-7; Heb. 6:1-2)

The Church is constituted of all those who have believed and received the Gospel; that the global Church's essential unity is to be rooted in our mutual acknowledgement of the Lordship of Jesus, the Messiah; that each community and ethnicity within the global Church should receive the respect and acceptance of the other, allowing one another the liberty of doctrinal distinctive, cultural uniqueness or ministry emphasis in the spirit of love and brotherhood. (John 13:34-35; 15:12-13; Acts 2:36; Rom. 15:7; 1 Cor. 12:3; Gal. 3:26-29; Eph. 2:19-23, 4:1-6; 1 Thess. 4:9-12; 1 John 4:7-21)

The whole Church is commissioned by her Lord to take the whole Gospel to the whole world, declaring the message that all may be reconciled to God in Jesus Name; that even as Jesus, the Son, was sent as our Redeemer from heaven, the Holy Spirit has been sent to enable the living Church to spread this good news, to minister the love of God in every way consistent with His will and truth. (Matt. 5:13-16, 24:14, 28:18-20; Mark 16:15; John 16:7-15; Acts 1:8; 2 Cor. 5:18-21)

The fullness of the Holy Spirit is the fountainhead of the Church's capacity for witness and ministry; that as the Baptizer with the Holy Spirit, Jesus Himself directs each of His own to receive His power from on high, that each being filled today in the same way as the earliest believers we may work the same works today, in Jesus' Name; that the gifts, fruit, and power of the Spirit are essential for the Gospel of the Kingdom to be preached to all the world for a witness, and then the end shall come. (Matt. 3:11, 24:14; Luke 3:16, 24:48-49; John 14:12, 20:21-23; Acts 1:4-8, 2:1-4; Rom. 12:5-8; 1 Cor. 12:4-11; Gal 5:22-23; Heb. 13:8)

According to the Scriptures, the end of all things is at hand; that vital believers will always balance their care and service of life's most practical daily issues with their warm expectation of the imminent return of their Savior from heaven; that at His return He will judge the living and the dead according to the righteousness of God, each one receiving their just reward of either eternal gain or eternal loss. (John 5:28-29; Rom. 14:10-12; 2 Tim. 4:1-2; 1 Pet. 4:7; 2 Pet. 3:11-14; 1 John 3:2-3; Rev. 20:11-15)

The above affirmations of faith are founded on the revelation of God's Word and are reaffirmed in the following statements:

- We believe in the Trinity of the Eternal Godhead—Father, Son, and Holy Spirit, perfect in unity as Creator, Redeemer, and Restorer of Humankind.
- We believe in the plenary verbal inspiration of the Bible—the completed canon of the Old and New Testaments, inerrant in the original manuscripts and infallible in its truth for faith and life.
- We believe in the creation of the universe, the fashioning of earth for human beings, and the historicity of primeval history as presented in the Scriptures.

- We believe in the literal existence of the devil and in the reality of the invisible war against demonic hosts who seek to tempt and separate humankind from the Father.
- We believe in the gospel of salvation through the Cross—that humankind is lost without Jesus the Savior, whose atoning blood and substitutionary death alone provide forgiveness for and justification from sin and provide eternal life.
- We believe in the literal reality of each—the virgin birth, reconciling death, bodily resurrection, personal ascension, and promised Second Coming of Jesus, the Messiah.
- We believe in the essential unity of the Church under the Saviorhood and Lordship of Christ, with a commitment to respond to His prayer “that they may be one” in the Spirit of humility and love.
- We believe in the Savior’s great commission to go into all the world preaching the Gospel, baptizing, and making disciples.
- We believe in the present ministry of the Holy Spirit’s gifts and works of power in and through the Church, beginning with the believer’s receiving the Baptism with the Holy Spirit as at the beginning.
- We believe in showing love and good works toward all humanity in serving human need, that the Gospel not be reproached, and that God’s love be seen in practice as well as proclamation.
- We believe in the final judgment of all humankind into eternal union or eternal separation from God; ministering in this light with the passion of those who believe.

“For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life” (John 3:16).

The King’s University subscribes to the historic creeds of the Church, including the Apostle’s Creed and Nicene Creed, and to the Statement of Faith of the National Association of Evangelicals (USA), and to the Declaration of Faith of the Pentecostal Charismatic Churches of North America.

## Accreditation and Affiliations

The King’s University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: info@tracs.org], having been awarded Reaffirmation II of its Accredited Status as a Category IV institution by the TRACS Accreditation Commission on April 19, 2016. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDOE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

The King’s University is also accredited by the Commission on Accreditation of the Association for Biblical Higher Education, (5850 T.G. Lee Boulevard, Orlando, Florida (407-207-0808). Both Transnational Association of Christian Colleges and Schools and the Association of Biblical Higher Education are members of the Council for Higher Education Accreditation (CHEA)."

The Institution is listed in the current edition of both The American Council on Education’s Accredited Institutions of Postsecondary Education and in the Higher Education directory. The Institution is acknowledged on the US Department of Education website of accredited postsecondary institutions and participates in the U.S. Department of Education Title IV Program, which offers students access to Pell Grants, Federal Supplemental Educational Opportunities Grants, Federal Work Study, and the Stafford Education loan programs. Graduates of the University are recognized by all branches of the U.S. military for participation in the Military Chaplaincy. The King’s is approved to participate in the Veteran’s Administration educational assistance programs.

The King's University is a member of the National Association of Independent Colleges and Universities (NAICU), the Council for Higher Education Accreditation (CHEA), and the Higher Education Transfer Alliance (HETA). The institution is provided religious exemption status within the provisions of the State of Texas Workforce Commission under Texas Education Code, section 132.02(a)(2) and the authority of the Texas Higher Education Coordinating Board under Texas Administrative Code Title 19, Part 1, Chapter 7, Subchapter A, Rule 7.9. The institution is also provided religious exemption status within the provisions of the State of California Education Code, Section 94874(e)(1), as verified by the California Bureau of Private Postsecondary Education.

## **A HISTORICAL REFLECTION**

### **The King's Story**

In February 1996, Pastor Jack Hayford was flying back to Los Angeles after speaking to more than 39,000 pastors at the Promise Keepers Clergy Conference held at the Georgia Dome in Atlanta – the largest gathering of pastors in modern day history.

While his experience with the pastors at the Georgia Dome had been a powerful time of ministry and freedom, Pastor Jack's thoughts at the moment were not focused on what had transpired over the previous three days. Instead, he was relaxing in his seat, looking out the plane window and enjoying the majestic beauty of the clouds floating at an altitude of 37,000 feet.

Out of the blue, Pastor Jack heard a still, small Voice tell him to begin a seminary. Pastor Jack knew the Lord was speaking directly to him about preparing young men and women for Christian leadership.

From that moment on, obeying God's command to launch a school that would train up godly leaders became the focus of his life.

With the Church poised to enter into the twenty-first century, Pastor Jack recognized there was a need for a Bible-based, Spirit-empowered school to provide men and women with a solid foundation of theological and ministerial training. But beyond creating a place for academic and practical education, his desire was to raise up leaders who rest in the power of the Holy Spirit and replicate the life of Jesus in whomever they serve.

### **A Spiritual Heritage**

In September of 1997 – a year and a half after that momentous plane ride – classes began at The King's College and Seminary in Los Angeles, California. It is clear that God's leading to launch a Spirit-empowered college and seminary in the spiritually historic city of Los Angeles – the "City of Angels" – wasn't mere happenstance.

Los Angeles is a city rich with spiritual heritage. This is the very city where the worldwide revival that sparked the Pentecostal Movement had taken place nearly a century before at Azusa Street. This is also the city where Aimee Semple McPherson, who was one of the most significant female evangelists in American history, birthed the International Church of the Foursquare Gospel, built one of the largest churches in the United States and was the first woman to use the medium of radio to preach the gospel.

It was in Los Angeles that Billy Graham launched a national revival at The Rose Bowl in 1949 that would end up transforming the heart of America for the next five decades. And how apropos is it

that Los Angeles is where Demos Shakarian launched the Full Gospel Business Men's Fellowship International in 1951 that introduced the Spirit-filled life to millions of American business leaders? In addition, it is especially significant that the first location chosen for The King's is literally on the exact same street and block where God used Father Dennis Bennett, Rector at St. Mark's Episcopal Church, to spark the great Church renewal that we call the Charismatic Movement in 1960.

For years, The King's College was the only accredited Pentecostal/Charismatic postsecondary institution in Los Angeles, and The King's Seminary was the only accredited Pentecostal/Charismatic seminary on the West Coast of North America.

As the fastest growing movement in church history, the Pentecostal/Charismatic Movement is showing no signs of slowing its momentum and The King's University is actively contributing to it by raising up new generations of Spirit-empowered leaders.

### **The Early Years**

The King's grew rapidly and miraculously. Around this time, Pastor Jack felt an ever-increasing urgency to give himself wholly to God's call of building a seminary, which led him to conclude his 30 years of service as the senior pastor of The Church on the Way in Van Nuys.

During those earliest days, God was faithful to bring individuals who supported The King's both through their prayers and through their generous donations. Within the first two and a half years, Gerald Canning from Nebraska donated \$100,000 to launch the building of a library, and Bert and Jane Boeckmann gave hundreds of thousands of dollars toward it as well. Because of those donations and others like it, The King's was able to quickly build its library collection to more than 177,000 volumes. In addition, Jim Tolle, the Executive Director of Foursquare Missions, gave the school \$200,000 to launch a world-class Online Program.

In 1999, The King's began the arduous process of accreditation. They requested Applicant status with the two major nationally recognized Christian Accreditation Associations. In one year, they received Candidacy and the next year Initial Accreditation. No school in the history of either association had ever completed the eight- to ten- year process in two years!

There is no other way to describe what took place during those early years other than it was miraculous. From how supernaturally quick the accreditation requirements were fulfilled to the divine provision of the necessary properties and facilities which were secured, from assembling a top-notch team of faculty and administration to taking in a sizable number of students, the hand of God on The King's was truly evident everywhere.

### **A New Season**

Throughout the first decade, The King's continued to expand and grow by planting new extension campuses across the nation in conjunction with several local churches. In 2009, Gateway Church entered the picture when their founding senior pastor, Robert Morris, received a mandate from God to "train the next generation for ministry."

To fulfill that dream from God, Gateway partnered with The King's University in California to create a branch campus in Southlake, Texas. With The King's help, Gateway wanted to train and equip students for ministry within the church as well as outside the four walls of the church.

In 2013, The King's received approval for the relocation of their main campus from Van Nuys, California to Southlake, Texas. This new central campus for The King's was officially dedicated on November 14, 2013. This new beginning represented the culmination of a multi-year planning process that was first birthed in the heart of Dr. Robert Morris (who also serves as Chairman of the

Board of Trustees for The King's University) and is an extension of the very close relationship that exists between Dr. Robert Morris and Dr. Jack Hayford.

Today, The King's University operates in multiple locations across the U.S. and around the world. Plans for adding additional campuses are ongoing and our projections indicate an anticipated expansion to 20 or more campuses worldwide by 2018.

"The King's University (TKU) has already impacted the lives of many students, and I look forward to seeing how this next step for TKU influences even more students for life-transforming ministry," says Dr. Robert Morris.

Currently the university offers a dozen accredited vocational ministry degree plans including undergraduate, graduate and doctoral degrees. In the near future, the school anticipates adding several new degrees in other disciplines of study, including an undergraduate degree in business and a master's degree in both counseling and strategic leadership.

Dr. Jack Hayford says: "When we found The King's University, it was our vision to see students experience quality ministry education. As we move into this next season and our vision expands, I believe TKU's influence will increase globally as more students gain access to a wider variety of degrees."

## **INSTITUTIONAL POLICIES**

### **Non-Discriminatory Policy**

The King's University believes that all people are created in the image of God and is committed to providing equal opportunity and access in its educational and spiritual programs and activities. The school provides full and affirmative compliance with the provision of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

The school does not discriminate on the basis of race, color, gender, national or ethnic origin, handicaps or disability, age, marital, or veteran status in any of its policies, procedures, or practices. This includes its admissions policy, educational programs, treatment, employment, and all other activities that it provides.

In addition, recognizing that women and men are equal partners in the ministry of building the Kingdom of God, the school strongly discourages the use of discriminatory language. The school also prohibits any form of sexual harassment on the part of its employees and students.

### **Americans With Disabilities Act**

The King's University will make reasonable accommodations for students with documented disabilities as defined in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students requesting accommodations must first register with the Student Success Center to verify their eligibility. After documentation review, the Director of Student Success will provide eligible students with accommodation letters for their professors. Students must obtain a new letter every semester and meet with each relevant professor prior to any accommodations being implemented. These meetings should occur during the first three weeks of the semester (except for unusual circumstances), and at least one week before any testing accommodations. Please note that professors are not allowed to provide classroom accommodations to a student until appropriate verification from the Director of Student Success has been provided.



## Sexual Harassment

The institution is committed to providing a learning and working environment that is free of discrimination. In keeping with this commitment, unlawful harassment, including sexual harassment, is strictly prohibited. Harassment is defined as unwelcomed or unsolicited verbal, physical, or visual contact that creates an intimidating, hostile, or offensive environment. Any student or employee who feels they have been subjected to such treatment should immediately report such to the Dean of Student Life or the office of Student Success.

## Drug Free Policy

Recognizing that our bodies are the temples of the Holy Spirit, The King's requires that its campus, faculty, staff, and students be drug free. The school, including all departments and affiliated institutions within it, expressly prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus and premises. Violation of this policy will result in the immediate dismissal from the school of any student or employee involved in any of these activities. Employees must, as a condition of employment, abide by the above stated policy and report any conviction under a criminal drug statute within five days of its occurrence. This report must be submitted to the Personnel Office.

Any student or employee using alcohol or the unlawful possession, use, or distribution of illicit drugs while on the properties owned or used by The King's will be immediately dismissed. In addition, students or employees involved in such illegal activities are subject to legal prosecution under federal, state, and local law and may be liable for personal injuries or property damage that occur when participating in the above activities.

The school does not sponsor drug or alcohol counseling, treatment, or rehabilitation programs. Students and employees, however, should know that near the main campus in the Dallas Fort Worth area there many fine drug and alcohol counseling treatment and rehabilitation programs. Among these centers are:

- **Overcomers Outreach**  
overcomersoutreach.org  
800-310-3001
- **Alcoholics Anonymous**  
aa.org  
818-988-3001
- **Alpha Recovery Center**  
alpha-recovery.com  
818-502-2300
- **Sante Center**  
santecenter.com  
940-464-7222
- **Stonegate Center**  
stonegatecenter.com  
817-993-9733

This policy is acknowledgement of The King's compliance with Government Code Section 8355 and the Drug-Free Schools and Communities Act of 1989 (Public Law 101-226).

## Admissions

### ACCEPTANCE OF ADMISSIONS

The Main Campus Office of Admissions renders admissions decisions for all completed Application Packages, usually within two weeks of being reviewed by the Admissions Review Committee.

The Main Campus Office of Admissions notifies all Applicants of their admission decision electronically via email, and/or via postal mailed letter; this includes decisions of admission, admission with academic probation, additional documentation required, denial, etc.

Decisions of the Admissions Review Committee are final and may not be appealed. In some cases, the Admissions Review Committee may propose alternative plans for deferment or future re-application. Applicants who are denied admission to the University must wait one calendar year to re-apply.

### Semester Scheduling

The King's University currently operates on a standard 15-week semester academic calendar with one additional week for examinations.

- Fall Semester is scheduled from mid-August until the first week of December;
- Spring Semester begins the second week of January and concludes the first week of May;
- Summer sessions begin the second week of May;
- Online courses are scheduled during the year (*See Online Academic Calendar*), and
- Three-day module courses which require pre- and post- coursework are offered during the year, and
- Two 1-week modules are scheduled in January and May. (*See Academic Calendar*)

### Flexible Scheduling

The King's University offers a flexible course schedule that provides students the opportunity to maintain employment or continue in ministry while working on their education.

### ADMISSION REQUIREMENTS

Admissions Requirements are used to assess all applicants to The King's University in areas of potential for academic success, spiritual standing and growth, and alignment with the University's Vision and Mission. The following outlines the requirements for each student category, in addition to the regular application for admission, essay, application fee, etc.

### UNDERGRADUATE ADMISSION REQUIREMENTS

**First Time Student:** Anyone applying to The King's University who has graduated from high school/ home school, or earned GED certification, and has gained less than 12 hours of college coursework.

**Requirements:**

- High school or Home school diploma and minimum GPA of 2.5, or earned equivalency through the General Education Development (GED).
- Final Official Transcript from diploma issuing High School, copy of official Home School transcript, or official GED Certification. If applicant has not graduated high school during the application process, an In-Progress high school transcript is required for admission; a Final Official high school transcript is then required prior to enrollment.
- Transcript of official SAT or ACT scores sent from issuing organization.

**Standardized Testing Score Requirements**

- Regular Admission  
SAT: 1600 – 1000 (Reading and Math)  
ACT: 20
- Conditional Admission  
SAT: 990 – 950 (Reading and Math)  
ACT: 19

Transfer Student: Anyone applying to The King's University who has gained 12 or more hours of college coursework from a post-secondary institution.

**Requirements:**

- Separate, Official Transcripts from each college previously attended.
- Official SAT or ACT scores sent from issuing organization, unless official transcripts prove 12 hours of transferrable credit.
- Minimum 2.0 cumulative GPA in most recent college course work.
- Adult Learner: Anyone applying to The King's University who has earned less than 12 hours of transferrable college coursework and graduated from high school at least three years prior to applying.

**Requirements:**

- Final Official Transcript from diploma issuing High School, copy of Official Home School transcript, or earned equivalency through the General Education Development (GED).
- High school graduation date or GED certification date of at least three years prior to the date of applying to the University.
- Additional documentation is preferred by the Office of Admissions: ACT/SAT scores if taken, professional training coursework, ministry/work experience, and/or recommendations.
- Separate, Official Transcripts from each college previously attended.

- Ability-to-Benefit: Any Adult Learner applying to The King's University who does not possess a High School Diploma, Home School Diploma, or GED Certificate. Admission for this type of student requires Academic Probation and completion of Student Success Program(s) within the University. ATB students may be ineligible for federal student aid under the "Ability to Benefit" rules.
- Official Transcript of any High School or Home School coursework.
- Additional documentation is preferred by the Office of Admissions: ACT/SAT scores if taken, professional training coursework, ministry/work experience, and/or recommendations.
- Separate, Official Transcripts from each college previously attended.

## GRADUATE ADMISSION REQUIREMENTS

**First Time Graduate:** Anyone applying to a graduate program at The King's University who has earned a Baccalaureate degree or its equivalent from an accredited institution.

### Requirements:

- Baccalaureate degree or its equivalent from an institution that is accredited by a recognized regional or national accreditation body.
- Separate, Official Transcripts from each undergraduate institution previously attended.
- Minimum cumulative grade point average of 2.5.

**Transfer Graduate:** Anyone applying to a graduate program at The King's University who has earned graduate level coursework.

### Requirements:

- Baccalaureate degree or its equivalent from an institution that is accredited by a recognized regional or national accreditation body.
- Separate, Official Transcripts from each institution previously attended, including undergraduate and graduate.
- Minimum cumulative grade point average of 2.5.

## DOCTORAL ADMISSION REQUIREMENTS

- Master of Divinity degree or its equivalent from an accredited institution.
- Documentation of post Master of Divinity degree Ministry Experience.
- Minimum cumulative grade point average of 3.0.

## NON-DEGREE/CERTIFICATE-SEEKING ADMISSIONS REQUIREMENTS

**Non-degree/Certificate-seeking Students:** Anyone applying to The King's University to take and earn actual credit, with no intention of earning a degree or certificate award.

- Complete the full Application Package for appropriate academic level (Undergraduate or Graduate), along with applicable Admission Requirements.

## AUDIT STUDENT ADMISSION REQUIREMENTS

Audit Students: Anyone applying to The King's University to audit courses for non-credit. Audit students are not able to complete coursework or receive any grades and audit courses do not apply toward formal degrees.

- Complete the Audit Application for appropriate academic level.

## VISITING STUDENT ADMISSION REQUIREMENTS

Visiting Student: Anyone applying to The King's University who is currently enrolled at another school and desires to take courses at The King's University for transfer back to the primary school of enrollment. Visiting Students are considered non-degree/certificate-seeking students.

- Complete the full Application Package for appropriate academic level (Undergraduate, Graduate, Doctoral), along with applicable Admission Requirements.
- Visiting Student applicants must also provide proof of being in good standing at the primary school of enrollment, in addition to the normal admissions requirements.

## INTERNATIONAL ADMISSION REQUIREMENTS

International Students: Anyone applying to The King's University who is not a U.S. Citizen or U.S. Permanent Resident.

### Application Requirements:

- This school is authorized under Federal law to enroll nonimmigrant students. Nonimmigrant (International) applicants must demonstrate English proficiency in order to be considered for admission to The King's University.
- Students from countries where English is the primary language or who have graduated from English speaking postsecondary institutions may request a waiver of the TOEFL test with the Office of Admissions.
- Complete the full Application Package for appropriate academic level (Undergraduate, Graduate, Doctoral), along with applicable Admission Requirements.
- All international transcripts must have an official English translation if not originally printed in English, and an evaluation by a recognized foreign credential evaluation service indicating the US equivalency of the degree/coursework.
- International applicants must demonstrate they have sufficient funds to meet educational and living expenses for their entire length of study while at TKU.

### Enrollment Requirements:

International students must meet with the Director of International Students the first week of the first semester with TKU. Please be sure to bring student visa and passport as well as other documents requested.

International students are expected to adhere to the following:

- Attend full time; Full time for Undergraduate students = 12 credit hours; Full time for Graduate students = 9 credit hours. Only one of those classes can be either a module or an online class and all other classes must span the entire 15-week semester.
- Pay balance in full at the time of Registration.
- Visit with the Director of International Students before adding/dropping courses or withdrawing from TKU.
- Attend all classes and meet Satisfactory Academic Progress (SAP).

## **TOEFL SCORE REQUIREMENTS**

Minimum TOEFL scores for paper-based version: 550

Minimum TOEFL scores for iBT (internet-based testing) version: 79-80

## **TRANSCRIPT REQUIREMENTS**

Official transcripts of all collegiate work attempted are required to complete Application Packages, regardless of the number/type of credits attempted, earned, or not earned. Applicants must have official transcripts from all previous schools sent directly to The Office of Admissions.

Official Transcript: A transcript that has been officially issued by an institution and received by the Office of Admission at The King's University in an envelope sealed by the issuing institution. Official Transcripts may come in the form of electronic transcripts if submitted directly to the Office of Admissions by the original issuing institution.

### **Acceptable Transcripts**

- Official transcript issued by an institution and in the original envelope sealed by the issuing institution.
- Official transcript in an envelope in the original envelope sealed by the issuing institution, and given directly to The King's University/Office of Admissions in person.
- Official Transcript in an electronic form, submitted directly to the Office of Admissions by the original issuing institution.

### **Non-acceptable Transcripts**

- Unofficial
- Printed in any way other than official from the issuing institution
- Credits from one institution displayed on the transcript of another
- Faxed, emailed, or printed copies

Failure to list all institutions previously attended on an Application for Admission may be considered an integrity offense due to non-disclosure that may result in the rescinding of admission or disenrollment. Although course work may have been taken at vocational-technical institutes, non-accredited schools, or non-related institutions, all transcripts are required to complete an Application Package.

The Office of Admissions reserves the right to allow, with specific guidelines, the completion of a limited number of Application Packages in regard to missing or foreign transcripts; i.e. school closure, unobtainable records, etc. Approval from the Admissions Review Committee is required on a case-by-case evaluation.

### **First Time Freshman**

First Time College Freshman, or any applicants with less than 12 hours of earned college credit, must have an official High School Transcript or GED (General Education Development) certification sent from the diploma-issuing high school or GED Testing Service to the Office of Admissions. This is in addition to all previous collegiate coursework, and a college transcript from any dual credit coursework earned in high school must also be submitted.

### **Homeschool Applicants**

All Homeschool applicants with less than 12 hours of earned college credit must have an official Homeschool Transcript sent to the Office of Admissions, in addition to all collegiate coursework.

### **Transfer Students**

Separate Official Transcripts of all collegiate work attempted must be sent to The Office of Admissions in order to complete an Application Package.

### **Graduate Students**

Separate Official Transcripts of all collegiate work attempted must be sent to The Office of Admissions in order to complete an Application Package, including undergraduate and graduate institutions.

### **International Applicants**

International applicants must have all transcripts evaluated by a certifiable agency, showing English translation and U.S. degree equivalency. This does not apply to non-accredited trade school transcripts or ministry certificates. (The King's University has historically utilized World Education Services; [www.wes.org](http://www.wes.org).)

International transcripts and/or documents must be original, issued, and certified by the issuing university or college. International documentation should contain complete record of all study completed, grades received, all degrees/diplomas/certificates conferred or awarded and dates.

Each document must be submitted in the original language and must be accompanied by an English translation that is officially verified.

The King's University understands that international transcripts are at times difficult to obtain, and so reserves the right to approve, via the Admissions Review Committee, a limited number of exceptions to official transcript requirements for international applicants.

### **MATRICULATION POLICY**

A matriculated student is one who has been officially accepted to The King's University through the undergraduate and/or graduate admissions process, is enrolled in a degree program during the semester for which they were admitted, and has attended his or her first class either on campus or online as defined by TKU's Attendance Policies.



## READMISSION

The King's University welcomes all previous students to reapply and continue their studies. An abbreviated application form is required for students who have previously enrolled.

## RIGHT OF ACCESS | DISCLOSURE OF RECORDS

### **Family Educational Rights and Privacy Act**

The King's University observes the Family Educational Rights and Privacy Act of 1974. Thus, with a few exceptions provided by law, students may review their educational records upon request. Access is granted upon submission of written request to the Registrar. Information which students may have waived their right to see (i.e. external references) are the only items excluded from their review. Students may request the amendment of their educational records if they feel the records are not accurate.

The King's University identifies the following as Directory Information: Name, address, telephone listing, electronic mail address, date and place of birth, photographs, participation in officially recognized activities and sports, field of study, enrollment status (full-time, part-time, undergraduate, graduate), degrees and awards received, dates of attendance, most recent previous school attended, and grade level. The release of this information is not considered harmful or an invasion of privacy if disclosed without consent. However, students may opt out of having directory information disclosed without consent. To do so, the student must complete the Directory Information Opt Out Form found on the [tku.edu](http://tku.edu) website and email it to [registrar@tku.edu](mailto:registrar@tku.edu).

### **Student Communication: TKU Student Email Account**

At the point of enrollment, all students are issued a King's University email address and network username, which will give them secure access to campus information and the CAMS system. The University does not use non-TKU email accounts to correspond to enrolled students. Once this student account is set up, students should immediately use this email account. Students who take themselves out of a university-hosted distribution list are still responsible for the content, attachments and deadlines communicated to that list. Students should not share their TKU network and email usernames and passwords with anyone at any time.

Students are required to read, respond and archive all official correspondence from the University. The responsibility for understanding and adhering to requests, policies, deadlines and procedures communicated to students rests entirely with the student. It is the expectation that students will check their TKU email account at least once per day while classes are in session and 2-3 times per week during break periods.

## Financial Aid

The Office of Financial Aid at The King's University is committed to helping the student understand all of the resources available to fund their education. Financial Aid is available to assist those qualified students who desire to attend The King's, but may lack the financial means to do so. The primary responsibility for financing an education belongs to the student and his/her family. Financial Aid is based upon need. Need is defined as the difference between the cost of attending The King's and the Expected Family Contribution (EFC) which is determined by completing the "Free Application for Federal Student Aid" (FAFSA). It is never too early to begin exploring Financial Aid options. TKU encourages future and current students to begin investigating options as early as possible.

### TYPES OF AID AVAILABLE

#### Federal Pell Grant

This federally funded grant is based upon financial need and credits enrolled for each semester. The amount varies each academic award year. Students with a bachelor's degree are not eligible.

#### Federal Supplemental Education Opportunities Grant (SEOG)

Awarded to Pell eligible college students with exceptional demonstrated financial need. Priority is given to students with 0 (zero) EFC. Students with a bachelor's degree are not eligible.

#### Federal College Work Study Program

Provides employment opportunities for students to assist them in earning the funds necessary to meet college expenses. The student normally works 10-15 hours a week and eligibility is based on need. Students interested in obtaining a work study position need to contact the Financial Aid Office for further details and eligibility.

#### William D. Ford Direct Loan Program

(Federal Student Loan)

The Direct Loan is a low interest loan borrowed directly from the U.S. Department of Education. The loan limit is determined by federal guidelines, which are based on grade level and student's enrollment status. Loans are available to college and seminary students. Repayment begins after the borrower graduates, ceases to be enrolled at least ½-time, or stops attending. Information on current interest rates, loan limit eligibility and required enrollment status can be found at [www.studentaid.gov](http://www.studentaid.gov).

### Scholarships

Please check with your campus to determine scholarships offered and eligibility.

To Be Eligible for Financial Aid:

Students must demonstrate eligibility to receive financial aid. To be eligible to receive financial aid, a student must:

- Be a United States citizen or permanent resident;
- Be enrolled as a full-time student for maximum financial aid;
- Have a financial need;

- Be seeking a degree or certificate and making satisfactory academic progress toward graduation;
- Have a valid social security number;
- Not be in default of any Title IV loans, Perkins Loan or owe a refund in the Pell/FSEOG grant program;
- File a (FAFSA), the Free Application for Financial Student Aid;
- Complete the admission process and receive full acceptance.

## FINANCIAL AID APPLICATION PROCESS

### Step 1 – The FAFSA

To complete your FAFSA:

- Visit [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Apply for FSA ID as directed on [fafsa-ed.gov](http://fafsa-ed.gov);
- Complete a FAFSA for your desired Academic Year;
- Use the TKU School Code: 035163.

### Step 2 – TKU Aid Request

The Aid Request assists the Office of Financial Aid in awarding students by clarifying aid preferences, anticipated enrollment, and expected aid from external sources.

For Incoming Students:

- This step is completed on the Admissions application.

For Continuing Students:

- Under the “My Documents” tab of Student Portal, click “Submit Application” next to FA | TKU Aid Request.
- Answer the questions and submit online.

### Step 3 – Entrance Counseling and Master Promissory Note

Student Loan borrowers only:

- Visit [www.studentloans.gov](http://www.studentloans.gov);
- Log in with your FAFSA Information;
- Verify Personal Information and click “Complete Entrance Counseling;”
- Select “California” for the state and then “King’s University (The);”
- Read the information and take the quiz on each page. This will educate the student on the process and outline the requirement for accepting a Student Loan;
- Return to the main page to complete a Master Promissory Note;
- Select “California” as the state and then select “King’s University (The)” as the school and complete the next steps;
- The student should then sign name electronically and submit. These applications will be sent directly to the school.

At times the Department of Education selects students for a process called verification. If a student is selected, they will be notified upon submittal of the FAFSA. Check the TKU Student Portal or a Financial Aid Administrator for more information. Once the Financial Aid office has received all documentation, the Financial Aid office will begin the awarding process. The student will be notified through the TKU student email address if additional information is needed and of the final award.

## **DISBURSEMENT OF FINANCIAL AID**

The Office of Financial Aid begins disbursing aid to the Student Accounts Office Week 2 of each term after attendance and Satisfactory Academic Progress has been verified with the Office of the Registrar. Upon receipt of the financial aid disbursements the Student Accounts Office will mail refund checks to students by the third Friday of each semester.

## **LOAN ENTRANCE AND EXIT COUNSELING**

Students are required to complete Loan Entrance Counseling before receiving a Direct Subsidized or Unsubsidized student loan, and this is completed in Step 3 of the Financial Aid Application process. Likewise, a students are required to complete Exit Counseling when they graduate or cease attendance at TKU. Exit Counseling can be completed online at [studentloans.gov](http://studentloans.gov). Graduating students must complete Exit Counseling before graduation ceremony or receiving their diploma.

## **TITLE IV REFUND POLICY | FEDERAL RETURN OF FUNDS**

Financial aid students who are considering dropping or withdrawing from one or more classes, should be aware that such action could negatively affect their student account resulting in a significant balance owed TKU. For this reason, students are encouraged to visit with the Financial Aid Office prior to schedule changes to determine the consequences of the change. Students receiving Financial Aid who drop or withdraw from courses for which they are receiving financial aid will be subject to the recapture of the unearned portion of the financial aid. If a student attends beyond the 60% point in any term, the institution will not recapture any Title IV funds but institutional aid may be adjusted.

TKU returns Title IV funds to the programs from which the student received aid during the period of enrollment, in the following order, up to the net amount disbursed from each source:

- Unsubsidized Direct Loans;
- Subsidized Direct Loans;
- Federal Perkins Loans;
- Direct Plus Loans;
- Federal Pell Grants for which a return of funds is required;
- Federal Supplemental Education Opportunity Grants (FSEOG);
- Teach grants for which a Return is required;
- Iraq and Afghanistan Service Grant, for which a Return is required.

TKU has forty-five (45) days from the date the institution determines that the student withdrew to return all unearned funds for which it is responsible. TKU uses the Return of Title IV formula to determine aid that is to be returned.

## VETERANS EDUCATION BENEFITS

The Department of Veterans Affairs has approved Southlake, Texas and all locations in California to educate veterans in various degree programs. Please contact the Director of Financial Aid, Jackie Wadleigh at 817-722-1731 or email Jackie.Wadleigh@tku.edu for further information and before acceptance. Forms are available at [www.va.gov](http://www.va.gov).

Students are required to visit with the VA Coordinator before dropping, adding, withdrawing courses or changing programs as this may impact your VA eligibility.

## FEE SCHEDULE

The King's University makes every effort to offer quality theological education at the most moderate cost possible. It is the gracious support of donors/partners across the country which enables The King's to keep tuition and fee costs very modest.

- Application Fee (nonrefundable) \$40.00
- Undergraduate tuition per Semester Hour \$415.00
- Graduate tuition per Semester Hour \$435.00
- Technology Fee per Hour (Full-time students) \$10.00
- Audit/Non-Credit per Hour, Undergraduate \$40.00
- Audit/Non-Credit per hour, Graduate \$40.00
- Registration Change (drop/add fee) \$15.00
- Administrative Fee (per unit) \$30.00
- Returned Check/Denied Credit Card \$75.00
- Official Transcript Fee \$5.00
- Graduation Application Fee \$85.00
- Request for Policy Exception, Directed Study \$65.00
- Online Service Fee (per course) \$45.00
- 3-Payment Processing Fee \$65.00
- Late Payment Fee \$50.00
- Late Registration Fee \$55.00
- Music Lesson Fee, per class \$400.00

Occasionally, an individual course may have a fee in addition to the tuition due to the nature of the course or special materials, benefits, or activities required for the course. In each case the Schedule of Courses will note a fee is applicable. All fees (audit, online, processing, etc.) are non-refundable.

## Payment of Accounts

All tuition and fees are due and payable in full at the time of registration. Students are strongly encouraged to pay in their student portals. Payment may be made by check or credit card.

### **Deferred Payment Plans**

Students may choose to participate in a deferred payment plan. The Three Payment Plan allows students to pay one-third of their balance at the time of registration with a second and third one-third balance payment at designated times during the semester that are set by the institution. There is a deferred payment fee when students choose a payment plan. Accounts must be cleared prior to the taking of final examinations.

### **Improper Payment**

When personal checks are returned for insufficient funds, the student is charged a processing fee. Bad checks must be rectified within five days of notification from the school. Students who make payment with checks that are returned may be denied future enrollment if such a practice occurs multiple times.

When a credit card payment is denied there is an insufficient fund-processing fee charged the student.

### **Outstanding Balances**

A student's account must be current by the end of each enrollment period. Students will not be permitted to register for courses in subsequent semesters if they have an unpaid balance on their account unless special permission is obtained from Student Accounts.

Balances remaining on a student's account at the end of the semester will incur a financial charge per month as dictated by State regulations until paid in full. A student's records, grades, and transcripts will not be released while an outstanding balance exists. The King's may report unpaid accounts to national credit agencies and solicit a collection agency to secure payment of delinquent accounts. Students will be responsible for the payment of all collection costs including attorney and court fees.

If a student has a credit balance on their account and has not requested a refund check, the credit balance will be deducted from the next tuition payment required of the student.

### **REFUND POLICY**

All courses follow the same refund/drop schedule. This includes Online Session I, Online Session II, and Modules. Tuition refunds/credits are made for withdrawal from a course(s) when an official Schedule Adjustment (Drop/Add) Form is filed with the Registrar. Students may withdraw from a course and receive a full refund as per the refund/credit schedule below. The date of withdrawal is certified as the date on which the Schedule Adjustment (Drop/Add) Form is filed with the Registrar (not the date of the last class attended). Failure to attend class does not constitute withdrawal. Students failing to properly withdraw from a course will not receive a refund.

## Withdrawal Tuition Refund Schedule Per Semester\*

FALL 2016	SPRING 2017	SUMMER 2017
<b>100% Refund</b> August 22 – 28	<b>100% Refund</b> January 9-15	<b>100% Refund</b> May 22 - 25
<b>75% Refund</b> August 29 – September 5	<b>75% Refund</b> January 16-22	<b>75% Refund</b> May 26 – May 28
<b>50% Refund</b> September 6 – September 11	<b>50% Refund</b> January 23-29	<b>50% Refund</b> May 29
<b>25% Refund</b> September 12 – 18	<b>25% Refund</b> January 30–Feb 5	<b>25% Refund</b> May 30
<b>No Refund</b> after September 18	<b>No Refund</b> after February 5	<b>No Refund</b> after May 30

Note that all sessions (On ground, Module courses and Online Sessions 1 and 2) are considered to begin at the beginning of the semester, Fall = 8/22/16, Spring = 1/9/17, Summer = 5/22/17.

### Course Changes Drop/Add

Course changes may occur at any time during the designated periods of the academic calendar. The student must initiate such changes through the Office of the Registrar and must use the proper forms which can be located on the TKU website. All Forms and Petitions must be sent through the student's TKU student email address. Courses that are dropped are subject to TKU's refund policy.

The academic calendar allows for a designated period in which courses may be dropped without recording. After that date courses are recorded as "Withdraw Passing" (WP) or "Withdraw Failing" (WF). Failure to attend a course without officially processing the drop will result in a grade of F on the student's academic transcript.

All courses open at the beginning of each semester including on ground, online Sessions I and II, and module courses. Course syllabi are made available through the Student Portal and/or Blackboard, and students are required to submit the Syllabus Acknowledgement Form for each registered course. University deadlines for add/drop and withdrawals apply.

### Audits/Non-Credits

Auditing a course or being allowed to take a course for non-credit means a student has obtained permission to attend the course and is not enrolled for academic credit. Thus, audit or non-credit courses cannot be dropped nor refunds issued. Audited courses are not listed on transcripts.

## **Student Development**

### **Student Orientation**

To assist new students in their acclimation to The King's an orientation program is provided each semester. The objective is to enable students to make a smooth transition into the life and opportunities of the school. The orientation sessions provide both group and individual assistance.

These sessions introduce the student to the spiritual, social, and academic life of the school. They are introduced to campus facilities, the faculty, administration, programs, and policies of the school. Academic advisement and assistance is provided each student in their initial academic registration. The sessions also allow new students to meet current students and to become familiar with student activities such as Student Government.

### **Student Life Office**

The Dean of Student Life and Director of Student Services work with student leaders to promote a sense of Christian community among the student body. This team of faculty and students seeks to promote a strong spiritual and warm social environment through a variety of activities, programs, and events.

### **Student Government Association**

At the Southlake campus, the Director of Student Services serves as advisor to the TKU Student Government Association, working with student leaders to promote a sense of Christian community among the student body. This team of students seeks to promote a strong spiritual and warm social environment through a variety of activities, programs, and events.

### **Student Insurance**

The King's University does not issue student health plans. Information regarding nationally available plans may be obtained from the Office of Student Life.

### **Student Clubs and Organizations**

Currently at the Southlake campus, The King's University gives students the opportunity to create and oversee clubs that are promoted on campus. These clubs can be coed if the students choose. There are no criteria for other students to join a club unless a club is gender specific. There are no fees to set-up a club or for students to join a club.

Clubs are designed to encourage community among other King's students. This helps the university establish a thriving campus life experience as well as an increased retention rate.

In order for a club to be established, a current student will submit the "Club Request Form" to the Dean of Student Life. The Dean of Student Life will determine if this club is beneficial for The King's University by making sure the club aligns with the mission statement and affirmation statements of The King's University. The new clubs will also be determined by how many students are involved in the current clubs on campus. If over 80% of the student body on campus is currently involved in clubs, any new club will be denied. Each club leader will meet with the Dean of Student Life weekly. Once the desired activity is submitted the Dean of Student Life will get final approval from the Vice President of Student Development. If the club is not approved, the Dean of Student Life will notify the student. If approved, a determined date will be made in regards to when the club will begin.



## **Intramural Sports**

Currently at the Southlake campus The King's University gives students the opportunity to play in an Intramural Sports league that is promoted on campus. These leagues can be coed if determined by the Dean of Student Life. Students who wish to join a team within a league can either build their own team or have the Dean of Student Life place them on a team. Every student must submit the required release form ("Assumption of Risk Waiver and Release from Liability Form") before being eligible to play each semester. A poll is taken to determine which sport to offer each semester.

The Student Life department will set up all schedules, locations, and logistics required for the league to run efficiently. A trophy is awarded at the end of each league season to the winning team. The trophy will remain with the Student Life department.

Intramural Sports are designed to encourage community among King's students. This helps the University establish a thriving campus life experience.

## **Student Housing**

TKU's main campus in Southlake is a commuter campus, as are all other branch campuses and teaching sites. Any student who plans to relocate to a different TKU campus needs to submit a Campus Reassignment Form to the Office of the Registrar ([registrar@tku.edu](mailto:registrar@tku.edu)). TKU staff will do their best to assist with information concerning local housing options.

The Student Life Department assists students with their housing needs by providing references to apartment information and referring students to no-fee professional housing locators.

## **Automobiles on Campus**

TKU's main campus in Southlake is a commuter campus. Vehicles are not to be kept on campus overnight without prior approval from the Director of Operations. The speed limit in the parking lot is 10 mph. Any vehicle operated or parked on TKU property must comply with the state registration requirements and display a current vehicle registration sticker and license tags. Additionally, proof of liability insurance must be carried in the vehicle and shown to the TKU Security or Staff upon request. Failure to meet these requirements may result in the vehicle being banned from campus. Any inoperable vehicle on the TKU campus may be towed at the owner's expense.

Throughout the year the Southlake campus hosts several special events that require reserved parking for the patrons. This may result in some inconvenience to students, but does not authorize drivers to violate parking regulations. TKU is not responsible for loss or damage to vehicles parked on or in transit on TKU property. TKU rules and regulations are valid at the time of printing. Changes may occur during the academic year. Signs posted at the entrances take precedence over any regulation in this brochure. For questions in regards to these rules and regulations, the TKU Operations Department can be contacted during business hours (8:30 am–5:00 pm Monday through Thursday) at 817-722-1700.

## **Parking Permits**

For students at the Southlake campus, the parking permit application may be acquired at the TKU administration office. Parking permits must be picked up in person. E-mail notices will be sent with specific instructions on how and when to purchase permits.

Student parking permits are \$10.00. They will be charged to the student account after the permit is received. The permit will be valid until the fall semester of the following year.

If a student's vehicle has temporary license plates, the student will fill out the form using the temporary license plate number. When permanent plates are received, the student will need to update their information.

The parking permit is to be hung by the rearview mirror in the registered car.

If a student is driving a different vehicle for a short period of time, they can still use their permit in the other vehicle. If the length of time for driving the temporary vehicle is over one week, the student will need to register the temporary vehicle with the Operations Department.

If a permit is lost or stolen, please notify the TKU Operations Department immediately. A new parking permit will be issued for a \$5 replacement fee.

### **Personal and Family Counseling**

Student counseling resource options are facilitated at the Southlake campus through the Student Life Office in coordination with the professional Pastoral Services Department of Gateway Church which provides personal, Pre-marital, marital, and family counseling. A number of support groups are also available for student participation.

### **Campus Security**

In an effort to provide visible protection for the Southlake campus community, uniformed security personnel are on duty during daytime and evening hours. The parking lot adjacent to the academic buildings is well lighted and under regular surveillance. The Campus Security Report and The Campus Crime Statistics Report are posted on The King's website.

### **Placement Assistance**

In an effort to help students find ministry positions upon graduation, the school maintains a list of opportunities reported to the school and provides guidelines for writing resumes. Students are encouraged to file their resumes with the office during their last year of enrollment.

### **Alumni Association**

The King's University Alumni Association endeavors to perpetuate relationships among alumni of the school and among the alumni and current students. The association sponsors activities throughout the year to promote these goals.

### **Spiritual Development**

Students at The King's University enjoy a variety of opportunities to enhance their spiritual development. It is expected that all students will regularly attend and be involved in a local church. There are hundreds of fine churches throughout the greater Dallas area.

To assist in the spiritual nurturing of the student body, weekly chapel services are available for student and faculty participation. These times are intended to complement the instruction and spiritual growth students receive in the classroom. Students also have the opportunity to fulfill their Christian Service and supervised ministry requirements at Gateway Church and other churches throughout the Dallas area.

Gateway Church serves as the campus church for the university and offers multiple opportunities for spiritual development. A large number of specialized and small group ministries for singles, married couples, and families are available through the church. Students are encouraged to be involved and learn about all that Gateway has to offer during their time at The King's.

## **TKU DRESS CODE POLICY FOR STUDENTS**

As a Christian institution that is dedicated to preparing students for Spirit-empowered ministry and leadership in church and marketplace settings, The King's University asks students to respect and comply with community standards with regard to dress. In general, at all times, whether on or off campus, students should keep in mind their callings as ambassadors for Christ. Our aim is always to glorify Christ and point people to Him, and we hope that through these guidelines we will minimize times when we distract from that aim by drawing undue attention to our physical appearance. To this end, we ask students to honor the principles of modesty, professionalism, neatness and personal hygiene.

Students who have questions about TKU's dress code policies should feel free to consult the Student Life office or the Student Development office. While on campus (at class, chapel or while using campus facilities for other purposes), students are asked to comply with the following more specific parameters:

### **Women**

Pants may be dress style or cotton, or well-kept blue jeans. Skirt and dress lengths are to be modest, professional and appropriate. Sleeveless shirts are permitted, but no tank tops or immodest necklines. Width of straps should be at least 3."

### **Men**

While casual attire is acceptable for daily campus life, men should honor TKU's community guidelines by wearing clothes that are appropriately neat, clean, and professional. Beard and mustache must be well groomed.

### **Men and Women**

Shoes should be worn at all times. They should be clean, neat and professional. Sandals should maintain a professional appearance. Modest shorts are permitted in TKU buildings. Visible tattoos which highlight offensive messages should be covered, and visible body piercings that are deemed distracting to peers and others are not permitted. On campus and at all TKU events, men and women are asked to have their entire midsection/midriff area covered, from shoulders to waistline.

## PLATFORM MINISTRY

We who have the privilege of ministering in TKU chapels and public events are also being introduced to the responsibilities of leadership. Carrying a higher profile and being more closely observed by others, we are challenged to set a standard for what is appropriate for leaders to wear in a highly visible setting.

### Men

Always be well-groomed, clean and neat. All shirts need to be tucked in. You are allowed to wear untucked shirts only when the shirt is intended to be worn out. Wear neat dress slacks, neatly kept blue jeans, or khaki pants. Neutral colored nice clean pants are permitted. Tank tops and hats of any kind are not permitted. No “holey” jeans. Shoes are to be neat and clean.

### Women

Modesty and femininity are the guiding principles for women’s dress. Attention should be drawn to your countenance rather than other areas of the body. Skirts (including slits) must not be shorter than the top of the knee. No tight-fitting or revealing clothing; modest necklines only. If wearing pants, wear a cling free long top covering to your mid thigh. Leggings should be worn with dresses or skirts if dress falls at the top of the knee. Tank tops are not permitted unless a cover up, sweater, nice jacket, or cardigan is also worn. Make sure that if a cardigan is worn that it does not fall off of your shoulders while moving around or raising your arms. Hats of any kind are not permitted. No “holey” jeans.

\*For special events, whether on or off campus, dress requirements may be adjusted.

## STUDENT CONDUCT

The King’s University is dedicated to training men and women who genuinely desire to live a Christ-honoring life. Being a student in good standing is the norm, that is, a student who is not under sanction such as Academic Warning, Academic Probation or disciplinary or academic integrity probation, suspension, or expulsion.

Although an understanding of what is unacceptable behavior is necessary for diagnostic purposes (see Paul do the same thing in Galatians 5:19-21), ultimately, loving behavior cannot be produced by following a list of do’s and don’ts no matter how long or thoughtfully it is composed. Acceptable Christian behavior results from reliance on the Spirit of God to produce spiritual fruit in the believer (Galatians 5:22-23).

### The King’s Standards of Conduct

Recognizing The King’s University as a community of believers, the school expects its students, faculty, and staff to exemplify biblical standards of conduct in all areas of their lives, both on and off campus, and in interpersonal and community relationships. The institution expects its members to demonstrate integrity in their personal lives and in their academic/professional work, and to show respect, concern, and proper behavior towards their colleagues and those in authority.

The King’s Standards of Conduct Statement is a central criterion of behavior for all that are a part of The King’s community. It represents a standard of Christ-like maturity based upon a biblical philosophy, reverence for God, esteem for humankind, and personal integrity.

Recognizing that preparation for and involvement in the service of Christ requires personal commitment to the Lord Jesus Christ. The King's expects all members of its community to seek spiritual growth and maturity in their Christ-like lives. The following are expected of community members:

- Study the Word of God. Regular and consistent personal study of the Word is essential for spiritual growth. I Pet. 2:2 encourages us to "long for the pure milk of the Word." The Word has the power to reach the innermost parts of our being (Heb. 4:12) and to enable us to stand firm for Christ (Eph. 6:17).
- Communion with the Father. Christ-like living is essentially a love relationship with the living God (James 4:8), birthed by and substantiated through the power of the Holy Spirit. To personally know the Father we must have communion with Him. Jesus Christ gave us the example to pray regularly and consistently and the Scriptures encourage us to "pray continually" (I Thess. 5:17) including prayer in the Spirit (I Cor. 14).
- Discipleship. God's Word instructs believers to follow the example, "and observe those who walk according to the pattern you have in us" (Phil. 3:17). Discipleship is developing personal relationships for spiritual goals. Community members are encouraged to form personal friendships, structured accountability relationships, and/or small groups.
- Church Attendance. Believers are instructed not to forsake "assembling together" as they submit themselves to the life and leadership of a local assembly (Heb. 10:25, I Cor. 16:13-16). It is expected that all members of The King's community will establish a church home and regularly attend worship services.
- Christian Ministry. The Father has called every believer to do the work of ministry (Eph. 4:16-18).

The Word declares "We are His workmanship, created in Christ Jesus for good works" (Eph. 2:10). It is anticipated that all members of the community will be involved in some expression of Christian service in Jesus' name and that all are encouraged to exercise spiritual edification of gifts for the body.

Recognizing that preparation for and involvement in the service of Christ requires a lifestyle consistent with an effective Christ-like witness and one which exemplifies a life of integrity and Christian values, the following are expected of community members:

- Maintain a Blameless Testimony. Scripture declares that God has created all persons in His image (Gen. 1:26-27) and that we are not to be conformed to this world (Romans 12:2), but are to be "holy in all" our conduct (I Pet. 1:15-16). To maintain a blameless testimony as Christian leaders, students and employees are expected to totally abstain from participating in either fornication, adultery, or homosexual activities or using pornography, illegal drugs or harmful substances, or the abuse of alcohol and profanity, obscenity, and dishonesty including plagiarism are equally unworthy and to be shunned.
- Respect for Peers and Authority. The King's expects every member of the community to demonstrate love, respect, and honor to all other members of the community, whether it is with one's colleagues or with those in authority (Rom. 12:10, I John 4:21, I Pet. 2:17, Heb. 13:16-17).

- **Discrimination/Harassment.** In valuing the rights of all individuals and their contributions (I Cor.10:24), we acknowledge all forms of racial and gender discrimination to be violation of God's laws (Acts 10:34). The King's is committed to providing a learning and working environment that is free of discrimination. In keeping with this commitment, unlawful harassment, including sexual harassment, is strictly prohibited.
- **Dating and Marriage.** The King's expects the highest standard of moral purity to be maintained by members of its community regarding both dating and marriage. God's Word does not condone either pre- or extra-marital sexual activity (I Thess. 4).
- **Appearance and Dress.** Recognizing that members of The King's community are called to be leaders in the Church and in society, the school requires its members to follow the standard of modesty in dress and appearance. Scripture calls believers to be examples to those around them (1 Tim. 4:11-12) and to give no offense to others (I Cor. 10:32). Thus members of The King's community should never allow their appearance to be a stumbling block to another.

The King's Standards of Conduct states the means for achieving the kind of lifestyle expected of trustees, administrators, faculty, and students. Traditionally, a code of conduct is used to enforce behavior by publishing a list of rules with consequences. The University has stated the King's Standards of Conduct in a way that reflects the grace of God. It is included in official publications, and is part of the Affirmation Statement that all members of the TKU community agree to live by with their signatures.

### **Representative Misconduct**

Disciplinary regulations at TKU give students general notice of prohibited conduct but should be read broadly. They are not designed to define misconduct in exhaustive terms. Consequently, the following kinds of misconduct do not comprise an exhaustive list, but are representative of misconduct that violates the Code and supplies sufficient grounds for discipline. Misconduct not listed here, including conduct prohibited elsewhere in this TKU Catalog, may also result in discipline. Discipline includes but is not limited to removal, suspension, or expulsion.

- Academic dishonesty, such as cheating, plagiarism, or knowingly furnishing false information to the University.
- Forgery, alteration or misuse of University documents, records, or identification.
- Obstruction or disruption of instructional, counseling, administrative, or other authorized University activities.
- Assault or battery, abuse or any threat of force or violence or hazing directed toward any person on University owned property, or University sponsored or supervised functions, or conduct which threatens or endangers the health or safety of any person.
- Theft of or willful damage to University property or theft of or willful damage to property of a member of the University community, such as visitors, students, or employees of the University on University property or at an authorized University activity.
- Unauthorized entry onto or use of University facilities.
- Violation of University rules or regulations including University policies concerning student organization, use of University facilities, or the time, place, and manner of student expression.

- Willful failure to comply with directions of University officials, including faculty and staff action in the performance of their duties.
- Use, possession, or distribution of alcoholic beverages, narcotics, or controlled substances on campus (except as expressly permitted by law) or presence on University property or at a University authorized event while under the influence thereof.
- Disorderly, lewd, indecent, obscene or sexually immoral conduct, expression, or language on University owned or controlled property or at University sponsored or supervised functions.
- Verbal abuse in any way that causes defamation or character assassination.
- Possession or use of any item used to threaten bodily harm to any person on University property or at a University function.
- Misrepresentation of oneself or an organization to be an agent of the University.
- Conduct that is in violation of federal, state, or local laws or ordinances while on University premises or at University sponsored activities.
- Abuse of computer facilities or use of computers for anything other than authorized course related work.
- Failure to return school properties such as equipment, books, teaching materials and any such things that had been loaned for the purpose of teaching or other use after receiving three notices of such failure to return such items.
- Intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency on University premises or at University-sponsored activities.
- Intentionally or recklessly misusing or damaging fire safety or other safety equipment.
- Violating the Drug-Free Campus Policy.
- Violating the Sexual Harassment Policy.

Violations in any of the above ways with regard to one's use of the internet, social media and electronic communication.

### **Jurisdiction**

The TKU Code of Student Conduct applies to all students from the time they accept admission to TKU through the date of their graduation. This includes, but is not limited to:

- New students at Orientation;
- Persons not currently enrolled but who are still seeking a degree from TKU;
- Any person enrolled in a course offered by TKU;
- Any graduated student if TKU determines that his or her degree or receipt of credit may have involved misconduct while he or she was working toward the degree (degree revocation may be invoked).

## Non-Academic Discipline

Attendance at TKU is a privilege, not a right. Consequently, enrollment at TKU does not guarantee continuance. TKU has established behavioral guidelines that are consistent with its overall purpose and philosophy as established by the Board of Trustees. Infractions of school policy, either on or off campus, may result in penalties and jeopardize your enrollment at TKU. All non-academic discipline is handled by the Dean of Student Life in consultation with the Vice President for Student Development.

### Penalties

The Dean of Student Life is responsible to adjudicate non-academic disciplinary cases within the University. When a student is found guilty of an infraction, the Vice President for Student Development will impose a penalty deemed appropriate to the offense and in the best interests of both the student and the campus community. The Vice President's decision is final in cases resulting in an oral or written reprimand. Students may appeal other penalties.

**Oral Reprimand:** An oral reprimand is the least severe penalty that may be imposed for behavioral infractions. A record of an oral reprimand is placed in the student's file and removed upon graduation or transfer if no further disciplinary action is taken.

**Written Reprimand:** A letter of reprimand is a final warning that any further behavioral problems will result in more severe penalty. A letter of reprimand will state the nature of the problem, the warning given, and a description of the next disciplinary step. A letter of reprimand becomes a permanent part of the student's record.

**Official Letter of Reprimand:** In some cases, the Vice President for Student Development may issue an official letter of reprimand. This disciplinary letter is an official warning that any further behavior problems may result in dismissal. The letter states the nature of the problem, previous disciplinary action, and a description of the next disciplinary step. A copy is kept in the student's file.

**Scholarship Forfeiture:** Institutional scholarships may be canceled or reduced.

**Suspension:** The Vice President for Enrollment Management may suspend a student from access to the campus for a specified period; from attending classes for one to three days; or from attending the next semester.

**Dismissal:** Dismissal is the most severe discipline TKU will administer to a student. All dismissal decisions are reviewed by the President's Executive Team. Dismissal will include one or more of the following penalties.

- Total loss of academic credit for all courses taken during the semester current at the time the cause for dismissal occurred, regardless of when the offense occurred during the trimester.
- Prohibition from campus for a minimum full semester to an indefinite amount of time, unless specific permission is granted by the Administration.
- The imposition of prerequisites that must be met before readmission will be considered.
- Loss of any institutional scholarship.
- Possible loss of other financial aid.
- If necessary, enforced departure from the campus within 24 hours.



Regardless of the time in the semester, a dismissal is a total loss of academic credit for that semester. Dismissed students will receive prorated refund of tuition. Students who are dismissed from the University must leave within 24 hours and may not return to the campus until authorized to do so by the Administration. The Administration will work with the student to ensure that they fully understand the implications of dismissal.

- Students who have been dismissed for bad conduct may reapply after six months through normal admissions procedures, providing they have met prerequisites that may have been imposed at the time of dismissal.
- Those who have been dismissed for academic reasons may apply for readmission after two semesters. However, readmission is still subject to administrative review.
- The Administration has the right and responsibility to exercise the means of discipline deemed appropriate according to individual cases.

TKU will refund tuition to dismissed students according to the tuition refund policy current at the time of dismissal. TKU is not obligated to readmit a dismissed student. However, a dismissed student may apply for readmission by following normal admission procedures after two complete semesters have elapsed from the effective date of dismissal. Dismissed students must have complied with any prerequisites imposed at the time of dismissal to be considered for readmission.

Cases of dismissal are automatically reviewed by the President's Executive Team at TKU. This task is not a part of the appeal process, but an internal process designed to ensure consistency in the application of policy and to determine if there are new lessons to learn from the cases.

### **Appeals of Non-Academic Discipline**

Students may appeal disciplinary action other than an oral or written reprimand. Appeals must be received by the Vice President for Student Development within two business days of the imposition of the penalty at issue. The Vice President will convene a Discipline Appeals Committee (DAC) within two workdays to hear the appeal. The following guidelines apply.

- The DAC will be composed of three members of the faculty, excluding the applicable Dean or Vice President.
- The DAC will provide the student written notice of the time and place of the hearing.
- The Dean or Vice President will present the charges and the rationale behind the penalty.
- The student will present his or her case and answer any questions asked by the DAC.
- The DAC will deliberate in executive session to determine if the imposed discipline is fair and consistent with stated policies.
- The DAC will recommend a course of action to the President whose decision will be final.

## STUDENT GRIEVANCE PROCEDURES

A grievance is a just or supposed basis for complaint arising out of any alleged unauthorized or unjustified act or decision made by a member of the TKU community that in any way adversely affects the status, rights, or privileges of a student. An aggrieved student may complain to the administration to correct the problem. The burden of proof is on the individual who submits a complaint. The grievance process is not the correct means for appealing disciplinary actions.

### Step 1 - Informal Action

Seek resolution first through direct, informal communication with the responsible person (Matthew 18:15). Discussion between those involved is encouraged at all stages, but is essential in the early stages of resolution. If the complaint cannot be resolved informally, formal action may be taken.

### Step 2 - Formal Action

The following procedure is used to resolve a formal complaint.

1. State the grievance in writing (write a complaint) within 60 days of the alleged event and submit the complaint to the Vice President for Student Development. No special form is needed, but the complaint must include:
  - The date you submit the complaint;
  - A description of the grievance that includes all relevant information such as date(s) when the problem was evident, evidence substantiating the grievance, and witnesses; and
  - A proposed resolution, that is, what you want to happen to resolve the grievance.
2. The Vice President for Student Development has two working days from the date of receipt to forward the grievance to the administrator who will serve as mediator to resolve the matter. Care will be taken to ensure that the mediator has the expertise necessary to resolve the grievance.
3. The mediator has two working days from the date of receipt to:
  - Send to the student an acknowledgement that briefly summarizes the grievance and informs the student that a resolution will be sent within ten working days, and
  - Forward to the President a copy of the grievance and acknowledgement.
4. The mediator has ten working days from the date of receipt to:
  - Investigate the alleged basis for the complaint;
  - Investigate previous efforts taken to resolve the grievance;
  - Investigate any contingencies and take such action that may help resolve the grievance;
  - Send to the aggrieved student a formal response (a statement describing what was or will be done to resolve the grievance); and
  - Forward to the President a copy of the formal response.
  - If the student is satisfied with the formal response, the grievance is resolved.
5. If the student is satisfied with the formal response, the grievance is resolved.
6. If the student is not satisfied with the formal response, a request for a hearing may be made to the Grievance Committee, which:
  - Shall be given a copy of the case to date;

- Shall schedule a hearing date and time within seven working days of the request and notify all concerned (but not necessarily invite them to attend);
  - May invite the student and any witnesses to attend the hearing—the student does not have a right to attend;
  - Shall conduct the hearing as informally as possible, while reviewing and evaluating the case;
  - Shall keep its deliberations confidential; and
  - Shall, by majority vote, recommend to the President a course of action to finally resolve the grievance.
7. The President will issue a decision, which shall be final, in writing to the student within three working days of the hearing.
  8. The Office of Student Development will maintain the official record of the complaint upon its resolution.

If a complaint is not settled at the institutional level, the student may contact the Texas Higher Education Coordinating Board, 1200 E. Anderson Lane, Austin, TX 78752, P.O. Box 12788, Austin, TX 78711-2788, (512) 427-6101; Or an individual may contact the Bureau for Private Postsecondary Education for review of a complaint. The Bureau may be contacted at 2535 Capital oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6924, fax (916) 263-1897; or TRACS, in writing via email at [info@tracs.org](mailto:info@tracs.org) or by mail at Transnational Association of Christian Colleges and Schools, P.O. Box 328, Forest, VA 24551; ABHE, in writing via email at [abhe.org](mailto:abhe.org) or by mail at Association for Biblical Higher Education, 5850 T. G. Lee Blvd., Suite 130, Orlando, FL 32822.

## **Academic Affairs**

### **SEMESTER HOUR SYSTEM**

The King's operates on a traditional semester calendar. There are two semesters in the academic year, which occur from August to May. During the academic year, each session is fifteen weeks in length with an additional week for examinations. The majority of courses are equivalent to three semester hours of credit and thus require a minimum of 45 contact hours. Each semester hour represents one 50-minute period of class instruction for each of the 15 weeks plus approximately 2-to-3 hours of out-of-class involvement per semester hour.

### **Academic Advisement**

Academic advisement is intended to assist students in program selection and planning, course selection, and registration. Each semester during the pre-registration period, students are encouraged to review their progress and degree audits, which are available in each student's portal, and course selection with their faculty advisor. Faculties maintain regular-posted office hours to enable students access to their faculty advisors.

### **Undergraduate Course Load**

The normal course load for a full-time undergraduate student is 16 semester hours. The minimum load to be considered full-time is 12 hours per semester. The maximum load in any semester without prior administrative permission is 18 semester hours. Work registered in a previous semester but deferred by an incomplete status is not considered current enrollment.

### **Graduate Course Load**

The normal course load for a full-time graduate student is 9 semester hours. The minimum load to be considered full-time is 9 hours per semester. Work registered in a previous semester but deferred by an incomplete status is not considered current enrollment.

### **Student Classification**

The classification of degree candidates is based upon the number of semester hours of academic credit earned.

### **UNDERGRADUATE**

- Freshman: Student has earned 29 semester hours or less.
- Sophomore: Student has earned 59 semester hours or less, but more than 29 semester hours.
- Junior: Student has earned 89 semester hours or less, but more than 59 semester hours of College credit.
- Senior: Student has earned more than 89 semester hours.

### **GRADUATE**

- First Year: Student has earned 24 semester hours or less.
- Second Year: Student has earned 25 - 48 semester hours.
- Third Year: Student has earned 49 - 78 semester hours.

## **Course Changes Drop/Add**

Course changes may occur at any time during the designated periods of the academic calendar. The student must initiate such changes through the Office of the Registrar and must use the Drop/Add/Schedule Adjustment Form which can be located on the TKU website. Courses that are dropped are subject to the school's refund policy.

The academic calendar allows for a designated period in which courses may be dropped without recording. After that date courses are recorded as "Withdraw Passing" (WP) or "Withdraw Failing" (WF). Failure to attend a course without officially processing the drop will result in a grade of F on the student's academic transcript.

## **Audit Privilege**

Students may audit many of the courses within the curriculum with the prior approval of the instructor. To audit a class means the student has permission to attend the course for personal enrichment without fulfilling the academic requirements. Thus, courses taken as audits or for noncredit are not recorded on transcripts and do not count toward program requirements. There is an expectation on the part of the institution that students allowed to audit courses will fulfill the normal attendance requirements. Credit students are always given priority when class size is an issue. There is no provision for a student to withdraw from an audited course, and no refunds are issued for audit fees. The audit privilege is not allowed in all courses. The audit privilege is not allowed in language courses or online courses.

## **Attendance Policy – On Ground**

The minimum attendance requirement is 75% of seat/contact time. If a student exceeds absences above 25% the faculty will give an automatic grade of "F." For a regular on-ground class, a student who misses more than four weeks, (8 classes for courses that meet twice per week or four classes for block classes that meet once per week), will receive an "F" for the c

Attendance, personal preparation, and attentiveness are essential to learning and thus impact final grades at The King's University. The higher the attendance percentage, the higher the attendance grade rewarded at the end of the course. Missing more than fifteen (15) minutes at the beginning or end of a class period is considered one absence. Three instances of tardiness of fifteen minutes or less equal one absence. The tardy student is responsible for notifying the professor of his/her presence in writing at the end of class. Students who wish to depart early should clear it with the professor prior to class. If a student's final attendance percentage falls below 75%, student will automatically receive a failing grade, regardless of the reason(s) for absence.

## **Participation Policy – Online Courses**

Students are expected to attend classes regularly—that includes the online environment. For an online class, attendance is measured by regular and active participation in the online discussion board activities. The instructor will explain his or her discussion board participation requirements in the course syllabus. Each new term, regardless of whether the class begins Session I or Session 2, students must complete the Syllabus Acknowledgement Form no latter than Wednesday by midnight of the second week of the semester in order to have demonstrated initial active participation. The Registrar and Financial Aid offices will be informed of students who do not meet this first requirement. All subsequent weeks, students should make their first post no later than Wednesday in order to receive full points and demonstrate ongoing active participation.

Points may be deducted for initial posts made after Wednesday in the same way a student would lose attendance points for being tardy in an on-campus class. Students who fail to post for more than a week, and have not notified the instructor, may be considered no longer actively participating in the class, and can thus fail the class in the same way a student who stops attending an on-campus class. Typically missed participation in discussion board activities cannot be made up, this is up to the instructors discretion.

### **Attendance Policy – Module Courses**

All classes, including modules, are considered semester long classes. This means modules open at the same time as regular on ground classes. Students must therefore log in to their classes and complete the Syllabus Acknowledgement Form, a form available either through their Student Portal in CAMS or Blackboard. Modules may require “pre-work” and “post-work” at the discretion of the instructor. Pre-work might include reading assignments, book critiques or other papers. Pre-work assignments help students satisfy required academic “contact hours” and prepares students to engage course materials. Module attendance is formally recorded at the beginning of the semester following an instructor review of submitted Syllabus Acknowledgment Forms and required “pre-work” from students. Receipt of student acknowledgement forms and pre-work demonstrates students have officially “attended” class, and that financial aid, if appropriate, can be disbursed to students.

Attendance Policy: In accordance with the university’s attendance policy, the minimum attendance requirement is 75% of seat/contact time. If a student exceeds absences above 25%, the faculty will give an automatic grade of “F”.

- For a module class, a student who misses more than one-half day will receive an “F” for the course.

### **Transfer of Credit - Undergraduate Studies**

The King’s University (TKU) welcomes students who have completed academic work at other institutions and will accept courses which are comparable to or which meet the objectives of the TKU curriculum. The maximum number of transferred credit hours that may be applied toward a TKU undergraduate degree is 90. No more than 60 credit hours may be from a community, junior or other two-year college.

About course transfer:

- Courses in which applicants have earned grades of D or F are not accepted as transfer credit.
- Transfer courses with a grade of C or higher from nationally/regionally accredited institutions will be posted to the student’s TKU records and may count toward graduation if the credits are appropriate.
- Credit given on another regionally accredited school’s transcript for CLEP, AP is transferrable provided that institution’s testing standards are comparable to those of TKU.
- Transfer courses will be posted at the same level they were taken at a previous institution. TKU accepts only work equivalent or comparable to work offered at TKU.
- Grades for transfer courses are not calculated into the student’s GPA at TKU.

- Transfer applicants must be eligible to return to each previously attended institution in order to be considered for admission to The King's University. The admissions committee evaluates transfer applicants who have been previously placed on academic discipline from other institutions. Based on this review, applicants whose GPA's fall below 2.00 may be admitted conditionally.
- Graduating students are not allowed to transfer hours taken at another institution if the hours are taken during their final semester at The King's University.

### **Transfer of Credit - Graduate Studies**

Graduate Studies: Up to forty-nine percent (49%) of completed credits required for a TKU Board-approved graduate degree may be granted on the basis of transfer credit.

Shared Credit in Degree Programs: No more than one-half of completed credits earned as part of an awarded graduate degree may be applied to, or transferred into, another TKU graduate Board-approved Degree.

Non-theological courses are not normally considered for transfer credit.

\*Only courses from institutions accredited by accrediting agencies recognized by the U.S. Department of Education or The Council for Higher Education Accreditation (CHEA) are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS) and other accrediting bodies such as the Association for Biblical Higher Education (ABHE), the Transnational Association of Christian Colleges and Schools (TRACS), and the Association of Theological Schools (ATS). In addition to established articulation agreements, transfer of credit up to twelve (12) undergraduate lower-level (100-200) semester hours may be awarded as elective credit, subject to the degree requirements, from approved non-accredited institutions.

The King's University has established articulation agreements with a number of institutions for the purpose of transferring credits to TKU. For a current listing of the institutions, please contact either the Admissions Department or Academic Office, or you may view the listing at [www.tku.edu/academics/articulation-agreements/](http://www.tku.edu/academics/articulation-agreements/).

### **Directed Studies**

A directed study is a catalog course offering limited to juniors and seniors in a non-classroom setting with the approval of the advisor, instructor, dean, and Vice President for Academic Affairs. Students may take no more than two courses or six (6) hours in directed studies. Directed studies may not be used to complete The King's University Core Curriculum Requirements or to re-take courses for credit. Exceptions to these requirements must be approved by the Vice President for Academic Affairs.

### **Independent Studies**

A student with advanced standing may pursue an independent study or research project in his or her major area, with the approval of the advisor, instructor, and the dean in the area in which the student's major falls. Prerequisites include completion of at least eighteen (18) semester hours in the major with a minimum 3.00 GPA. Students may take no more than two courses or six (6) semester hours in independent studies or research projects.

A graduate student who has completed at least eighteen (18) semester hours and has maintained a minimum GPA of 3.3 (B+) may petition to pursue an independent study or research project in a specialized area with the approval of the student's advisor, a supervising professor, and the graduate studies dean. The student will submit a 300-word abstract for the proposed project that states the reason for the project, lists the resources to be studied and researched, and outlines the specific topics that will be addressed in the project. In addition, the student must secure the approval of a professor who will supervise the independent study. Only full-time TKU professors may oversee Independent Studies and only when the independent study involves research within the professor's area of study and expertise. Students may take no more than two course or six (6) semester hours in independent studies or research projects. Independent studies count toward the limit of six (6) semester hours of directed studies in a student's graduate degree program.

### Advanced Placement (AP)

The King's University participates in the Advanced Placement (AP) Program of The College Board. Credit will be awarded for the AP tests listed in the following chart. No credit will be awarded for AP tests that are not listed. Letter grades are not given in any course for which credit is granted. These credits may be used to satisfy degree requirements, but do not apply to the 25-percent-credit-hour residency requirement.

#### ADVANCED PLACEMENT

Subject	Exam Title	AP Score	TKU Course Equivalent	Credit Hours
BIOLOGY	Biology I	*4	NSCI 1401	4
ENGLISH	English Language & Composition	3	ENGL 1301	3
ENGLISH	English Language & Composition	4-5		6
ENGLISH	English Language & Composition	3	ENGL 1301 I 1302	3
ENGLISH	English Language & Composition	4-5		6
MATHEMATICS	Calculus AB	3+	MATH 1301	3
MATHEMATICS	Calculus BC	3	MATH 1301	3
MATHEMATICS	Calculus BC	4	MATH 1302	6
MUSIC THEORY	Music Theory – Aural	5	MUST 1201 MUST 2203	2
MUSIC THEORY I	Music Theory – Non Aural	5	MUST 1202 MUST 2304	2
PSYCHOLOGY	Psychology	3+	PSYC 1301	3



*\*Subject to interview and review of laboratory work.*

### **College Level Examination Program (CLEP)**

The King's University participates in the Credit by Examination Program (CLEP) of The College Board. Credit will be awarded for the CLEP tests listed in the following chart. No credit will be awarded for CLEP tests that are not listed. Letter grades are not given in any course for which credit is granted. These credits may be used to satisfy degree requirements, but do not apply to the 25-percent-credit-hour residency requirement.

#### **CREDIT BY EXAMINATION COURSE LISTING**

Course #	Course Title	Clep Exam	Scaled Score*
ENGL1301	English Composition I	College Composition	55
MATH1301	College Math	College Algebra	55
MATH1301	College Math	Calculus	55
PSYC1301	Introduction to Psychology	Introductory Psychology	55
SOCI1301	Introduction to Sociology	Introduction to Sociology	55

#### **PRIOR LEARNING ASSESSMENT**

Undergraduate students of The King's University have the option of seeking experiential learning credit based on the demonstration and documentation of competencies learned from years of practical ministry or marketplace experiences. Students who wish to earn experiential credit are required to complete UNIV3301 Portfolio Development. This course provides the background, tools and guidance needed to successfully submit a portfolio.

#### **Procedure:**

1. The student enrolls in UNIV3301 Portfolio Development course (3 credit hours) for elective credit.
2. Upon completion of UNIV3301, a student submits a Prior Learning Assessment Portfolio (Portfolio) documenting experiential learning for one or more TKU courses and is awarded a grade for course work.
3. The UNIV3301 Portfolio Development course must be completed at minimum one semester prior to degree completion.
4. Student is billed an evaluation fee for credits/course petitioned for credit. The fee is \$75.00 per semester hour or \$225.00 for a 3-semester hour course.
5. The student may not submit a Portfolio to earn credit for a course which he or she has previously failed at The King's University or another postsecondary institution.
6. The amount of credit a student may earn through prior learning assessment is thirty (30) semester hours, which includes any Advanced Placement (AP) or College Level Examination Program (CLEP) credits awarded.
7. Credit hours earned through PLA do not apply to the minimum degree program residency requirement.
8. The original Portfolio becomes the property of the institution.

## PROFICIENCY TESTS

### English Proficiency

Students admitted to The King's University are expected to have strong reading and writing skills. TKU evaluates each applicant as an individual. Transcripts, standardized test scores, and the application essay are elements that TKU considers when reviewing applications.

Students who are admitted with the requirement to complete a college-readiness course will take an online diagnostic assessment. The assessment will generate an individualized learning path for a competency-based, skill-building program to improve academic preparedness in reading and writing. The program is a prerequisite for ENGL 1301 and must be completed during the first semester the student is enrolled in TKU.

### Applied Music Proficiency Exam

Students admitted to the Associate of Worship Leadership Degree are required to pass an applied music proficiency exam - instrumental or vocal - prior to graduation. This exam is administered during the Spring semester of a student's second academic year. The exam is adjudicated by the Director of Worship Studies and select members of the TKU music and worship faculty. The goal of the exam is to assess student competency in their primary applied music skill in preparation for practical ministry in a local church, para-church ministry, professional recording environment, and worship artist ministry setting. Students with prior educational or professional training may request to "test out" of this exam and satisfy this degree requirement by prior audition with the Director of Worship Studies.

### Music Theory Proficiency Exam

Students admitted to the Associate of Worship Leadership Degree are required to pass an intermediate music theory proficiency exam prior to graduation. This exam is administered during the Spring semester of a student's second academic year. The exam is adjudicated by a team consisting of the Director of Worship Studies and select members of the theory, music, and worship faculty. The goal of the exam is to assess student cumulative competency in Music Theory I and II, including aural skills, in preparation for practical ministry in a local church, para-church ministry, professional recording environment, and worship artist ministry setting. Students with prior educational or professional training may request to "test out" of this exam and satisfy this degree requirement by prior audition with the Director of Worship Studies and TKU music theory faculty members.

### Eligibility for Courses

It is the student's responsibility to ensure that all prerequisite courses and requirements have been fulfilled before enrolling in a course. Failure to do so may result in de-enrollment with potential financial and credit lost to the student.

### Continuous Enrollment

Students admitted to The King's University are expected to maintain continuous enrollment during the regular two semester of the academic year until their program is completed. This means they must be enrolled in at least 1 course for the Fall, and Spring semesters each academic year. Failure to maintain continuous enrollment voids the admission status and may require students to begin repaying within a short time Title IV educational loan funding they have obtained.

## **Concurrent Studies**

Concurrent enrollment refers to taking courses at another university or community college (online, web-based, or traditional classroom) while also enrolled in classes at The King's. Students desiring to take courses (max limit of 12 semester hours) at other schools which will count towards their King's program must have advanced approval from the Academic Office to change from the established institutional curricula and must submit a Request for Policy Exception Form. The following criteria must be met in order for approval to be considered:

- The student must be a full-time student (at least 12 hours)
- The student must meet with their academic advisor to obtain permission
- The student is not in their first enrollment semester at The King's University
- The student has a cumulative GPA of 2.25 or higher

If the student drops below full-time status at The King's any time during the semester, TKU will not count any course taken concurrently. Students receiving financial assistance for their studies should contact the financial aid office to learn of any consequences when dropping to part-time status.

## **Catalog Requirements**

Students admitted to the school are subject to the catalog under which they are matriculated, i.e., the catalog in current use at the time of their initial enrollment.

Students who interrupt their studies must reapply for admission and are subject to the catalog in use at the time of reenrollment. This includes the responsibility to meet any changes in the program they are pursuing.

During the academic year(s) for which this catalog is designated, changes may occur in curriculum, faculty, or other important areas covered in this publication. Appropriate notice will be provided to interested parties. However, all provisions herein contained are subject to change without notice and do not constitute a contract or offer to contract with any person.

## **Student Responsibility**

It is the student's responsibility to know and understand academic policies related to his or her program. The student should be familiar with the information in the academic catalog and the student handbook. Both are updated regularly.

While the school provides advisement services to its students through faculty advisers, the final responsibility rests with the student for fulfilling all the requirements for graduation, including those identified in official program audits. Students are encouraged to visit with the Registrar the year before graduation to confirm the accuracy of their program audit and their plans for fulfilling graduation requirements. This shall include requirements resulting from program modifications affecting course offerings as may be adopted by the faculty.

## Course Requirements

Course requirements must be fulfilled during the time parameters established by the course syllabus. Students who fail to submit assigned course work by the last regular day of the class shall receive a "0" for that work. Extensions without penalty are only allowed in cases of unavoidable and emergency situations. Job or church related responsibilities are not normally considered unavoidable.

Written work or assigned reading prepared to meet the requirements of one course may not be submitted to meet the requirements of another course.

## TKU Style Guides Policy

Each academic department at TKU determines the style guide that students will use when writing papers and preparing written work for courses in those departments. Students in the Worship Leadership department, undergraduate general studies and biblical studies programs will use Turabian's Manual of Style, Eighth Edition. Students in the undergraduate counseling program will use the APA (American Psychological Association) Style Guide. Students in the graduate biblical and theological studies programs (MDIV, MPT, MDIV/MJS, MPT/MJS and graduate certificate programs) will use the Society of Biblical Literature (SBL) Style Guide. Students in the Marriage and Family Therapy program will use the APA Style Guide.

## Grading System

Grades are recorded by letter and grade point according to the scale listed below. Only courses completed with a C- level grade or above will count towards the completion of a degree program. Courses in which a grade of D or F is earned are recorded on the student's transcript and are included in the determination of the grade point average (GPA).

Grade	Scores	GPA
A	93+	4.00
A-	90-92	3.66
B+	88-89	3.33
B	83-87	3.00
B-	80-82	2.66
C+	78-79	2.33
C	73-77	2.00
C-	70-72	1.66
D+	68-69	1.33
D	63-67	1.00
D-	60-62	.66
F	59 or less	.00
P	Pass	
WP	Withdraw Passing	
WF	Withdraw Failing	
W	Administrative Withdraw	
IN	Incomplete	
P	In Process	

Special marks reported on transcripts are:

Incomplete (IN): The grade of IN is issued when the work in a course has not been completed at the time grades are recorded.

## **Incomplete Policy**

A student may petition for a grade of Incomplete in a course when he or she is unable to complete all of the assignments before the end of the semester due to unforeseen, extraordinary circumstances, such as a death in the family or disabling sickness. The petition must be approved and signed by the course professor along with the appropriate dean and submitted by the student to the Registrar prior to the last day of the semester. Upon receiving the student request and before submitting to the Registrar, the professor will determine whether or not the student has completed at least 50% of the work in the course prior to the petition request. If the student has not completed at least 50% of the work of the course prior to the petition, the petition will be denied. If approved, the student will be subject to an academic plan determined by the professor and the professor will be required to submit a final grade to the Registrar no later than the final day of the following semester. No work will be accepted after that time, and the student will automatically receive an "F" for the course if the work is not completed by then. Grades of IN are not computed in the grade point average.

Withdraw Passing (WP), Withdraw Failing (WF), and Administrative Withdrawal (W): After the designated time on the academic calendar for withdrawal without recording, withdrawals are noted with one of the above designations. WP does not count in the grade point average, but a WF is calculated as an F in determining grade point average. W is an administrative designation by the Office of the Registrar. Courses receiving a grade of W, WF, or WP count as hours attempted, but not computed when calculating the quantitative satisfactory academic progress ratio.

Challenges to grades received for or during a given semester must occur by the end of the subsequent semester. No challenges will be considered beyond that period. Once granted, an Incomplete allows the student to complete unfinished course work by the set time designated by the professor. If the student who failed to complete the course also failed to complete the final examination, they must get approval from their professor to take a late exam.

If the emergency or significant event results in multiple courses being affected, then the student must obtain approval from all of their professors.

## **Academic Honors**

The Deans List recognizes undergraduate students carrying at least 12 credit hours in a semester and who as an undergraduate earn a grade point average of 3.5 or higher and having a minimum cumulative GPA of 3.30. The Deans List recognizes graduate students carrying at least 9 credit hours in a semester and who earn a grade point average of 3.7 or higher, with no grade below a B and having a minimum cumulative GPA of 3.30.

The President's List recognizes undergraduate students carrying at least 12 hours in a semester and who earn a grade point average of 4.0 with a minimum cumulative GPA of 3.30. The President's List recognizes graduate students carrying at least 9 hours in a semester and who earn a grade point average of 4.0 with a minimum cumulative GPA of 3.30.

## **Assignments**

All assignments are due on the dates established by the course professor and the course calendar. Assignments turned in after the scheduled due date will be penalized according to the professor's course policy.

## **Final Examinations**

All final examinations must be taken at the scheduled time. Early final exams are not allowed and late exams are given only when extenuating circumstances are present (sudden, major illness, death in family). A request for a late examination must be approved by the professor in order to make up a final exam.

## **Repeated Courses**

Only courses completed with a C- or higher level grade count toward the completion of a student's program. If a student does not obtain this minimum level of achievement a course may be repeated. Only courses completed with an earned grade of D or less may be repeated. In such cases the student will complete all the requirements of the repeated course. Both grades remain on the student's transcript, but only the repeated effort is calculated into the grade point average. Both courses count as attempted hours, but only the second will be counted as completed for calculating quantitative satisfactory academic progress ratio.

If a course is repeated more than once, only the first attempt is deleted from the student's grade point average. All further repeats are used in computing the student's cumulative grade point average. The grade from the last attempt will determine credit earned to satisfy degree requirements.

## **Transcripts**

Any student requiring a transcript of his/her grades must fill out and submit a Transcript request Form. There is a \$5 fee to request an official transcript. The King's University requires a signed document from the student requesting the transcript before the transcript can be sent. To request a transcript, a student must download the form, print it, fill in all fields with accurate information, and mail the form to the Registrar. Note any instructions on the Form particularly in regard to fees.

## **Progress Records**

Official grades from each professor are due one week after final exams. After receiving the grades, the Registrar authorizes the final grades and publishes them through the Student Portal. Students access their personal student portal to view course grades.

## **SATISFACTORY ACADEMIC PROGRESS, PROBATION, AND SUSPENSION**

### **Satisfactory Academic Progress Policy**

TKU's Satisfactory Academic Progress (SAP) policy determines whether students are making reasonable progress toward completing their degree within the federally mandated maximum of 150% of the stated credit hours for the degree. Students must achieve and maintain SAP to continue at The King's University. SAP is defined qualitatively (Minimum Cumulative GPA: 2.0) and quantitatively (Minimum Earned Hours: 67%) to comply with applicable laws governing federal, state, and institutional student aid.

### **Qualitative (Minimum Cumulative GPA: 2.0)**

The student must maintain a minimum cumulative GPA of 2.0 to achieve the qualitative measure of SAP, which is the minimum GPA required for graduation. Failing to maintain the minimum GPA jeopardizes the student's ability to graduate.

### Quantitative (Minimum Earned Hours: 67%)

The student must complete the degree within 150% of the stated credit hours for the degree. The limits are:

Degree	Hours in Degree	Maximum Attempted Hours
Associate of Christian Ministries	62	93
Associate of Worship Leadership	67	100.5
Biblical Counseling	124	186
Biblical & Theological Studies	124	186
Christian Ministries	124	186
Cross Cultural Ministries	124	186
General Christian Studies	124	186
Music and Worship	125	187.5

Thus, the student must earn 67% of the semester's Attempted Hours to achieve the quantitative measure of SAP. Credits with final grades of "C-" or higher are considered "Earned Credit." Credits with final grades lower than a "C-" ("D", "F", "I", "W", "WP", "WF", or "AUD") are not considered "Earned Credit." A student attempting 5 semester hours or less must earn all of the Attempted Hours to meet the quantitative measurement of SAP. Students must earn at least 67% of each semester's Attempted Hours to complete the degree within 150% limit, as shown below.

### Attempted Hours

Earned Hours	Attempted Hours	Earned Hours	Attempted Hours	Earned Hours	Attempted Hours
22	15	16	11	10	7
21	14	15	10.5	9	6.5
20	13.5	14	9.5	8	5.5
19	13	13	9	7	5
18	12.5	12	8.5	6	4.5
17	12	11	7.5	5	5

### Evaluation of Academic Progress

Students can monitor their academic progress in all of their courses at any time through The King's Student Portal. At the end of each semester, the Registrar will evaluate students for SAP and identify which students require academic rehabilitative measures.

## **Academic Rehabilitative Measures**

Academic performance that fails to achieve, or indicates difficulty in achieving, SAP will result in Academic Watch, Academic Probation, and/or Academic Suspension. All of these rehabilitative measures involve meetings designed to help the student overcome any challenges related to achieving SAP.

### **Undergraduate Student - Academic Watch**

Academic Watch is not considered a disciplinary or punitive measure but is extended as a courtesy from TKU to the student. Academic Watch will be issued at the conclusion of any semester in which the student's cumulative GPA drops below 2.25 but is still above 2.0, or in any semester when the appropriate Dean or Vice President for Academic Affairs deems it necessary to advise the student regarding his or her Satisfactory Academic Progress and its endangerment in the foreseeable future. The Academic Watch will be in effect for the following semester, and will be communicated through an Academic Office letter to the student and an email to the student's TKU email address.

The student will remain on Academic Watch until he or she shows improvement in the cumulative GPA and/or the factors threatening the student's academic progress have been addressed.

Academic Watch may include, but is not limited to:

- One or more meetings with the Director of the Student Success Center;
- Reduction of Attempted Hours for the semester;
- Periodic meetings with the student's advisor;
- Periodic readiness meetings with an Academic Progress tutor;
- Participation in the creation and implementation of an academic care plan.

### **Academic Probation**

A student will be placed on Academic Probation at the completion of the first semester in which his or her cumulative GPA falls below a 2.00 and/or the student fails to complete at least 67% of the Attempted Hours for that semester. The Academic Probation will be in effect for the following semester and will be communicated through a letter to the student and in an email to the student's TKU email address.

Academic Probation may include, but is not limited to:

- Mandatory meetings with the Director of the Student Success Center;
- Mandatory reduction of Attempted Hours, not to exceed 12 attempted hours (13 hours if UNIV1101 is taken), for the probationary semester;
- Mandatory meetings with the student's advisor;
- Mandatory regular readiness meetings with an Academic Progress tutor;
- Mandatory participation in the creation and implementation of an academic care plan;
- Extracurricular activities, including student clubs, shall be limited as per academic care plan.



## **Academic Suspension**

A student on Academic Probation will be placed on Academic Suspension if the student's cumulative GPA remains below a 2.00 and/or the student fails to complete at least 67% of the Attempted Hours for two (2) consecutive semesters. Also, student may be placed on Academic Suspension if he or she receives more than 50% of his or her grades as "F" or "WF" after the fifth week of the semester without the benefit of a probationary period except in the case of mitigating circumstances as determined by the Vice President for Academic Affairs and/or Academic Committee. The student will be suspended from TKU for the next semester and may apply to re-enroll at the conclusion of the suspended semester by completing a Reapplication Form, found online and sending to the Admissions Office. The Academic Suspension will be communicated through a letter from the Academic Office to the student and in an email to the student's TKU email address.

A student on Academic Suspension is not eligible to receive financial aid. Upon his or her return to The King's, the student must come back into compliance with the Satisfactory Academic Progress standards without the benefit of financial aid. Please see "Reinstatement of Satisfactory Academic Progress" below.

## **Academic Expulsion**

A student will be placed on Academic Expulsion following a second Suspension. Such a student has demonstrated that he or she is not equipped to succeed at TKU because of academic or other factors. In this situation, the student may be expelled from TKU. If the student would like to return to TKU, he or she must reapply through the Admissions Office. Final approval for re-admittance will be the decision of the Academic Committee. The Academic Expulsion will be communicated through a letter from the Academic Office to the student and in an email to the student's TKU email address. A student under Academic Expulsion must complete the normal process for exiting the University.

## **Reinstatement of Satisfactory Academic Progress**

The student, who has failed to achieve Satisfactory Academic Progress, has been placed on Academic Suspension, and who has re-enrolled following his or her suspension must then regain Satisfactory Academic Progress without the benefit of financial aid. The student must take and complete courses at his or her own expense in order to raise the cumulative GPA to a 2.00 or higher. The student will be evaluated at the end of each semester for compliance with the Satisfactory Academic Progress standards. Upon achieving Satisfactory Academic Progress, the student may apply for financial aid for the following semester.

## **Compulsory Withdrawals**

A student's continued enrollment at TKU is a privilege based not only on satisfactory scholastic status, but also on good emotional health and behavior. If, in the opinion of the administration, the student demonstrates evidence of emotional instability, the student may be referred by the administration to an approved counseling professional for evaluation.

Refusal to obtain the evaluation when requested shall be cause for the involuntary withdrawal of the student from by the administration. If the counseling professional recommends that the student withdraw from TKU, the student will have 3 business days from the recommendation to withdraw voluntarily; The King's will administratively withdraw the student if the student does not withdraw voluntarily. The appropriate Dean and/or the Vice President for Academic Affairs shall inform the student in a face-to-face meeting, followed up in writing, of the effective date of the withdrawal and shall explain the procedure for readmission to TKU. Application for readmission after involuntary withdrawal will require evaluation by a TKU- approved counseling professional at the student's expense. In no case shall readmission be granted after such withdrawal without the approval of a TKU-approved counseling professional.

## APPEALS AND GRIEVANCES

### **Academic Appeals and Personal Grievance Policy**

TKU has an established process for resolving concerns and complaints within the University. Any student personally aggrieved by a staff member's words, actions, or decisions may submit an appeal or grievance to their appropriate Dean or the Vice President for Academic Affairs. The Academic Committee will convene to consider the appeal or grievance.

The student must notify their Dean or Chair in writing of his/her intent to appeal the sanction or to pursue the grievance within 30 days of the student's notification of the sanction or the event of personal grievance. If student does not provide this written notice, with applicable documentation, within 30 days of the sanction notice or event, he or she waives the right to pursue the appeal/grievance.

The written appeal must be submitted in writing (email and/or hard copy) and include the following:

- The heading "Academic Appeal";
- Student's name and Student ID Number;
- Nature and background of appeal/grievance;
- Date of occurrence and/or notification;
- Date and description of University communication with outcome;
- Signed and dated, or with email signature.

The Vice President for Academic of Affairs will present the grievance in accordance with the nature of the grievance:

- Academic Dishonesty Sanction: The appropriate Dean will provide a copy of the appeal to the instructor involved and convene the Academic Committee to review the student's appeal and render a decision.
- Personal Grievance: The appropriate Dean will provide a copy of the grievance to the staff member involved and convene the Academic Committee to review the student's appeal and render a decision. The Academic Committee may decide to gather more information from the student and a peer (student) advocate of the student's choice.
- Satisfactory Academic Progress sanction: The student must submit an Academic Suspension Appeal with the required documentation to their appropriate Dean. The Dean will request and convene the Academic Committee to review the student's appeal and render a decision. If the student's appeal is accepted, the student will be placed on Academic Probation for the next semester. Unusual or mitigating circumstances for which a suspension may be appealed include, but are not limited to, 1) the death of a relative of the student, 2) debilitating injury or illness of the student, 3) other emergency or special circumstances.

- **Grade Appeal:** If a student is not satisfied with the final grade awarded for a course, he/she may first appeal to the faculty member awarding the grade. If the student is not satisfied with this initial appeal, he/she must write a letter to their Dean explaining in detail why the grade is unsatisfactory and provide documentation (such as, but not limited to, copies of the student's work). The Dean will provide a copy of the appeal and the supporting documentation to the instructor involved. If after receiving the student's letter, the faculty member agrees that the grade should be changed, he/she will notify the Registrar in writing of the change. If the faculty member maintains that the grade is correct, the Dean will request and convene the Academic Committee to review the student's appeal and render a decision. If a grade change is necessary, their Dean will notify the Registrar.

All decisions will be communicated in writing to all applicable parties.

If a complaint is not settled at the institutional level, the student may contact the Texas Higher Education Coordinating Board, 1200 E. Anderson Lane, Austin, TX 78752, P.O. Box 12788, Austin, TX 78711-2788, (512) 427-6101; Or an individual may contact the Bureau for Private Postsecondary Education for review of a complaint. The Bureau may be contacted at 2535 Capital oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6924, fax (916) 263-1897; or TRACS, in writing via email at [info@tracs.org](mailto:info@tracs.org) or by mail at Transnational Association of Christian Colleges and Schools, P.O. Box 328, Forest, VA 24551; ABHE, in writing via email at [abhe.org](mailto:abhe.org) or by mail at Association for Biblical Higher Education, 5850 T. G. Lee Blvd., Suite 130, Orlando, FL 32822.

### **Residency Requirements**

All programs require that at least one full year of academic credit (30 semester hours) must be taken from The King's University.

### **Time Limits for Programs**

The King's University does not provide maximum time limits for the completion of academic programs. The institution encourages students to complete their programs of study in a timely manner. Students receiving financial assistance for their studies and who intend to take longer than the published program length should contact the financial aid office to learn of consequences to their financial aid.

### **Change of Program**

Any student enrolled in an undergraduate or graduate program who desires to change programs must submit the appropriate Request for Change of Program online to the Registrar. Program change requests are considered on a case-by-case basis.

### **Application for Graduation**

Graduation occurs at the end of the Spring Semester. Students expecting to graduate must submit their Application for Graduation with the Office of the Registrar by the end of February. To graduate, the student must demonstrate that all requirements for the completion of their program will be fulfilled by the time of graduation. Graduation occurs prior to the submission of final grades; therefore, should a student receive a grade of D or F in a course required for degree completion, their degree will not be conferred and the student will need to reapply for graduation the following year. Students must have a minimum cumulative GPA of 2.0 to graduate.

## **Graduating with Honors**

Undergraduate: Students fulfilling all degree requirements and earning a grade point average of 3.80 or above will graduate summa cum laude. Students completing their program with a 3.60 to 3.79 will graduate magna cum laude. Those completing the program with a grade point average of 3.40 to 3.59 will be graduated cum laude.

Graduate Studies: Students completing all degree requirements with a 4.0 grade point average are graduated "With High Honors." Those achieving a grade point average of 3.80 to 3.99 are graduated "With Honors."

## **Degrees Awarded Posthumously**

In exceptional circumstances, The King's University may award degrees posthumously. Registrar may award the appropriate degree on the recommendation of the student's advisor, University Dean, or Vice President for Academic Affairs. The recommendation will be considered if the student was enrolled at the time of death, was in good academic and disciplinary standing, had substantially completed the requirements for the degree to be awarded, or was otherwise subject to special consideration.

For graduate degrees requiring a final research component, such as a dissertation, thesis, or research paper, at the time of the student's death, the research proposal must have been signed by each committee member and a significant portion of the dissertation, thesis or research paper must have been reviewed by the committee and found to be acceptable. For degrees not requiring a research component, the student must have been, at the time of death, enrolled in courses that would have completed the degree requirements.

Upon approval, the Office of the Registrar will award the degree at the next Commencement ceremony or present it to the student's family in an appropriate setting. Diplomas for posthumous degrees will be identical to other degrees award in the same Degree Programs.

## **Academic Integrity Standard**

Students have a responsibility to promote academic integrity at the University by not participating in or facilitating others' participation in any act of academic dishonesty and by reporting all violations or suspected violations of the Academic Integrity Standard to their instructors. Intellectual responsibility applies to all work done by students.

Violations of the Academic Integrity Standard (academic violations) include, but are not limited to:

- Cheating: (1) Using or attempting to use or providing others with any unauthorized assistance in taking quizzes, tests, examinations, or in any other academic exercise or activity including working in a group when the instructor has designated that the quiz, test, examination, or any other academic exercise or activity be done "individually;" (2) depending on the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (3) substituting for another student, or permitting another student to substitute for oneself, in taking an examination or preparing academic works; (4) acquiring tests or other academic material belonging to a faculty member, staff member, or another student without express permission; (5) continuing to write after time has been called on a quiz, test, examination, or any other academic exercise or activity; (6) submitting substantially the same work for credit in more than one class, except with prior approval of the instructor; or (7) engaging in any form of research fraud.

- Falsification: altering or fabricating any information or citation in an academic exercise or activity.
- Plagiarism: representing, by paraphrase or direct quotation, the published or unpublished work of another person as one's own in any academic exercise or activity without full and clear acknowledgement. It also includes using materials prepared by another person or by an agency engaged in the sale of term papers or other academic materials.

### **Discipline Regarding Academic Integrity Violations**

An instructor has full autonomy to evaluate a student's academic performance in a course. If a student commits an academic violation, the instructor may sanction the student. Such sanctions may include: (1) requiring the student to rewrite a paper/assignment or to retake a test/examination; (2) adjusting the student's grade – for either an assignment/test or the course; (3) giving the student a failing grade for the course; or (4) taking actions as appropriate. Additional disciplinary action beyond instructor sanction shall be determined by the Academic Committee.

The penalty that the University will impose on a student for the first Academic Integrity violation is placement on academic integrity probation after the first offense.

The penalties that the University may impose on a student for multiple or egregious academic integrity violations are:

- Probation: continued participation in an academic program predicated upon the student satisfying certain requirements as specified in a written notice of probation. Probation is for a designated period of time and includes the probability of more severe disciplinary penalties if the student does not comply with the specified requirement or is found to be committing academic integrity violations during the probationary period. The student must request termination of the probation in writing.
- Suspension: temporary dismissal from an academic program or from the University for a specified time, after which the student is eligible to continue the program or return to the University. Conditions for continuance or readmission may be specified.
- Expulsion: permanent dismissal either from an academic program or from the University.
- Assigning a designation with a course grade indicating an academic integrity violation involving academic integrity. Conditions for removal may be specified, but the designation remains on the student's transcript for a minimum of one year; provided however, that once the student's degree is posted to the transcript, the designation may not be removed thereafter.
- Denial or revocation of degrees.

### **Request for Policy Exception**

Students may petition to have stated policies modified in a given situation due to extenuating circumstances. The student must submit a Request for Policy Exception online form to the Office of the Registrar for submission to the Academic Committee. This request generates a fee at the time of submission.

## **Change of Grade**

Grades reported by the professor are considered permanent and final. Under specific circumstances a change of grade may be requested: to correct a clerical or procedural error; to change an Incomplete (IN) to grade when the course work for the Incomplete is submitted.

To begin the procedure for a grade change the student must contact the course professor and explain the requested change. If the request is granted, the professor will complete a Grade Change Request forward it to the Office of the Registrar.

## **Deferment Policy**

Students are accepted for a specific semester; however, they may defer enrollment for any semester up to one year before they are required to reapply.

## **Withdrawal from the Institution**

Students wishing to withdraw from the school must complete a Petition to Withdraw, secure the necessary signatures, and submit it to the Office of the Registrar. Courses must be officially dropped or a grade of F will be entered on the academic transcript.

Failure to properly withdraw may result in the student not being allowed to re-enroll in the future or to receive proper refunds.

## **Leave of Absence**

Students who interrupt their studies should formally notify the school of their intentions. Proper withdrawal is initiated by the student submitting a Petition for Withdrawal following a review and approval by the Office of the Registrar. This petition must be approved and submitted before the anticipated absence. Students are granted a leave of absence on a semester basis. Students who have an enrollment absence of one semester must reapply through the Office of Admissions. In all cases, students are held accountable to the catalog requirements in effect at the time of re-enrollment.

## **Dismissal**

The institution reserves the right to dismiss any student failing to make satisfactory academic progress towards his/her program, who violates academic honesty standards or the school's lifestyle policy, and/or fails to meet his/her financial obligations.

## THE KING'S LIBRARY

Recognizing that the library is a significant focal point of academic life and is an integral part of the educational training process, the university is always in the process of advancing and improving upon access to its numerous library holdings. Currently there are two library collections across the country: the main campus in Southlake, TX, and the founding campus in Van Nuys, CA, holding the bulk of the physical collection with over 160,000 volumes. These holdings provide direct access to resources for students taking classes on the ground in these regions.

In addition to these resources through The King's University Libraries, students are able to avail themselves through local networks of libraries, whether through establish relationships by The King's Library or through their own local public libraries. Some examples are: in Texas, students as members of participating institutions in the program have access to a wealth of materials through the state of Texas's TexShare program; and Colorado, with its Colorado Library card, enables students of The King's to borrow through their public library memberships from a collection numbering close to 30,000,000 items. Many other states provide such access to physical resources.

Augmenting such physical resources is our electronic offerings through three different vendors: Ebsco, ProQuest, and Religious & Theological Abstracts.

Ebsco gives us full-text access to ATLA's database of approximately 1,400 periodical titles, most of which are scholarly and peer-reviewed. It also gives access to our collection of eBooks that numbers approximately 140,000 titles. These span a large range of subjects.

ProQuest gives full-text access to two databases. ProQuest Religion is their subject-specific database containing access to 150 peer-reviewed journal titles. ProQuest Research Library is their generic, "work horse," database containing access to 4,000 full-text journal titles in every conceivable subject area.

Religious and Theological Abstracts serves the research community by abstracting articles from well over 400 journals in the fields of religion and theology. By definition these are not full-text resources, but they serve nicely to augment our other databases by giving good summaries of each article, summaries which may or may not exist in other databases.

This wealth of resources available serves to show that The King's University is in a good position to continue serving the research needs of its growing and expanding community.

## UNIVERSITY BOOKSTORE

The University Bookstore provides students with both academic and spiritual resources. Textbooks, reference volumes, and Bibles are offered at discounted prices. Upon request, the TKU Bookstore will "special order" selected items not in stock.

## SOUTHLAKE CAMPUS CONTACTS

**Academic Affairs**

817.722.1617

**Admissions**

817.722.1720

**Bookstore**

817.552.7345

**Financial Aid**

817.722.1730

**Library**

817.722.1620

**Recruitment**

817.722.1710

**Registrar**

817.722.1740

**Student Development**

817.722.1619

**Student Life**

817.722.1750

**Student Success Center**

817.722.1760



## **Undergraduate Academic Program Overview**

### **Biblical and Ministry Curriculum**

The primary goal of the curriculum at The King's University is to enable students to become effective instruments of Christ, both personally and vocationally. The focus of the curriculum is upon biblical, theological, and the practices of ministry studies. The curriculum offers the opportunity for students to master the content of the Word of God, to understand its truths, to apply those truths, and to learn to convey those truths to others. The systematic study of God's Word allows students to become sensitive to their own spiritual formation and potential before Christ as well as effective in applying the Word to a changing culture.

Ministry skill courses and supervised ministry opportunities provide students with the knowledge, tools, and experience of applying the truths of God to the needs of people. Students learn to share biblical truths through preaching, teaching, witnessing, counseling, caring, and modeling.

### **Biblical Worldview**

In the preparation for ministry, it is necessary for students to obtain an advanced body of knowledge and to develop a high level of analytical and reflective skills that are expected of college graduates. The curriculum is designed to enable students to engage their beliefs and the disciplines necessary to formulate a solid biblical and Christian worldview and mindset for life and ministry. Students should be able to engage their culture informed by their theological beliefs. A worldview from creation through the annals of history which provide a framework for interpreting and integrating the work of God and humanity in light of the teachings of Scripture should be developed by students.

### **Supervised Student Practicum**

A significant design component of the undergraduate degree program for students includes participation in a thorough ministry training program within the ministries of the local church. This practical weekly involvement will allow students to experience firsthand the ministry and leadership culture of Gateway Church at the Southlake campus and expose them to the diverse ministry challenges found in a dynamic, healthy, growing church.

Practicums provide students with the opportunity to integrate what they learn in the classroom with practical experience. They give students further opportunity for supervised ministry training in field settings so that they attain higher proficiency as reflective practitioners.

Practicums are integrated into the degree programs between the students' junior and senior years. Sophomores will only participate in a practicum prep course for both Fall and Spring semesters. Juniors and Seniors will be involved in a Ministry Practicum during the Fall and Spring semesters. Students will not normally be scheduled for practicums over the summer except by special provision by the Academic Office.

Practicums are 3 to 5 hours per week spread over 1 to 2 days during the entire 15-week semester. Meeting times can be flexible depending on student schedules and ministry events.

## ACADEMIC PROGRAMS | UNDERGRADUATE

To fulfill its stated mission of providing training for three specific constituencies, those seeking training for vocational ministry, those seeking foundational biblical ministry training to enhance another vocational calling, and those seeking personal spiritual enrichment, The King's University offers a flexible selection of programs to meet individual needs.

The University offers a variety of Certificates and Programs. One-Year Certificates include a Certificate in Biblical Studies, a Certificate in Christian Ministries, and a Certificate in Biblical Studies with a Concentration in Messianic Jewish Studies. TKU's two Associate degree programs are Associate of Christian Ministries degree and Associate of Worship Leadership degree. The University also offers four-year Baccalaureate Degrees: Bachelor of Biblical and Theological Studies, Bachelor of Biblical and Theological Studies with a Concentration in Messianic Jewish Studies, Bachelor of Biblical Counseling, Bachelor of Christian Ministries, Bachelor of Cross-Cultural Ministry, and Bachelor of General Christian Studies.

## UNDERGRADUATE | CERTIFICATES

### CERTIFICATE IN BIBLICAL STUDIES

The Certificate in Biblical Studies is a flexible program that allows students with various ministry objectives to acquire an initial engagement of the curriculum for either personal enrichment or more focused long-term objectives. The program is intended to serve as a foundational year for students wishing an initial exposure to God's Word, to basic Bible doctrines, and to principles of Christian life and ministry. All courses taken in this program apply toward 2- and 4-year programs.

#### Certificate Objectives

The Certificate in Biblical Studies program seeks to:

- Provide a basic understanding of the Scriptures;
- Provide a basic exposure and understanding of the Christian message and ministry;
- Provide the knowledge and means for personal spiritual growth and development; and
- Create a desire for lifelong learning and ministry.

#### Certificate Learning Outcomes

Upon completion of the Certificate program, students will be able to:

- Demonstrate a basic knowledge and understanding of the Scriptures;
- Evidence the hermeneutical skills to identify Scripture and make proper application;
- Articulate biblical doctrine from a Pentecostal perspective;
- Demonstrate the ability to communicate the truth of Christ's message of salvation to others;
- Give evidence of personal growth and maturity in the Christian faith; and
- Demonstrate a commitment for lifelong learning and ministry.

## DEGREE COMPLETION PLAN

### CORE COURSES: 6 HOURS

BIBL 1301      Old Testament Studies  
BIBL 1302      New Testament Studies

### ELECTIVES: 24 HOURS

Biblical Studies Electives: 12 Hours  
12 hours from any BIBL/BGRK/BHEB course

### PRACTICAL MINISTRY ELECTIVES: 6 HOURS

6 hours from any BIBM course

### OPEN ELECTIVES: 6 HOURS

These courses may come from any discipline

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TOTAL REQUIREMENTS | 30 HOURS

## CERTIFICATE IN CHRISTIAN MINISTRIES

### CORE COURSES: 6 HOURS

BIBL 1301      Old Testament Studies  
BIBL 1302      New Testament Studies

### ELECTIVES: 24 HOURS

Practical Ministry Electives: 12 Hours  
12 hours from any BIBM course

### BIBLICAL/THEOLOGICAL STUDIES ELECTIVES: 6 HOURS

6 hours from any BIBH/BIBL/BIBT/BGRK/BHEB course

### OPEN ELECTIVES: 6 HOURS

These courses may come from any discipline

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TOTAL REQUIREMENTS | 30 HOURS

## CERTIFICATE IN BIBLICAL STUDIES CONCENTRATION IN MESSIANIC JEWISH STUDIES

### Certificate Objectives

This concentration seeks to:

- Provide a basic understanding of the Scriptures;
- Provide a basic exposure and understanding of Messianic Jewish history, theology and practice;
- Provide a basic foundation in biblical Hebrew;

- Provide the knowledge and means for personal spiritual growth and development; and
- Create a desire for lifelong learning and Messianic Jewish ministry.

### **Certificate Learning Outcomes**

Upon completion of this concentration, students will be able to:

- Demonstrate a basic knowledge and understanding of the Scriptures;
- Demonstrate the ability to interpret and properly apply biblical texts using sound hermeneutical principles and exegetical methods;
- Articulate biblical theology from a Messianic Jewish perspective;
- Communicate the knowledge of who Yeshua is and what He has done in a way that is clear, accurate, authentically Jewish and with love and respect;
- Demonstrate personal growth and maturity in their walk with the Lord; and
- Demonstrate a commitment to lifelong learning and Messianic Jewish ministry.

### **DEGREE COMPLETION PLAN**

#### **CORE COURSES: 6 HOURS**

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies

#### **HEBREW COURSES: 6 HOURS**

BHEB3301	Hebrew I
BHEB3302	Hebrew II

#### **ELECTIVES: 18 HOURS**

Messianic Jewish Studies Electives: 6 Hours from the following:

APOL 3302	Answering Jewish Objections to Jesus
BIBH 2302	History of Messianic Judaism
BIBH 3320	The Modern State of Israel
BIBH 3322	History of the Jewish People
BIBH 3323	Anti-Semitism and the Holocaust
BIBH 3326	Geography of Israel Study Trip
BIBH 3327	The New Anti-Semitism
BIBL 2320	Introduction to Judaism
BIBL 2324	Our Father Abraham
BIBL 2325	The New Testament and Second Temple Judaism
BIBL 2326	The Jewish Festivals in Messianic Context
BIBL 2327	Jewish Customs and Ceremonies
BIBL 3306	Studies in the Prophets
BIBL 3307	Studies in the Writings
BIBL 4302	Matthew in Jewish Context
BIBL 4303	John in Jewish Context
BIBL 4304	Luke in Jewish Context
BIBL 4305	Acts in Jewish Context
BIBL 4306	Galatians in Jewish Context
BIBL 4307	Romans in Jewish Context
BIBL 4325	Jewish Ethics

BIBL 4326	Survey of Rabbinic Literature
BIBT 2303	To the Jew First
BIBT 2310	The Shape of Messianic Jewish Theology
BIBT 4310	Jesus, Paul, and Torah

#### **BIBLICAL/THEOLOGICAL STUDIES ELECTIVES: 6 HOURS**

6 hours from any BIBH/BIBL/BIBT/BGRK/BHEB course

#### **OPEN ELECTIVES: 6 HOURS**

These courses may come from any discipline

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#### **TOTAL REQUIREMENTS | 30 HOURS**

### **Graduation Requirements**

To graduate with the Certificate in Biblical Studies, the student must:

- Complete a total of 30 semester hours of coursework;
- Complete a minimum of 6 semester hours of biblical studies within the total completed hours;
- Earn a minimum cumulative grade point average of 2.0;
- Make application for the Certificate, fulfill financial obligations to the school, and participate in graduation ceremonies.

## **UNDERGRADUATE | ASSOCIATE DEGREES**

### **ASSOCIATE OF CHRISTIAN MINISTRIES**

The Associate of Christian Ministries (ACM) degree is a two-year program providing foundational training for a variety of ministry opportunities and allowing the student the opportunity to engage a broader educational component for formulating a biblical and Christian worldview. This degree program is particularly helpful to those students who have been called to a secular vocation, but who desire to obtain a biblical and theological foundation in a Spirit-filled environment before commencing their specialized vocational training.

This program is also a stepping-stone for those students preparing for vocational ministry and striving to obtain the baccalaureate degree. All the courses in the associate degree program may be applied to the baccalaureate degree.

#### **Program Objectives**

The Associate of Christian Ministries degree seeks to:

- Provide students with the opportunity for spiritual enrichment within a Spirit-filled ethos;
- Provide students with a basic foundational understanding of Scripture;
- Provide students an understanding of the basic doctrines and teachings of the Church;

- Assist students in developing a Christian worldview and lifestyle;
- Provide exposure to the practices of ministry; and
- Develop a commitment for lifelong development and ministry.

### Learning Outcomes

Upon completion of the Associate degree, students will be able to:

- Demonstrate a fundamental knowledge of the content and teachings of Scripture;
- Articulate an understanding of basic Christian doctrines from a Pentecostal perspective;
- Evidence a knowledge of Christian tradition and practices;
- Demonstrate a basic knowledge of the fundamentals and practices of ministry;
- Articulate a basic Christian worldview and lifestyle;
- Evidence growth and development in spiritual discipline; and
- Demonstrate a commitment to lifelong enrichment.

### Graduation Requirements

To graduate with the Associate of Christian Ministries degree, the student must:

- Complete a total of 62 semester hours of course work;
- Complete the courses in each discipline as required in the program;
- Earn a minimum cumulative grade point average of 2.0;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

## DEGREE COMPLETION PLAN

### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

### GENERAL EDUCATION COURSES: 23 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
MATH 1301	College Math
NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I
PSYC 1301	Introduction to Psychology
BIBM 3302	Leadership Development

### PRACTICUMS: 0 HOURS

BIBM 1000 Ministry Seminar\*  
 \*Must attend two

**MAJOR COURSES: 15 HOURS**

BIBL 2301 Biblical Background and Interpretation  
 BIBC 2301 Biblical Counseling  
 BIBM 3306 Teaching to Transform Lives  
 BIBM 2310 The Blessed Church  
 BIBM 2305 Healthy Family Dynamics

**ELECTIVES: 6 HOURS**

Open Electives: 6 Hours  
 These courses must be 2000 level & may come from any discipline

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**TOTAL REQUIREMENTS | 62 HOURS**

**ASSOCIATE OF CHRISTIAN MINISTRIES SAMPLE COURSE SEQUENCE**  
*SAMPLE COURSE SEQUENCE*

**YEAR 1**

BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1301	Pentecostal and Charismatic Movements	3
HIST 1301	Christianity and Western Culture	3
NSCI 1401	Natural Science and the Bible	4
MATH 1301	College Math	3
UNIV 1101	Student Success Strategies	1
Open Elective		3
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		<b>32 HOURS</b>

## YEAR 2

BIBL 2301	Biblical Background and Interpretation	3
BIBL 2302	Life of Jesus	3
COMS 2301	Oral Communication I	3
BIBM 3302	Leadership Development	3
PSYC 1301	Introduction to Psychology	3
BIBC 2301	Biblical Counseling	3
BIBM 2310	The Blessed Church	3
BIBM 3306	Teaching to Transform Lives	3
BIBM 2305	Healthy Family Dynamics	3
Open Elective		3
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

30 HOURS

## ASSOCIATE OF WORSHIP LEADERSHIP

The Associate of Worship Leadership (AWL) degree is a two-year program providing foundational training for a variety of music and arts-related ministry opportunities. Student-musicians are engaged in a broad and rigorous educational environment for sharpening one's music skills while formulating a biblical and Christian world-view. This degree program is helpful to those students called to a secular vocation, but who desire to obtain a biblical and theological foundation in a Spirit-filled environment before commencing their specialized vocational training. This program also prepares students for obtaining a baccalaureate degree in theology. Courses in the Associate of Worship Leadership degree program may be applied to a TKU baccalaureate degree.

### Program Objectives

The Associate of Worship Leadership degree seeks:

- To graduate competent musicians for the local or global church and music marketplace;
- To produce biblically formed and theologically informed musicians;
- To equip gifted songwriters who compose for the Church and marketplace;
- To prepare skilled video, audio, and innovative media technicians;
- To place graduates in appropriate ministry and music industry contexts.

### Learning Outcomes

A graduate of the Associate of Worship Leadership degree will be able to:

- Organize & successfully administrate all aspects of contemporary congregational worship;
- Demonstrate the technical, music and leadership skills necessary for effectively leading contemporary congregational worship;
- Analyze problems in their field (worship leadership) and develop collaborative solutions or strategies to resolve those problems.;



- Communicate with musicians, artists, technicians, and local church pastors through effective teaching, writing, and listening skills;
- Evaluate their personal strengths and weaknesses honestly in the light of biblical wisdom and regular pastoral accountability;
- Pastor and build biblical community among their local church musicians, artists, and technicians;
- Serve, contribute to, and creatively execute the worship vision of local church pastors and leaders.

### Graduation Requirements

To graduate with the Associate of Worship Leadership degree, the student must:

- Complete a total of 67 semester hours of course work;
- Complete the courses in each discipline as required in the program;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the Applied Music and Music Theory Proficiency exam requirements; and
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

### DEGREE COMPLETION PLAN

#### CORE COURSES: 9 HOURS

BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBL 2302	Life of Jesus

#### GENERAL EDUCATION COURSES: 22 HOURS

ENGL 1301	English Composition I
ENGL 1302	English Composition II
NSCI 1401	Natural Science and the Bible
BIBH 1302	History and Theology of Christian Worship
COMS 2301	Oral Communication I
PHIL 2305	Christian Ethics and the Performing Arts
PSYC 1301	Introduction to Psychology

#### OR

SOCI 1301	Introduction to Sociology
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#### PRACTICUMS: 0 HOURS

BIBM 1000	Ministry Seminar*
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\*Must attend two

#### MAJOR COURSES: 36 HOURS

MUSW 1301	The Worship Leader as Pastor
MUSW 1302	The Worship Leader as Team Builder

MUST 1201	Music Theory I
MUST 1202	Music Theory II
MUST 2203	Music Theory III
MUSW 2303	The Worship Leader as Architect
MUSW 2304	The Worship Leader as Lead Worshipper
MUSB 2201	Songwriting I
MUSB 2202	Songwriting II
MUSB 1201	Audio I
MUSB 1205	Video I

**OR**

MUSW 3201	Tools and Technology for Worship
MPEW 1101	TKU Worship Ensemble (2 Hours)

4 hours from the following:

MPVM 1101	Applied Music Lesson Primary – Voice
MPIM 1103	Applied Music Lesson Primary– Piano
MPIM 1105	Applied Music Lesson Primary – Guitar
MPIM 1107	Applied Music Lesson Primary– Drums

4 hours from the following:

MPVM 1102	Applied Music Lesson Secondary – Voice
MPIM 1104	Applied Music Lesson Secondary – Piano
MPIM 1106	Applied Music Lesson Secondary – Guitar
MPIM 1108	Applied Music Lesson Secondary – Drums

**MUSIC PROFICIENCY: 0 HOURS**

MUST 1000	Music Theory Proficiency Exam
MPVM 1000	Applied Music Proficiency Exam – Voice
<b>OR</b>	
MPIM 1000	Applied Music Proficiency Exam– Instrument

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**TOTAL REQUIREMENTS | 67 HOURS**

**ASSOCIATE OF WORSHIP LEADERSHIP**

*Sample Course Sequence*

**YEAR 1**

ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
NSCI 1401	Natural Science and the Bible	4
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1302	History & Theology of Christian Worship	3
MUSW 1301	The Worship Leader as Pastor	3
MUSW 1302	The Worship Leader as Team Builder	3

MUST 1201	Music Theory I	2
MUST 1202	Music Theory II	2
MUSB 1201	Audio I	2
Applied Music Lesson Primary		2
Applied Music Lesson Secondary		2
MPEW 1101	TKU Worship Ensemble	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

36 HOURS

## YEAR 2

BIBL 2302	Life of Jesus	3
COMS 2301	Oral Communication I	3
PSYC 1301	Introduction to Psychology <b>OR</b>	3
SOCI 1301	Introduction to Sociology	3
MUSW 2303	The Worship Leader as Architect	3
MUSW 2304	The Worship Leader as Lead Worshipper	3
PHIL 2305	Christian Ethics and the Performing Arts	3
MUSB 2201	Songwriting I	2
MUSB 2202	Songwriting II	2
MUST 2203	Music Theory III	2
MUSB 1205	Video I <b>OR</b>	2
MUSW 3201	Tools and Technology for Worship	2
Applied Music Lesson Primary		2
Applied Music Lesson Secondary		2
Applied Music Proficiency Exam		0
Music Theory Proficiency Exam		0
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

31 HOURS

## UNDERGRADUATE | BACCALAUREATE DEGREES

The Baccalaureate Degree is a four-year degree program providing students with professional vocational training for ministry on a University level. The degree offers a thorough and solid grounding in Bible, doctrine, and the practices of ministry within a strong Spirit-filled ethos and local church. With a focused educational component, the curriculum enables students to formulate a biblical worldview and biblical mindset for life ministry. The Bachelor degree programs allow the student to focus upon major area of studies, which will best prepare them for the ministry to which God has called them. Moreover the major provides the student with the foundational professional training necessary for vocational ministry or for entrance into a vigorous professional masters program.

### **Bachelor Degree Objectives**

The Bachelor's degree program seeks to:

- Provide a foundation for advanced academic and professional endeavors;
- Affirm the call to Christian vocational ministry;
- Provide direction for personal spiritual growth and development;
- Assist in developing a Christian worldview and lifestyle;
- Provide a biblical, theological foundation for ministry with a Charismatic dimension;
- Provide the basic knowledge, understanding, and skills for ministry;
- Encourage students to participate actively in the life and ministry of the church; and
- Build study, thinking, and communion skills for academic and ministry success.

### **General Ed and Core Curriculum Learning Outcomes**

Upon completion of the Bachelor's degree, students will be able to:

- Demonstrate a foundational knowledge of Scripture and the doctrines of the Church and Pentecostal renewal Christian traditions;
- Integrate biblical and theological knowledge with the philosophical and practical application of ministry;
- Communicate with clarity and conviction in written and oral formats;
- Demonstrate a knowledge of worldviews, cultural issues, the sciences, and math;
- Generate biblical, ethical, and philosophical responses to cultural and spiritual questions;
- Analyze principles of leadership and interpersonal interactions that reflect a Christ-centered life of character and integrity.

## BACHELOR OF BIBLICAL AND THEOLOGICAL STUDIES

### Program Objectives

This degree seeks to:

- Provide in-depth and comprehensive coverage of the contents of the Bible;
- Provide instruction in sound principles of exegesis;
- Present the various tools and methodologies available in the hermeneutical and exegetical tasks;
- Examine the broad range of issues involved in interpreting the Bible;
- Explore various theological responses to issues raised by the biblical text; and
- Offer elementary instruction in Hebrew and Greek.

### Learning Outcomes

In addition to achieving success with the core curriculum learning outcomes, upon completing this degree, students will be able to:

- Utilize sound hermeneutical principles and basic grammatical aids in the interpretation of Scripture;
- Answer critical questions concerning authorship, dating, and place of composition of the books of the Bible;
- Analyze the primary people, places, and events described in the books of the Old and New Testaments;
- Demonstrate an understanding of the inspiration of the Holy Spirit in the composition of Scripture, as well as the illumination of the Holy Spirit in the reading and application of Scripture;
- Articulate the general theological categories and views of evangelical Christianity, including the distinctiveness of The King's University; and demonstrate a fundamental knowledge of the history, traditions, and practices of the Church.

## DEGREE COMPLETION PLAN

### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

### GENERAL EDUCATION COURSES: 38 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
ENGL 1302	English Composition II
MATH 1301	College Math
NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I

COMS 2302	Oral Communication II
PSYC 1301	Introduction to Psychology
SOCI 1301	Introduction to Sociology
BIBM 3302	Leadership Development
PHIL 2301	Christian Ethics
PHIL 3305	Philosophy and Christian Thought

#### **PRACTICUMS: 14 HOURS**

BIBM 2101	Practicum Prep (2 Hours)
BIBM 3301	Junior Ministry Practicum (6 Hrs)
BIBM 4301	Senior Ministry Practicum (6 Hrs)
BIBM 1000	Ministry Seminar*

\*Must attend four

#### **MAJOR COURSES: 39 HOURS**

BIBL 2301	Biblical Background and Interpretation
BIBT 2301	Christian Doctrine I
BIBT 2302	Christian Doctrine II
BIBM 2310	The Blessed Church
BIBM 3306	Teaching to Transform Lives
APOL 3301	Cultural Apologetics

6 hours from the following:

BIBL 2303	Pauline Literature
BIBL 2304	Acts of the Apostles
BIBL 2321	Introduction to the Pentateuch
BIBL 2322	Psalms
BIBL 2315	Revelation
BIBL 2308	General Epistles
Selected Book Studies	

#### **CHURCH HISTORY: 6 HOURS**

BIBH 3301	Church History
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3 hours from any BIBH course

#### **BIBLICAL LANGUAGE: 6 HOURS**

BGRK 3301	Greek I
BGRK 3302	Greek II

**OR**

BHEB 3301	Hebrew I
BHEB 3302	Hebrew II

#### **CAPSTONE COURSE: 3 HOURS**

BIBM 4302	Senior Capstone Project
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#### **ELECTIVES: 15 HOURS**

Open Electives: 15 Hours

These courses may come from any discipline

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**TOTAL REQUIREMENTS | 124 HOURS**

## BACHELOR OF BIBLICAL AND THEOLOGICAL STUDIES

### *Sample Course Sequence*

#### YEAR 1

BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1301	Pentecostal and Charismatic Movements	3
HIST 1301	Christianity and Western Culture	3
NSCI 1401	Natural Science and the Bible	4
MATH 1301	College Math	3
UNIV 1101	Student Success Strategies	1
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

32 HOURS

#### YEAR 2

BIBL 2302	Life of Jesus	3
COMS 2301	Oral Communication I	3
COMS 2302	Oral Communication II	3
BIBM 3302	Leadership Development	3
PSYC 1301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3
BIBL 2301	Biblical Background and Interpretation	3
BIBT 2301	Christian Doctrine I	3
BIBT 2302	Christian Doctrine II	3
BIBM 2101	Practicum Prep	2
Open Elective		3
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

32 HOURS

### YEAR 3

PHIL 2301	Christian Ethics	3
BIBM 2310	The Blessed Church	3
BIBH 3301	Church History	3
PHIL 3305	Philosophy and Christian Thought	3
BIBM 3306	Teaching to Transform Lives	3
BIBM 3301	Junior Ministry Practicum	6
Church History Elective		3
Selected Book Studies		6
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

30 HOURS

### YEAR 4

APOL 3301	Cultural Apologetics	3
BGRK 3301 BHEB 3301	Greek I <b>OR</b> Hebrew I	3
BGRK 3302 BHEB 3302	Greek II <b>OR</b> Hebrew II	3
BIBM 4302	Senior Capstone Project	3
BIBM 4301	Senior Ministry Project	6
Open Electives		12
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

30 HOURS

### Graduation Requirements

To graduate with the Bachelor of Biblical and Theological Studies degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.



## BACHELOR OF BIBLICAL AND THEOLOGICAL STUDIES CONCENTRATION IN MESSIANIC JEWISH STUDIES

### Program Objectives

This concentration seeks to:

- Provide an in-depth and broad coverage of the contents of the Bible;
- Provide a knowledge of Messianic Jewish history, theology and practice;
- Provide instruction in principles of exegesis;
- Present various tools and methodologies available for hermeneutics and exegesis;
- Examine the broad range of issues involved in interpreting the Scriptures;
- Explore various theological responses to issues raised by the biblical text;
- Offer a foundation in Hebrew and Greek; and
- Develop practical ministry skills through supervised Messianic Jewish ministry experiences.

### Learning Outcomes

Upon completion of this concentration, students will be able to:

- Demonstrate a foundational knowledge of Scripture;
- Demonstrate a foundational knowledge of Messianic Judaism;
- Use a lexicon and basic grammatical aids to exegete the Hebrew Bible and Greek New Testament;
- Answer critical questions concerning authorship, dating, and place of composition of the books of the Bible;
- Identify the primary people, places, and events described in the Scriptures;
- Articulate an understanding of the inspiration of the Holy Spirit in the composition of Scripture, as well as the illumination of the Ruach (Spirit) in the reading and application of Scripture; and
- Articulate knowledge of and show ability to participate in Messianic Jewish ministry.

## DEGREE COMPLETION PLAN

### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

### GENERAL EDUCATION COURSES: 38 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
ENGL 1302	English Composition II
MATH 1301	College Math

NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I
COMS 2302	Oral Communication II
PSYC 1301	Introduction to Psychology
SOCI 1301	Introduction to Sociology
BIBM 3302	Leadership Development
PHIL 2301	Christian Ethics
PHIL 3305	Philosophy and Christian Thought

#### **PRACTICUMS: 14 HOURS**

BIBM 2101	Practicum Prep (2 Hrs)
BIBM 3301	Junior Ministry Practicum (6 Hrs)
BIBM 4301	Senior Ministry Practicum (6 Hrs)
BIBM 1000	Ministry Seminar*

\*Must attend four

#### **MAJOR COURSES: 48 HOURS**

BIBL 2320	Introduction to Judaism <b>OR</b>
BIBL 2324	Our Father Abraham
BIBL 2325	The New Testament and Second Temple Judaism
BIBL 2326	The Jewish Festivals in Messianic Context <b>OR</b>
BIBL 2327	Jewish Customs and Ceremonies
BIBT 2310	The Shape of Messianic Jewish Theology
BIBT 2303	To the Jew First <b>OR</b>
APOL 3302	Answering Jewish Objections to Jesus
BIBH 3323	Anti-Semitism and the Holocaust <b>OR</b>
BIBH 3327	The New Anti-Semitism
BIBH 3322	History of the Jewish People <b>OR</b>
BIBH 3326	Geography of Israel Study Trip
BHEB 3301	Hebrew I
BHEB 3302	Hebrew II
BIBL 3306	Studies in the Prophets <b>OR</b>
BIBL 3307	Studies in the Writings
BIBL 4302	Matthew in Jewish Context <b>OR</b>
BIBL 4303	John in Jewish Context
BIBL 4304	Luke in Jewish Context <b>OR</b>
BIBL 4305	Acts in Jewish Context
BIBL 4307	Romans in Jewish Context <b>OR</b>
BIBL 4306	Galatians in Jewish Context
BIBT 4310	Jesus, Paul and Torah
BIBL 4325	Jewish Ethics
BIBM 4302	Senior Capstone Project

#### **ELECTIVES: 6 HOURS**

Open Electives: 6 Hours

These courses may come from any discipline

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#### **TOTAL REQUIREMENTS | 124 HOURS**

**BACHELOR OF THEOLOGICAL STUDIES  
CONCENTRATION IN MESSIANIC JEWISH STUDIES**

*Sample Course Sequence*

**YEAR 1**

BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1301	Pentecostal and Charismatic Movements	3
HIST 1301	Christianity and Western Culture	3
NSCI 1401	Natural Science and the Bible	4
MATH 1301	College Math	3
UNIV 1101	Student Success Strategies	1
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

**32 HOURS**

**YEAR 2**

BIBL 2302	Life of Jesus	3
COMS 2301	Oral Communication I	3
COMS 2302	Oral Communication II	3
BIBM 3302	Leadership Development	3
PSYC 1301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3
BIBM 2321	Introduction to Judaism	3
BIBL 2324	<b>OR</b> Our Father Abraham	
BIBL2325	The New Testament and Second Temple Judaism	3
BIBL 2326	The Jewish Festivals in Messianic Context	3
BIBL 2327	<b>OR</b> Jewish Customs and Ceremonies	
BIBT 2303	To the Jew First	3
APOL 3302	<b>OR</b> Answering Jewish Objections to Jesus	
BIBM 2101	Practicum Prep	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

**32 HOURS**

### YEAR 3

PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
BIBT 2310	The Shape of Messianic Jewish Theology	3
BIBH 3323 BIBH 3327	Anti-Semitism and the Holocaust <b>OR</b> The New Anti-Semitism	3
BIBH 3322 BIBH 3326	History of the Jewish People <b>OR</b> Geography of Israel Study Trip	3
BIBL 3306 BIBL 3307	Studies in the Prophets <b>OR</b> Studies in the Writings	3
BHEB 3301	Hebrew I	3
BHEB 3302	Hebrew II	3
BIBM 3301	Junior Ministry Practicum	6
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

30 HOURS

### YEAR 4

BIBL 4302 BIBL 4303	Matthew in Jewish Context <b>OR</b> John in Jewish Context	3
BIBL 4304 BIBL 4305	Luke in Jewish Context <b>OR</b> Acts in Jewish Context	3
BIBL 4307 BIBL 4306	Romans in Jewish Context <b>OR</b> Galatians in Jewish Context	3
BIBT 4310	Jesus, Paul and Torah	3
BIBL 4325	Jewish Ethics	3
BIBM 4302	Senior Capstone Project	3
BIBM 4301	Senior Ministry Practicum	6
	Open Electives	6
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

30 HOURS

## BACHELOR OF BIBLICAL AND THEOLOGICAL STUDIES CONCENTRATION IN MUSIC AND WORSHIP

### Program Objectives

This degree seeks to:

- Provide a biblical, theological, and historical foundation for worship ministry;
- Provide a basic understanding of music theory, history, and practice;
- Develop basic oral, aural, and keyboard musical skills;
- Develop performance skills on a particular instrument; and
- Prepare students for worship ministry.

### Learning Outcomes

In addition to achieving success with the Undergraduate Core Curriculum Requirements learning outcomes, upon completion of this degree, students will be able to:

- Demonstrate an understanding of worship ministry that is biblically, theologically, and historically sound;
- Plan and lead worship effectively;
- Demonstrate basic oral, aural, and keyboard musical skills;
- Demonstrate proficient performance skills on a particular instrument; and
- Demonstrate an understanding of music theory, history, and practice.

## DEGREE COMPLETION PLAN

### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

### GENERAL EDUCATION COURSES: 38 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
ENGL 1302	English Composition II
MATH 1301	College Math
NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I
COMS 2302	Oral Communication II
PSYC 1301	Introduction to Psychology
SOCI 1301	Introduction to Sociology
BIBM 3302	Leadership Development
PHIL 2301	Christian Ethics
PHIL 3305	Philosophy and Christian Thought

**PRACTICUMS: 14 HOURS**

BIBM 2101	Practicum Prep (2 Hrs)
BIBM 3301	Junior Ministry Practicum (6 Hrs)
BIBM 4301	Senior Ministry Practicum (6 Hrs)
BIBM 1000	Ministry Seminar*

\*Must attend four

**MAJOR COURSES: 43 HOURS**

MUSW 1301	The Worship Leader as Pastor
BIBH 1302	History and Theology of Christian Worship
MUST 1301	Beginning Music Theory I
MUST 1302	Beginning Music Theory II
MUST 2303	Music Theory III
MUST 2304	Music Theory IV
MUST 1101	Ear Training I
MUST 1102	Ear Training II
MUST 2103	Ear Training III
MUST 2104	Ear Training IV
BIBH 3315	History of Christian Songs and Songwriters
MUSW 4305	The Psalms: Hymnbook of Israel
MPEW 1101	TKU Worship Ensemble (4 Hrs)

4 hours from the following:

MPVM 1101	Applied Music Lesson Primary – Voice
MPIM 1103	Applied Music Lesson Primary – Piano
MPIM 1105	Applied Music Lesson Primary – Guitar
MPIM 1107	Applied Music Lesson Primary – Drums

4 hours from the following:

MPVM 1102	Applied Music Lesson Secondary – Voice
MPIM 1104	Applied Music Lesson Secondary – Piano
MPIM 1106	Applied Music Lesson Secondary – Guitar
MPIM 1108	Applied Music Lesson Secondary – Drums

**MUSIC PROFICIENCY: 0 HOURS**

MUST 1000	Music Theory Proficiency Exam
MPVM 1000	Applied Music Proficiency Exam – Voice <b>OR</b>
MPIM 1000	Applied Music Proficiency Exam – Instrument

**CAPSTONE COURSE: 3 HOURS**

BIBM 4302	Senior Capstone Project
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**ELECTIVES: 12 HOURS**

Biblical/Theological Studies Electives: 12 Hours  
12 hours from any BIBL/BIBT/BGRK/BHEB course

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**TOTAL REQUIREMENTS | 125 HOURS**

### Graduation Requirements

To graduate with the Bachelor of Biblical and Theological Studies degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

### BACHELOR OF BIBLICAL AND THEOLOGICAL STUDIES CONCENTRATION IN MUSIC AND WORSHIP

*Sample Course Sequence*

#### YEAR 1

UNIV 1101	Student Success Strategies	1
BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
MUSW 1301	Worship Leader as Pastor	3
BIBH 1302	History and Theology of Christian Worship	3
MUST 1301	Music Theory I	3
MUST 1302	Music Theory II	3
MUST 1101	Ear Training I	1
MUST 1102	Ear Training II	1
	Applied Music Lessons (Vocal or Instrumental)	2

35 HOURS

## YEAR 2

PSYC 1301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3
COMS 2301	Oral Communication I	3
COMS 2302	Oral Communication II	3
BIBM 3302	Leadership Development	3
BIBL 2302	Life of Jesus	3
PHIL 3305	Philosophy and Christian Thought	3
MUST 2303	Music Theory III	3
MUST 2304	Music Theory IV	3
MUST 2103	Ear Training III	1
MUST 2104	Ear Training IV	1
MUST 1000	Music Theory Proficiency Exam	0
Applied Music Lessons (Vocal or Instrumental)		2
BIBM 2101	Practicum Prep	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

33 HOURS

## YEAR 3

PHIL 2301	Christian Ethics	3
BIBH 1301	Pentecostal and Charismatic Movements	3
NSCI 1401	Natural Science and the Bible	4
HIST 1301	Christianity and Western Culture	3
BIBM 3301	Junior Ministry Practicum	6
Biblical/Theological Studies Electives (2)		6
Applied Music Lessons (Vocal or Instrumental)		2
MPEW 1101	TKU Worship Ensemble	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

29 HOURS



## YEAR 4

MATH 1301	College Math	3
MUSW 4305	The Psalms: Hymnbook of Israel	3
BIBH 3315	History of Christian Songs and Songwriter	3
BIBM 4301	Senior Ministry Practicum	6
BIBM 4302	Senior Capstone Project	3
Biblical/Theological Studies Electives (2)		6
Applied Music Lessons (Vocal or Instrumental)		2
MPIM 1000 MPVM 1000	Applied Music Proficiency Exam	0
MPEW 1101	TKU Worship Ensemble	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

28 HOURS

## BACHELOR OF BIBLICAL COUNSELING

### Program Objectives

This degree seeks to:

- Provide a solid biblical and theological foundation for the practice of biblical counseling;
- Develop the personal life of the student;
- Provide basic knowledge and skills necessary for effective Christian counseling;
- Integrate basic psychological theories with Scripture; and
- This is a pre-professional program which seeks to prepare, equip and empower students for Christian counseling in the local church, or for graduate studies in counseling or Divinity.

### Learning Outcomes

In addition to achieving success with the Undergraduate Core Curriculum Requirements Learning outcomes, upon completing this degree, students will be able to:

- Apply a solid knowledge of Scripture with proper hermeneutical skills;
- Demonstrate an understanding of the nature and theology of biblical counseling;
- Identify the qualifying factors in a calling toward biblical counseling;
- Explain how to equip the local church ministry in biblical counseling;
- Describe the various styles of biblical counseling and their distinctives; and
- Integrate a personal theology of psycho-spiritual growth.

## DEGREE COMPLETION PLAN

### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

### GENERAL EDUCATION COURSES: 38 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
ENGL 1302	English Composition II
MATH 1301	College Math
NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I
COMS 2302	Oral Communication II
PSYC 1301	Introduction to Psychology
SOCI 1301	Introduction to Sociology
BIBM 3302	Leadership Development
PHIL 2301	Christian Ethics
PHIL 3305	Philosophy and Christian Thought

### PRACTICUMS: 14 HOURS

BIBM 2101	Practicum Prep (2 Hours)
BIBM 3301	Junior Ministry Practicum (6 Hrs)
BIBM 4301	Senior Ministry Practicum (6 Hrs)
BIBM 1000	Ministry Seminar*

\*Must attend four

### MAJOR COURSES: 39 HOURS

BIBL 2301	Biblical Background & Interpretation
BIBM 2305	Healthy Family Dynamics
BIBC 2301	Biblical Counseling
BIBC 3305	Counseling Skills
SOCI 3301	Human Development
BIBM 3314	Health and Wellness/Life Coaching
BIBC 3301	Counseling Theory
BIBC 3315	Marriage and Family Counseling
BIBC 4305	Group Counseling
BIBC 4301	Crisis Counseling
BIBC 4310	Counseling Children and Adolescents
PSYC 4305	Personality Development

### CAPSTONE COURSE: 3 HOURS

BIBM 4302	Senior Capstone Project
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### ELECTIVES: 15 HOURS

Biblical/Theological Studies Electives: 15 Hours  
15 hours from any BIBL/BIBT/BGRK/BHEB course

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### TOTAL REQUIREMENTS | 124 HOURS

### Graduation Requirements

To graduate with the Bachelor of Biblical Counseling degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative GPA of 2.0;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

### BACHELOR OF BIBLICAL COUNSELING

#### *Sample Course Sequence*

#### YEAR 1

BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1301	Pentecostal and Charismatic Movements	3
HIST 1301	Christianity and Western Culture	3
NSCI 1401	Natural Science and the Bible	4
MATH 1301	College Math	3
UNIV 1101	Student Success Strategies	1
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		32 HOURS

#### YEAR 2

BIBL 2302	Life of Jesus	3
COMS 2301	Oral Communication I	3
COMS 2302	Oral Communication II	3
BIBM 3302	Leadership Development	3
PSYC 1301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3

BIBL 2301	Biblical Background and Interpretation	3
BIBC 2301	Biblical Counseling	3
SOCI 3301	Human Development	3
BIBM 2305	Healthy Family Dynamics	3
BIBM 2101	Practicum Prep	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		<b>32 HOURS</b>

### YEAR 3

PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
BIBC 3305	Counseling Skills	3
BIBC 3315	Marriage and Family Counseling	3
BIBC 3301	Counseling Theory	3
BIBM 3314	Health and Wellness/Life Coaching	3
BIBM 3301	Junior Ministry Practicum	6
	Biblical/Theological Elective	6
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		<b>30 HOURS</b>

### YEAR 4

BIBC 4301	Crisis Counseling	3
BIBC 4310	Counseling Children and Adolescents	3
PSYC 4305	Personality Development	3
BIBC 4305	Group Counseling	3
BIBM 4302	Senior Capstone Project	3
BIBM 4301	Senior Ministry Practicum	6
	Biblical/Theological Elective	9
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		<b>30 HOURS</b>

## BACHELOR OF CHRISTIAN MINISTRIES

### Program Objectives

This degree seeks to:

- Provide a solid biblical foundation for ministry;
- Provide a theological foundation for ministry with a Charismatic distinctive;
- Provide a basic understanding of the Christian message and how to communicate it;
- Develop basic ministry skills;
- Develop a compassion for ministry to hurting and lost humanity; and
- Gain an understanding and appreciation for the Church and its ministries.

### Learning Outcomes

In addition to achieving success with the Undergraduate Core Curriculum Requirements learning outcomes, upon completing this degree, students will be able to:

- Evidence a biblical and theological knowledge and understanding of the patterns and function of ministry;
- Articulate a biblical philosophy of ministry that evidences a Charismatic dimension;
- Evidence a solid knowledge of Scripture and the proper use of hermeneutics;
- Evidence the ability to communicate the gospel and spiritual equipping messages in both oral and written form; and
- Demonstrate the basic functional skills for successful ministry.

## DEGREE COMPLETION PLAN

### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

### GENERAL EDUCATION COURSES: 38 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
ENGL 1302	English Composition II
MATH 1301	College Math
NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I
COMS 2302	Oral Communication II
PSYC 1301	Introduction to Psychology
SOCI 1301	Introduction to Sociology
BIBM 3302	Leadership Development
PHIL 2301	Christian Ethics
PHIL 3305	Philosophy and Christian Thought

**PRACTICUMS: 14 HOURS**

BIBM 2101	Practicum Prep (2 Hrs)
BIBM 3301	Junior Ministry Practicum (6 Hrs)
BIBM 4301	Senior Ministry Practicum (6 Hrs)
BIBM 1000	Ministry Seminar*

\*Must attend four

**MAJOR COURSES: 39 HOURS**

BIBL 2301	Biblical Background and Interpretation
BIBT 2301	Christian Doctrine I
BIBT 2302	Christian Doctrine II
BIBM 2310	The Blessed Church
BIBM 3306	Teaching to Transform Lives
APOL 3301	Cultural Apologetics
BIBM 2304	Pastoral Ministry
BIBC 2301	Biblical Counseling
BIBM 3303	Ministry and Administrative Skills
BIBM 2303	Sermon Preparation
BIBM 2305	Healthy Family Dynamics

Church History Elective

3 hours from any BIBH course

**CAPSTONE COURSE: 3 HOURS**

BIBM 4302	Senior Capstone Project
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**ELECTIVES: 15 HOURS**

Biblical Studies Electives 9 Hours

9 hours from any BIBL/BGRK/BHEB course

**PRACTICAL MINISTRY ELECTIVES: 6 HOURS**

6 hours from any BIBM/BIBC course

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**TOTAL REQUIREMENTS | 124 HOURS****Graduation Requirements**

To graduate with the Bachelor of Christian Ministries degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

## BACHELOR OF CHRISTIAN MINISTRIES

### *Sample Course Sequence*

#### YEAR 1

BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1301	Pentecostal and Charismatic Movements	3
HIST 1301	Christianity and Western Culture	3
NSCI 1401	Natural Science and the Bible	4
MATH 1301	College Math	3
UNIV 1101	Student Success Strategies	1
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		32 HOURS

#### YEAR 2

BIBL 2302	Life of Jesus	3
COMS 2301	Oral Communication I	3
COMS 2302	Oral Communication II	3
BIBM 3302	Leadership Development	3
PSYC 1301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3
BIBL 2301	Biblical Background and Interpretation	3
BIBM 2303	Sermon Preparation	3
BIBT 2301	Christian Doctrine I	3
BIBT 2302	Christian Doctrine II	3
BIBM 2101	Practicum Prep	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		32 HOURS

### YEAR 3

BIBC 2301	Biblical Counseling	3
PHIL 2301	Christian Ethics	3
BIBM 2305	Healthy Family Dynamics	3
BIBM 2310	The Blessed Church	3
BIBM 2304	Pastoral Ministry	3
BIBM 3303	Ministry and Administrative Skills	3
PHIL 3305	Philosophy and Christian Thought	3
BIBM 3301	Junior Ministry Practicum	6
Church History Elective		3
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		30 HOURS

### YEAR 4

APOL 3301	Cultural Apologetics	3
BIBM 3306	Teaching to Transform Lives	3
BIBM 4302	Senior Capstone Project	3
BIBM 4301	Senior Ministry Practicum	6
Biblical Studies Electives		6
Practical Ministry Electives		9
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		30 HOURS

## BACHELOR OF CROSS-CULTURAL MINISTRY

### Program Objectives

This degree seeks to:

- Provide a solid biblical foundation for evangelism and world missions;
- Provide a theological framework for the practice of ministry in a missions and urban context;
- Develop a balanced philosophy of missions with an emphasis on evangelism and discipleship; and
- Prepare students for effective cross-cultural communication and cross-cultural ministry.



### Learning Outcomes

In addition to achieving success with the Undergraduate Core Curriculum Requirements learning outcomes, upon completing this degree, students will be able to:

- Demonstrate the ability to effectively share the gospel of Jesus Christ in culturally appropriate ways;
- Develop a balanced, biblically-supported, personal philosophy of missions with an emphasis
- On evangelism, church planting in a cross-cultural context, and urban ministry;
- Define the nature and challenge of the cultural dimensions of evangelism, and church planting in a cross-cultural context;
- Identify the principles of cross-cultural communication necessary to effectively minister to multi-ethnic populations; and
- Articulate a biblical theology of ministry in a cross-cultural context;

### DEGREE COMPLETION PLAN

#### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

#### GENERAL EDUCATION COURSES: 38 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
ENGL 1302	English Composition II
MATH 1301	College Math
NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I
COMS 2302	Oral Communication II
PSYC 1301	Introduction to Psychology
SOCI 1301	Introduction to Sociology
BIBM 3302	Leadership Development
PHIL 2301	Christian Ethics
PHIL 3305	Philosophy and Christian Thought

#### PRACTICUMS: 14 HOURS

BIBM 2101	Practicum Prep (2 Hrs)
BIBM 3301	Junior Ministry Practicum (6 Hrs)
BIBM 4301	Senior Ministry Practicum (6 Hrs)
BIBM 1000	Ministry Seminar*

\*Must attend four

**MAJOR COURSES: 36 HOURS**

BMIS 1301	Introduction to Missions
BIBL 2301	Biblical Background and Interpretation
BMIS 2301	Contemporary World Missions
BIBM 2303	Sermon Preparation
BIBM 3306	Teaching to Transform Lives
APOL 3301	Cultural Apologetics
BIBM 3303	Ministry and Administrative Skills
BIBT 3305	World Religions
BIBT 2303	To the Jew First
BMIS 4302	Global Missions Strategies
BIBM 4305	Spiritual Warfare

**CAPSTONE COURSE: 3 HOURS**

BIBM 4302	Senior Capstone Project
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**ELECTIVES: 18 HOURS**

Biblical Studies Electives 12 Hours  
12 hours from any BIBL/BGRK/BHEB course

**OPEN ELECTIVES: 6 HOURS**

These courses may come from any discipline

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**TOTAL REQUIREMENTS | 124 HOURS****Graduation Requirements**

To graduate with the Bachelor of Cross-Cultural Ministry degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

## BACHELOR OF CROSS-CULTURAL MINISTRY

### *Sample Course Sequence*

#### YEAR 1

BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1301	Pentecostal and Charismatic Movements	3
HIST 1301	Christianity and Western Culture	3
NSCI 1401	Natural Science and the Bible	4
MATH 1301	College Math	3
UNIV 1101	Student Success Strategies	1
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

32 HOURS

#### YEAR 2

BMIS 1301	Introduction to Missions	3
COMS 2301	Oral Communication I	3
COMS 2302	Oral Communication II	3
PSYC 1301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3
BIBL 2301	Biblical Background and Interpretation	3
BIBL 2302	Life of Jesus	3
BMIS 2301	Contemporary World Missions	3
BIBT 3305	World Religions	3
BIBM 3302	Leadership Development	3
BIBM 2101	Practicum Prep	2
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

32 HOURS

### YEAR 3

BIBM 2303	Sermon Prep	3
PHIL 2301	Christian Ethics	3
BIBM 3306	Teaching to Transform Lives	3
BIBM 3303	Ministry and Administrative Skills	3
PHIL 3305	Philosophy and Christian Thought	3
BIBT 2303	To the Jew First	3
BIBM 3301	Junior Ministry Practicum	6
Open Electives		6
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

30 HOURS

### YEAR 4

APOL 3301	Cultural Apologetics	3
BMIS 4302	Global Missions Strategies	3
BIBM 4305	Spiritual Warfare	3
BIBM 4302	Senior Capstone Project	3
BIBM 4301	Senior Ministry Practicum	6
Biblical Studies Electives		12
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0

30 HOURS

## BACHELOR OF GENERAL CHRISTIAN STUDIES

### Program Objectives

This degree seeks to:

- Provide a general ministry and Biblical studies discipline
- Provide a solid biblical foundation for the general practices of ministry;
- Provide a theological foundation for general ministry with a Charismatic distinctive;
- Provide a basic understanding of the Christian message and how to communicate it;
- Develop a compassion for ministry to hurting and lost humanity; and
- Gain an understanding and appreciation for the Church and its ministries.

## Learning Outcomes

In addition to achieving success with the Undergraduate Core Curriculum Requirements learning outcomes, upon completing this degree, students will be able to:

- Evidence a biblical and theological knowledge;
- Articulate a biblical philosophy of life and ministry that evidences a charismatic dimension;
- Evidence a solid knowledge of Scripture, the proper use of hermeneutics, and the ability to communicate the gospel message in both oral and written form; and
- Demonstrate the basic functional skills for successful Christian living and ministry.

## DEGREE COMPLETION PLAN

### CORE COURSES: 18 HOURS

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBM 1301	The Spirit Formed Life
BIBM 1302	The Spirit Formed Ministry
BIBH 1301	Pentecostal and Charismatic Movements
BIBL 2302	Life of Jesus

### GENERAL EDUCATION COURSES: 38 HOURS

UNIV 1101	Student Success Strategies
ENGL 1301	English Composition I
ENGL 1302	English Composition II
MATH 1301	College Math
NSCI 1401	Natural Science and the Bible
HIST 1301	Christianity and Western Culture
COMS 2301	Oral Communication I
COMS 2302	Oral Communication II
PSYC 1301	Introduction to Psychology
SOCI 1301	Introduction to Sociology
BIBM 3302	Leadership Development
PHIL 2301	Christian Ethics
PHIL 3305	Philosophy and Christian Thought

### PRACTICUMS: 14 HOURS

BIBM 2101	Practicum Prep (2 Hrs)
BIBM 3301	Junior Ministry Practicum (6 Hrs)
BIBM 4301	Senior Ministry Practicum (6 Hrs)
BIBM 1000	Ministry Seminar*

\*Must attend four

### CAPSTONE COURSE: 3 HOURS

BIBM 4302	Senior Capstone Project
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### ELECTIVES: 51 HOURS

Biblical/Theological Studies Electives 15 Hours  
15 hours from any BIBL/BIBT/BGRK/BHEB course

**PRACTICAL MINISTRY ELECTIVES: 9 HOURS**

9 hours from any BIBM / BIBC course

**OPEN ELECTIVES: 27 HOURS**

These courses may come from any discipline

**TOTAL REQUIREMENTS | 124 HOURS****Graduation Requirements**

To graduate with the Bachelor of General Christian Studies degree the student must:

- Complete the minimum number of semester hours of course work required for the degree;
- Complete the courses in the degree program and the declared concentration;
- Earn a minimum cumulative grade point average of 2.0;
- Satisfy the Supervised Practicum requirements;
- Make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.

**BACHELOR OF GENERAL CHRISTIAN STUDIES***Sample Course Sequence***YEAR 1**

BIBL 1301	Old Testament Studies	3
BIBL 1302	New Testament Studies	3
ENGL 1301	English Composition I	3
ENGL 1302	English Composition II	3
BIBM 1301	The Spirit Formed Life	3
BIBM 1302	The Spirit Formed Ministry	3
BIBH 1301	Pentecostal and Charismatic Movements	3
HIST 1301	Christianity and Western Culture	3
NSCI 1401	Natural Science and the Bible	4
MATH 1301	College Math	3
UNIV 1101	Student Success Strategies	1
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		<b>32 HOURS</b>

## YEAR 2

BIBL 2302	Life of Jesus	3
COMS 2301	Oral Communication I	3
COMS 2302	Oral Communication II	3
BIBM 3302	Leadership Development	3
PSYC 1301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3
BIBM 2101	Practicum Prep	2
Biblical/Theological Studies Elective		3
Open Electives		9
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		32 HOURS

## YEAR 3

PHIL 2301	Christian Ethics	3
PHIL 3305	Philosophy and Christian Thought	3
BIBM 3301	Junior Ministry Practicum	6
Biblical/Theological Studies Electives		6
Practical Ministry Elective		3
Open Electives		9
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		30 HOURS

## YEAR 4

BIBM 4302	Senior Capstone Project	3
BIBM 4301	Senior Ministry Practicum	6
Biblical/Theological Studies Elective		6
Practical Ministry Elective		6
Open Electives		9
BIBM 1000	Ministry Seminar	0
CHAP 1000	Chapel	0
		30 HOURS

## Undergraduate Course Numbers

The King's University uses a system of letter prefixes and Arabic numerals to identify its courses in the academic catalog, course syllabi, and on transcripts. The letters designate the curriculum area or discipline and the first of the four numbers indicate the relative academic level of the course: 1, freshman level; 2, sophomore level; 3, junior level; and 4, senior level. The second digit specifies the number of hours of credit assigned to the course. The last two digits indicate course sequence.

APOL	Apologetics
BGRK	Biblical Greek
BHEB	Hebrew
BIBC	Counseling
BIBH	Church/Jewish History
BIBL	Biblical Studies
BIBM	Christian/Jewish Ministry
BIBP	Philosophy
BIBT	Theology
BMIS	Missions
CHAP	Chapel
COMS	Communication
ENGL	English
HIST	History
MATH	Mathematics
MGIM	Music Group Instruction Instrumental, Major
MGVM	Music Group Instruction Vocal, Major
MPEI	Music Performance Ensemble Instrumental
MPEV	Music Performance Ensemble Vocal
MPEW	Music Performance Ensemble Worship
MPIM	Music Private Instruction Instrumental, Major
MPVM	Music Private Instruction Vocal, Major
MUSB	Music Business
MUST	Music Theory
MUSW	Music Worship
NSCI	Natural Science
PHIL	Philosophy
PSYC	Psychology
SOCI	Sociology
UNIV	University Courses



## Undergraduate Course Descriptions

### APOLOGETICS

#### **APOL3301 Cultural Apologetics**

An examination of the contemporary task of defending and commending the Christian faith. Students are introduced to the cultural context of apologetics today, the nature and objective of apologetics, and ways (tactics) for engaging in apologetics so as to win the friend, not just the argument. 3 Semester Hours

#### **APOL3302 Answering Jewish Objections to Jesus**

*Formerly APOL4321 Messianic Apologetics, BIBL4322 Messianic Prophecy*

A study of general, historical, and theological Jewish objections to Jesus. 3 Semester Hours

### BIBLICAL GREEK

#### **BGRK3301 New Testament Greek I**

*Formerly BGRK4301, BIB212 New Testament Greek I, BIB213 New Testament Greek II*

An introduction to the basic vocabulary and grammar of New Testament Greek, providing a foundation for developing skills needed to translate the Greek New Testament. 3 Semester Hours

Note: Graduate students who have had no biblical language will enroll in BGRK3301/BGRK3302 scheme.

#### **BGRK3302 New Testament Greek II**

*Formerly BGRK4302, BIB212 New Testament Greek I, BIB213 New Testament Greek II*

A continuation of the basic vocabulary and grammar of New Testament Greek I (BGRK4301). 3 Semester Hours

Prerequisite: BGRK3301

#### **BGRK4303 Greek Exegesis**

*Formerly BGRK4303, BIB316 Greek Reading*

An opportunity for students who have completed the first year of New Testament Greek to develop a greater fluency and accuracy in reading extended biblical passages. 3 Semester Hours

Prerequisite: BGRK4301, BGRK4302

### HEBREW

#### **BHEB3301 Hebrew I**

*Formerly BHEB4301 Hebrew I, BIB221 Biblical Hebrew I, BIB222 Biblical Hebrew II*

A study of the basic vocabulary, grammar and syntax of biblical Hebrew. 3 Semester Hours

Note: Graduate students who have had no biblical language will enroll in the BHEB3301 and BHEB3302 courses.

**BHEB3302 Hebrew II**

*Formerly BHEB4302 Hebrew II, BIB221 Biblical Hebrew 1, BIB222 Biblical Hebrew II*

The second semester of first year biblical Hebrew. 3 Semester Hours

Prerequisite: BHEB3301

**BHEB4303 Hebrew Exegesis**

*Formerly BHEB4303 Hebrew Reading*

Readings in the Hebrew Bible to develop translation skills. 3 Semester Hours

Prerequisite: BHEB3301, BHEB3302

**COUNSELING****BIBC2301 Biblical Counseling**

*Formerly MIN342*

An exploration of biblical counseling, its theology and practical applications. 3 Semester Hours

**BIBC3301 Counseling Theory**

A broad overview of various counseling theories and techniques prominent in contemporary practice today. 3 Semester Hours

**BIBC3305 Counseling Skills**

An introduction to biblically-based counseling skills and techniques. 3 Semester Hours

Prerequisite: BIBC3301, SOCI3301

**BIBC3315 Marriage and Family Counseling**

*Formerly MIN348*

An introduction to basic counseling skills and intervention techniques for working with married couples and families. 3 Semester Hours

Prerequisite: BIBC3301, BIBC3305, SOCI3301

**BIBC4301 Crisis Counseling**

*Formerly MIN345*

An investigation of the techniques essential to effective and biblical crisis intervention. 3 Semester Hours

Prerequisite: BIBC3301, BIBC3305, SOCI3301

**BIBC4305 Group Counseling**

An application of the skills necessary for effective group leadership. 3 Semester Hours

Prerequisite: BIBC3301, BIBC3305, SOCI3301

**BIBC4310 Counseling Children and Adolescents**

An examination of the developmental processes and needs of children and adolescents. 3 Semester Hours

Prerequisite: BIBC3301, BIBC3305, SOCI3301

## CHRISTIAN/JEWISH HISTORY

### **BIBH1301 Pentecostal and Charismatic Movements**

A survey of the origin, growth and worldwide impact of the Pentecostal and Charismatic movements in the 20th century. 3 Semester Hours

### **BIBH1302 History and Theology of Christian Worship**

*Formerly MUS361 Biblical View of Worship*

An examination of the history and theology of worship as witnessed and experienced in the worshiping life of the Western and Eastern Church. Students survey the Old and New Testament texts, contexts, key personalities, and practices that have historically informed Christian worship. 3 Semester Hours

### **BIBH2302 History of Messianic Judaism**

*Formerly BIBH3321 History of Jewish-Christian Relations, BIBH3324 History of Jewish Faith in Yeshua*

A survey of Messianic Judaism from the first century to the modern era. 3 Semester Hours

### **BIBH3301 Church History**

A survey of the formation and development of the Christian church beginning with the apostles, patristic fathers, and continuing to the reformers and concluding with present-day global leaders. 3 Semester Hours

### **BIBH3302 History of Prayer and Revival**

An investigation of the role of prayer as a catalyst for revival and an examination of its potential for contemporary ministry application. 3 Semester Hours

### **BIBH3303 Historical Theology**

An examination of the development of Christian doctrine from the Early Church Fathers to the modern era. 3 Semester Hours

### **BIBH3315 History of Christian Songs and Songwriters**

A survey of the history of the modern state of Israel and its geography. 3 Semester Hours

### **BIBH3320 The Modern State of Israel**

*Formerly MUS361 Biblical View of Worship*

A survey of the history of the modern State of Israel and its geography. 3 Semester Hours

### **BIBH3322 History of the Jewish People**

A survey of Jewish history from the call of Abraham to the modern era. 3 Semester Hours

### **BIBH3323 Anti-Semitism and the Holocaust**

*Formerly: BIBH3323 The Holocaust: Realization, Responsibility and Reflection*

A survey of the history of anti-Semitism from antiquity to the Shoah. 3 Semester Hours

### **BIBH3326 Geography of Israel Study Trip**

A study trip to the land of Israel that explores its geography and archaeological sites. 3 Semester Hours

### **BIBH3327 The New Anti-Semitism**

*Formerly: BIBH2322 The Struggle Against Classical Anti-Semitism*

A study of the growing phenomenon of anti-Zionism as a cloaked form of anti-Semitism. 3 Semester Hours

## BIBLICAL STUDIES

### **BIBL1301 Old Testament Studies**

*Formerly BIB117 Old Testament Survey I and BIB119 Old Testament Survey II*

An introductory survey of the literature, thought and history of the Hebrew Bible designed to overview the content of each book and its place in the flow of biblical history. The survey includes a general introduction to the books of the Old Testament in regard to the issues of authorship, audience, historical, geographical, and archaeological background. 3 Semester Hours

### **BIBL1302 New Testament Studies**

*Formerly BIB121 New Testament Survey I and BIB123 New Testament Survey II*

An introductory survey of the literature, thought and history of the New Testament designed to overview the content of each book and its place in the flow of biblical history. The survey includes a general introduction to the books of the New Testament in regard to the issues of authorship, audience, historical, geographical, and archaeological background. 3 Semester Hours

### **BIBL2301 Biblical Background and Interpretation**

*Formerly BIB201 Hermeneutics*

An introductory study of the basic principles of biblical interpretation with emphasis on historical context and literary genre. The key role of the Holy Spirit in biblical interpretation and application is discussed. 3 Semester Hours

### **BIBL2302 Life of Jesus**

*Formerly BIB302 Life and Teachings of Christ*

A multifaceted examination of the person, life and teachings of Jesus. An emphasis will be placed on the significance of His incarnation and humanity as a “typical” rabbi of the Second Temple period. This course will also trace the significant events in Jesus’ life and their impact on the fulfillment of prophecy. 3 Semester Hours

Perquisite: BIBL1301, BIBL1302

### **BIBL2303 Pauline Literature**

A critical study of the 13 letters attributed to the Apostle Paul. 3 Semester Hours

### **BIBL2304 Acts of the Apostles**

*Formerly BIB362 The Book of Acts*

A study of the birth and growth of the early Church with attention to the role of the Holy Spirit in the proclamation of the Gospel. 3 Semester Hours

### **BIBL2305 Book of Romans**

*Formerly BIB368 Book of Romans*

A study of the message of Paul’s letter to the Romans with attention given to his teaching on justification by faith and God’s promise to Israel. 3 Semester Hours

### **BIBL2306 Book of Hebrews**

A study of the historical, literary, theological, and practical content of the letter to the Hebrews. 3 Semester Hours

**BIBL2307 Book of John**

A study of the historical, literary, theological and practical content of the Gospel of John.  
3 Semester hours

**BIBL2308 General Epistles**

A study of the historical, literary, theological and practical content of James, 1 and 2 Peter, 1, 2 and 3 John and Jude. 3 Semester Hours

**BIBL2315 Revelation**

An examination of the historical, literary, eschatological content of the revelation of Jesus to John with attention given to contemporary interpretations of the book. 3 Semester Hours

**BIBL2320 Introduction to Judaism**

Formerly: *BIBM2321 Introduction to Judaism, MIN447-1*

A survey of the major practices, beliefs and values of Judaism. 3 Semester Hours

**BIBL2321 Introduction to the Pentateuch**

Formerly *BIB333*

An examination of the geographical, historical, and theological content of the first five books of the Bible. 3 Semester Hours

**BIBL2322 Book of Psalms**

Formerly *BIB348 The Book of Psalms*

An examination of the book of Psalms, which emphasizes Hebrew poetry and how it compares to other ancient poetic literature. 3 Semester Hours

**BIBL2323 Book of Genesis**

An examination of the book of Genesis with an emphasis on its narrative character, composition, patriarchal accounts and New Testament theological perspectives. 3 Semester Hours

**BIBL2324 Our Father Abraham**

Formerly: *BIBL4324 Our Father Abraham*

An exploration of the relationship between Judaism and Christianity. 3 Semester Hours

**BIBL2325 The New Testament and Second Temple Judaism**

Formerly: *BIBT4321 Eschatology in Messianic Perspective, THE447-6 Eschatology in Messianic Jewish Perspective*

An introduction to the New Testament as Jewish literature through the study of major themes and select passages. 3 Semester Hours

**BIBL2326 The Jewish Festivals in Messianic Context**

Formerly: *BIBL3321 Sacred Days of the Hebrew Calendar, MIN447-5 The Holy Days of the Hebrew Calendar*

A study of the Jewish calendar and its related customs from a Messianic Jewish perspective.  
3 Semester Hours

**BIBL2327 Jewish Customs and Ceremonies**

Formerly: *BIBH4321 Women in Classical Judaism, HIS447-3*

A study of Jewish practices and customs in Messianic Jewish life. 3 Semester Hours

**BIBL3302 Synoptic Gospels**

*Formerly BIB360*

A comparative study of the life of Christ in the first three Gospels with attention to the events and ministry of Jesus' life in historical context. 3 Semester Hours

**BIBL3303 Ephesians**

A study of Paul's letter to the Ephesians with attention to Paul's understanding of the nature and ministry of the church. 3 Semester Hours

**BIBL3306 Studies in the Prophets**

*Formerly BIBL4321, BIB447-1 Isaiah and Messiah, BIBM3320 Prophetic Confrontation of Sinful Society: A historical, literary and theological study of a book in the Prophets.* 3 Semester Hours

**BIBL3307 Studies in the Writings**

A historical, literary and theological study of a book in the Writings. 3 Semester Hours

**BIBL4302 Matthew in Jewish Context**

A survey of the Gospel of Matthew in the light of Second Temple Judaism. 3 Semester Hours

**BIBL4303 John in Jewish Context**

A survey of the Gospel of John in the light of Second Temple Judaism. 3 Semester Hours

**BIBL4304 Luke in Jewish Context**

*Formerly BIBL3301 Messianic Beginnings: Luke and Acts*

A survey of the Gospel of Luke in the light of Second Temple Judaism. 3 Semester Hours

**BIBL4305 Acts in Jewish Context**

*Formerly BIBL3301 Messianic Beginnings: Luke and Acts*

A survey of the book of Acts in the light of Second Temple Judaism. 3 Semester Hours

**BIBL4306 Galatians in Jewish Context**

*Formerly BIBL4301 Paul and the Jewish Mission: Romans and Galatians*

A study of Paul's letter to the Galatians in the light of Second Temple Judaism. 3 Semester Hours

**BIBL4307 Romans in Jewish Context**

*Formerly BIBL4301, BIB447-4, BIBL4301 Paul and the Jewish Mission: Romans and Galatians*

A study of Paul's letter to the Romans in the light of Second Temple Judaism. 3 Semester Hours

**BIBL4325 Jewish Ethics**

*Formerly BIBT3321, THE477-7 Israel's Divine Healer*

An introduction to ethics in classical Judaism. 3 Semester Hours

**BIBL4326 Survey of Rabbinic Literature**

A survey of Rabbinic literature from the Land of Israel. 3 Semester Hours

Prerequisite: BHEB3301, BHEB3302

## CHRISTIAN/JEWISH MINISTRY

### **BIBM1000 Ministry Seminar**

*Formerly MIN107 Ministry Colloquium*

A conference experience designed for the professional development of leaders and vocational pastors. *Required, No Credit*

### **BIBM1100 Ministry Seminar**

*Formerly MIN107 Ministry Colloquium*

A conference experience designed for the professional development of leaders and vocational pastors. Written student assignments will be required for the 1 semester hour credit.

*1 Semester Hour*

### **BIBM1301 The Spirit Formed Life**

*Formerly MIN 256 Foundations I, MIN257 Foundations II, MIN258 Foundations III*

An introduction to life in the Spirit and an invitation to transformational spiritual practices leading to a Spirit empowered life in Christ. *3 Semester Hours*

### **BIBM1302 The Spirit Formed Ministry**

*Formerly MIN256 Foundations I, MIN257 Foundations II, MIN258 Foundations III*

An introduction to ministry in the spirit based upon divine calling, gifting, servant leadership, personal character and Holy Spirit empowerment for ministry. *3 Semester Hours*

### **BIBM2101 Practicum Prep**

An introduction to an overview of the ministries of Gateway Church and an understanding of the church's practices and culture. The Practicum Prep course is designed to prepare students for future hands-on training in multiple and diverse ministry settings. and bring clarity to the diverseness of ministry. Teaching sites and branch campuses will satisfy this requirement in their approved, designated church contexts. *1 Semester Hour*

### **BIBM2303 Sermon Preparation**

*Formerly COM331 – Sermon Preparation*

A detailed study of the principles of sermon construction models and styles of preaching, and the art of delivering a sermon. *3 Semester Hours*

Prerequisite: BIBL2301

### **BIBM2304 Pastoral Ministry**

An overview of theological, biblical, and practical foundations for pastoral ministry in the local church. *3 Semester Hours*

### **BIBM2305 Healthy Family Dynamics**

*Formerly MIN234 Spirit-Filled Family*

A biblical examination of the familial roles and their spiritual development within the family structure. *3 Semester Hours*

**BIBM2310 The Blessed Church**

A presentation of biblical qualities that make a local church fruitful regardless of size or location, based upon an examination of the principles, values, and leadership of Gateway Church, one of the most influential churches in North America. *3 Semester Hours*

**BIBM3301 Junior Ministry Practicum**

This course is designed to provide students with the opportunity to integrate what they learn in the classroom with practical experience. Practicums will give students further opportunity for supervised mentoring and ministry training in field settings so that they attain higher proficiency as reflective practitioners. *3 Semester Hours*

**BIBM3301-1 Junior Ministry Practicum – Children’s Ministry**

The Children’s Ministry (Amazing Kids) training gives students the opportunity to gain a greater understanding of the influence children have on the Body of Christ. Students participating in this program will work alongside high capacity leaders and contribute to a dynamic program focused on reaching and discipling children from infancy through 6th grade.

**BIBM3301-2 Junior Ministry Practicum – Counseling**

The Counseling/Freedom Ministry training gives students the opportunity to gain firsthand experience in each of these vital areas of healing ministry.

**BIBM3301-3 Junior Ministry Practicum – Discipleship**

The Equip Ministry training helps students understand the importance of conducting discipleship and guide them in their development and preparation of their own discipleship philosophies. In addition, they will examine the administration of discipleship within Equip, evaluate processes of growing teachers and leaders, and synthesize their learning into useable ministry tools.

**BIBM3301-4 Junior Ministry Practicum – Men’s**

The Men’s Ministry training gives students the opportunity to gain experience in men’s ministry. This ministry is a company of men devoted to maximizing their strengths and using their gifts and talents to invest in the men of Gateway Church.

**BIBM3301-5 Junior Ministry Practicum – Missions**

The Global Ministry training gives students a comprehensive view of the extensive investment and relationship Gateway enjoys with ministries and individuals around the world. This program also exposes the students to local and regional efforts that enable churches to be healthy, equip leaders, encourage the body to serve, empower the needy, and evangelize the lost.

**BIBM3301-6 Junior Ministry Practicum – Pastoral**

The Pastoral Leadership training gives students a comprehensive view of church leadership through practical opportunities in the various ministries at Gateway Church. Students participating in this program will gain a strong understanding of the organizational structure of Gateway and the essential ingredients for leading a healthy church.

**BIBM3301-7 Junior Ministry Practicum – Women’s**

The Women’s Ministry training gives students the opportunity to gain experience in women’s ministry. This ministry is a company of women devoted to maximizing their strengths and using their gifts and talents to invest in the women of Gateway Church.



**BIBM3301-8 Junior Ministry Practicum – Worship**

The Worship and Creative Arts Ministry training gives students a greater understanding of the commitment to holiness in worship leadership. Students participating in this program will learn that effective worship must be focused on honoring the Lord through a systematic and disciplined organizational structure.

**BIBM3301-9 Junior Ministry Practicum – Youth**

Gateway Students Ministry training gives students a greater understanding of empowering young people with the gospel. Students participating in this program will work on multiple campuses alongside dynamic and creative leaders who are reaching and discipling youth in 7th – 12th grades.

**BIBM3301-10 Junior Ministry Practicum – Jewish Messianic**

Jewish Messianic Practicum will be to help students understand the work of the greater purpose of reaching the world for Yeshua. Students will engage and prepare to abide by the “To the Jew First” principle in all areas of their future ministry, even in the marketplace.

**BIBM3301-11 Junior Ministry Practicum – Prayer and Intercession**

Prayer and Intercession Practicum will be to help each student enhance the development of their personal prayer life and embrace prayer as a high calling. They will explore prayer from a Biblical and historical perspective, participate in all aspects of the prayer life of a local church and of course, there will be much time spent in prayer.

**BIBM3302 Leadership Development**

An exploration of how Christian leaders develop over a lifetime in the context of culture and community. *3 Semester Hours*

**BIBM3303 Ministry and Administrative Skills**

*Formerly MIN245*

An introduction to core managerial competencies necessary to administer the affairs of a church, ministry or non-profit organization. Skills such as planning, staffing, budgeting, evaluating and human resource management will be explored as means by which Christian leaders exercise responsible stewardship over the resources entrusted to them. *3 Semester Hours*

**BIBM3306 Teaching to Transform Lives**

*Formerly CED312 Teaching the Bible*

This course is a motivational and practical experience that prepares students to teach for life change. Students will focus on the crucial integration of theology, methodology, and communication skills essential to maximizing ones gifts and calling as a teacher. The goal of this study is to help students craft effective teaching that demonstrates a high level of competency and an understanding of the various forms of teaching pedagogy, learning styles and connecting challenges that will result in changed lives. *3 Semester Hours*

Prerequisite: BIBL2301

**BIBM3314 Health and Wellness/Life Coaching**

An introduction to the orientation and purpose of Christian Life Coaching. *3 Semester Hours*

**BIBM4301 Senior Ministry Practicum**

This course is designed to provide students with the opportunity to integrate what they learn in the classroom with practical experience. Practicums will give students further opportunity for supervised mentoring and ministry training in field settings so that they attain higher proficiency as reflective practitioners. *3 Semester Hours*

Prerequisite: BIBM3301

**BIBM4301-1 Senior Ministry Practicum – Children’s**

The Children’s Ministry (Amazing Kids) training gives students the opportunity to gain a greater understanding of the influence children have on the Body of Christ. Students participating in this program will work alongside high capacity leaders and contribute to a dynamic program focused on reaching and discipling children from infancy through 6th grade.

**BIBM4301-2 Senior Ministry Practicum – Counseling**

The Counseling/Freedom Ministry training gives students the opportunity to gain firsthand experience in each of these vital areas of healing ministry. These ministries are kingdom- focused and designed to help people become all they were created to be.

**BIBM4301-3 Senior Ministry Practicum – Discipleship**

The Equip Ministry training helps students understand the importance of conducting discipleship and guide them in their development and preparation of their own discipleship philosophies. In addition, they will examine the administration of discipleship within Equip, evaluate processes of growing teachers and leaders, and synthesize their learning into useable ministry tools.

**BIBM4301-4 Senior Ministry Practicum – Men’s**

The Men’s Ministry training gives students the opportunity to gain experience in men’s ministry. This ministry is a company of men devoted to maximizing their strengths and using their gifts and talents to invest in the men of Gateway Church.

**BIBM4301-5 Senior Ministry Practicum – Missions**

The Global Ministry training gives students a comprehensive view of the extensive investment and relationship Gateway enjoys with ministries and individuals around the world. This program also exposes the students to local and regional efforts that enable churches to be healthy, equip leaders, encourage the body to serve, empower the needy, and evangelize the lost.

**BIBM4301-6 Senior Ministry Practicum – Pastoral**

The Pastoral Leadership training gives students a comprehensive view of church leadership through practical opportunities in the various ministries at Gateway Church. Students participating in this program will gain a strong understanding of the organizational structure of Gateway and the essential ingredients for leading a healthy church.

**BIBM4301-7 Senior Ministry Practicum – Women’s**

The Women’s Ministry training gives students the opportunity to gain experience in women’s ministry. This ministry is a company of women devoted to maximizing their strengths and using their gifts and talents to invest in the women of Gateway Church.

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**BIBM4301-11 Senior Ministry Practicum – Prayer and Intercession**

Prayer and Intercession Practicum will be to help each student enhance the development of their personal prayer life and embrace prayer as a high calling. They will explore prayer from a Biblical and historical perspective, participate in all aspects of the prayer life of a local church and of course, there will be much time spent in prayer.

**BIBM4302 Senior Capstone Project**

*Formerly LED449 – Senior Integrative Seminar*

A summative and analytic evaluation of a student’s accomplishments with an emphasis on the integration of education and ministry at The King’s University. Providing opportunity to integrate into one substantive work the student’s key learning in Scripture, theology and practical ministry concepts, and to articulate personal, spiritual and vocational growth. This course is to be taken during the student’s final semester prior to graduation. *3 Semester Hours*

**BIBM4305 Spiritual Warfare**

*Formerly MIN367.40 Spiritual Warfare*

An introduction to the principles and practices of ministry in the Spirit for salvation, deliverance, recovery and healing. *3 Semester Hours*

**THEOLOGY****BIBT1301 Biblical Study of the Holy Spirit**

A study of the person and ministry of the Holy Spirit with emphasis given to the fruit, gifts, and empowerment of the Spirit in the community of faith. *3 Semester Hours*

**BIBT2301 Christian Doctrine I**

*Formerly THE231 Bible Doctrine I, THE232 Bible Doctrine II, THE233 Bible Doctrine III*

A survey of the foundational beliefs of the Christian Church including Creation, Revelation, the Trinity and Christology. *3 Semester Hours*

**BIBT2302 Christian Doctrine II**

*Formerly THE231 Bible Doctrine I, THE232 Bible Doctrine II, THE233 Bible Doctrine III*

A continuation of Christian Doctrine I with emphasis on Pneumatology, Ecclesiology and Eschatology. *3 Semester hours*

Prerequisite: BIBT2301

**BIBT2303 To the Jew First**

An examination of Israel’s calling to bless the nations and the calling of the nations to bless Israel. Formerly BMIS4301 To the Jew First, MIN447-8 Successful Jewish Evangelism. *3 Semester Hours*

**BIBT2310 The Shape of Messianic Jewish Theology**

*Formerly BIBT3322, THE447-4 Messianic Jewish Theology*

An overview of the fundamental shape of Messianic Jewish theology and its relation to traditional Jewish and Christian theologies. 3 Semester Hours

**BIBT3305 World Religions**

*Formerly THE360 Major Religions of the World*

A survey of major world religions and cults with focus on their primary beliefs and practices. 3 Semester Hours

**BIBT4310 Jesus, Paul and Torah**

*Formerly BIBT2321 Torah of Moses, Messiah, and Paul, THE447-1 Torah of Moses and Messiah*

A study of the Torah in the light of the teachings of Yeshua and Paul. 3 Semester Hours

**MISSIONS****BMIS1301 Introduction to Missions**

*Formerly MIN360 Missions Basics*

An introduction to the biblical foundation for missions, intended to assist the student in understanding and preparing for a life devoted to involvement in missions. 3 Semester Hours

**BMIS2301 Contemporary World Missions**

*Formerly MIN364 Missions in the Contemporary World*

An introduction to the biblical basis for worldwide evangelism, its historical development, and current status. 3 Semester Hours

Prerequisite: BMIS1301

**BMIS4302 Global Missions Strategies**

*Formerly MIN362 Missions Strategies*

An exploration of New Testament history and strategic mission principles that contributed to the rapid expansion of the Christian Church as well as appropriate ways to apply these principles to Kingdom expansion in the twenty-first century. 3 Semester Hours

**CHAPEL****CHAP1000 Chapel**

Chapel services are scheduled weekly on Wednesday mornings as an intentional “community building event” designed to provide students, faculty and staff alike an opportunity for dynamic worship, insightful teaching, personal ministry, and individual encouragement. All undergraduate students are expected to attend chapel services. Chapel attendance is a requirement for those students who receive The Blessed Life scholarship. Graduate students are not required to attend but are welcome. *No Credit*

## COMMUNICATION

### **COMS2301 Oral Communication I**

*Formerly COM225 Oral Communication I and COM227 Oral Communication II*

The introduction of organization and delivery principles for informative and persuasive oral presentations. 3 Semester Hours

### **COMS2302 Oral Communication II**

*Formerly COM228 Oral Communication III*

Application of principles and strategies of interpersonal communication with a focus on how to related successfully in family, personal, and professional relationships and in small group settings. 3 Semester Hours

## ENGLISH

### **ENGL1301 English Composition I**

*Formerly ENG101 English Composition I, ENG102 English Composition II, ENG103 English Composition III*

An introduction to the reading, writing, and analysis of effective written communication through the college essay. 3 Semester Hours

### **ENGL1302 English Composition II**

*Formerly ENG101 English Composition I, ENG102 English Composition II, ENG103 English Composition III*

A continuation of ENGL1301 with focus on critical thinking, literary analysis, and composition of well-reasoned argumentative papers. 3 Semester Hours

## HISTORY

### **HIST1301 Christianity and Western Culture**

*Formerly HIS281 Christianity and Western Civilization I, HIS282 Christianity and Western Civilization II*

A survey of history and development of Western Civilization from its origins in the ancient Near East to its contemporary expressions in Europe and North American with an emphasis on the influence of Judaism and Christianity in shaping Western thought and culture. 3 Semester Hours

## MATHEMATICS

### **MATH1301 College Math**

A foundational introduction to the fundamental concepts in Mathematics for the non-science, mathematics, engineering and business student. 3 Semester Hours

## MUSIC PERFORMANCE ENSEMBLE INSTRUMENTAL

### **MPEI2101 TKU Ensemble Instrumental**

*Formerly MUS210 The King's Ensemble*

An ensemble experience geared toward the development of the worship musician instrumentally through weekly involvement in a worship band, as worship unto the Lord and for the edification of the Lord's people. 1 Semester Hour

## MUSIC PERFORMANCE ENSEMBLE VOCAL

### **MPEV2102 TKU Ensemble Vocal**

*Formerly MUS210 The King's Ensemble*

An ensemble experience geared toward the professional and artistic development of the worship musician vocally through weekly involvement in a vocal group, as worship unto the Lord and for the edification of the Lord's people. *1 Semester Hour*

## MUSIC PERFORMANCE ENSEMBLE WORSHIP

### **MPEW1101 TKU Worship Ensemble I**

An ensemble experience geared toward the development of the worship musician instrumentally and vocally through weekly involvement in a worship band, as worship unto the Lord and for the edification of God's people. Students will utilize what they are learning in their applied music courses as they observe and participate in rehearsal of worship songs. *1 Semester Hour*

Prerequisites: MUST1201 and MUST1202

### **MPEW2101 TKU Worship Ensemble II**

An ensemble experience geared toward the development of the worship musician instrumentally and vocally through weekly involvement in a worship band, as worship unto the Lord and for the edification of God's people. Students will utilize what they are learning in their applied music courses as they observe and participate in rehearsal of worship songs. *1 Semester Hour*

Prerequisites: MUST1201 and MUST1202

## MUSIC PRIVATE INSTRUCTION INSTRUMENTAL, MAJOR

### **MPIM1000 Applied Music Proficiency Exam - Instrument**

#### **MPIM1101 Applied Music Lesson Primary (Instr)**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. *1 Semester Hour*

#### **MPIM1102 Applied Music Lesson Secondary (Instr)**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. *1 Semester Hour*

#### **MPIM1103 Applied Music Lesson Primary – Piano**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. *1 Semester Hour*

**MPIM1104 Applied Music Lesson Secondary – Piano**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. 1 Semester Hour

**MPIM1105 Applied Music Lesson Primary – Guitar**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. 1 Semester Hour

**MPIM1106 Applied Music Lesson Secondary – Guitar**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. 1 Semester Hour

**MPIM1107 Applied Music Lesson Primary – Drums**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. 1 Semester Hour

**MPIM1108 Applied Music Lesson Secondary – Drums**

*Formerly MUS227 Private Instrument Lesson*

Through one-on-one private instruction, students will develop technical facility on their instrument, expand their ability to play within a rhythm section and grow in their understanding of concepts of modern worship musicianship. 1 Semester Hour

**MUSIC PRIVATE INSTRUCTION VOCAL, MAJOR****MPVM1000 Applied Music Proficiency Exam Vocal****MPVM1101 Applied Music Lesson Primary (Voice)**

*Formerly MUS227 Private Instrumental Lesson*

Through one-on-one private instruction student will expand their ability to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. 1 Semester Hour

**MPVM1102 Applied Music Lesson Secondary (Voice)**

*Formerly MUS227 Private Instrumental Lesson*

Through one-on-one private instruction student will expand their ability to sing in a contemporary vocal style using proper vocal technique and building an understanding of concepts of modern worship musicianship. 1 Semester Hour

## MUSIC BUSINESS

### **MUSB1201 Audio I**

*Formerly MUS382 Technology and Worship*

An introduction to the fundamental concepts and practices of effective live audio and sound reinforcement. Note: This course a prerequisite for MUSB1202 Audio II and all advanced Audio courses. *1 Semester Hour*

### **MUSB1202 Audio II**

*Formerly MUS382 Technology and Worship*

A continuation of the fundamental concepts and practices of effective live audio and sound reinforcement introduced in Audio I. *2 Semester Hours*

Prerequisite: MUSB1201 Audio I

### **MUSB1205 Video I**

An introduction to the fundamental concepts and practices of effective live video production. Video I will serve as a prerequisite for Video II and all advanced Video courses. *2 Semester Hours*

### **MUSB1211 Introduction to Lighting**

An introduction to the essential concepts and practices of effective stage lighting and related technologies. *2 Semester Hours*

### **MUSB2201 Songwriting I**

*Formerly MUS421 Music Composition*

An introduction to the fundamental components of successful songwriting for multiple musical genres, including inspiration, skill, craft, lyrics, melody, "hooks," harmony, form, collaboration, and art. *2 Semester Hours*

Prerequisite: MUST1201, MUST1202

### **MUSB2202 Songwriting II**

*Formerly MUS421 Music Composition*

A continuation of the lessons from Songwriting I with particular attention to creating well-crafted songs for commercial and worship contexts. *2 Semester Hours*

Prerequisite: MUSB2201, MUST1201, MUST1202, Songwriting I

## MUSIC THEORY

### **MUST1000 Music Theory Proficiency Exam**

### **MUST1101 Ear Training I (Bachelors)**

*Formerly MUS321 – Musicianship I*

Aural and vocal skill development through ear training and sight-singing will emphasize diatonic melodies in major and minor modes, diatonic chords and standard meters and rhythms.

*1 Semester Hour*



**MUST1102 Ear Training II (Bachelors)**

A continuation of Ear Training I in which aural and vocal skill development through ear training and sight-singing will emphasize diatonic and chromatic melodies in major, minor and other modes, diatonic and altered chords and standard meters and rhythms. *1 Semester Hour*

Prerequisite: MUST1101 Ear Training I Formerly MUS322 – Musicianship II

**MUST1201 Music Theory I (AWL)**

*Formerly MUS311 Music Theory I, MUS312 Music Theory II, MUS313 Music Theory III*

A study of the harmonic structure of western music, including pitch, scales, chords and functional harmonic analysis. *2 Semester Hours*

Prerequisite: Theory Proficiency Exam

**MUST1202 Music Theory II (AWL)**

*Formerly MUS312 Music Theory II, MUS313 Music Theory III*

A continuation of Music Theory I which focuses on the study of the harmonic structure of western music, including pitch, scales, chords and functional harmonic analysis. *2 Semester Hours*

Prerequisite: MUST1201

**MUST1301 Beginning Music Theory I (Bachelor's)**

*Formerly MUS311 – Music Theory I*

A study of the harmonic structure of western music including pitch, scales, chords, and functional harmonic analysis. *3 Semester Hours*

**MUST1302 Beginning Music Theory II (Bachelor's)**

*Formerly MUS311 Music Theory I, MUS312 Music Theory II, MUS313 Music Theory III*

A continuation of MUST1301 which focuses on the study of the harmonic structure of western music, including pitch, scales, chords and functional harmonic analysis. *3 Semester Hours*

Prerequisite: Theory Proficiency Exam, MUST1301

**MUST2103 Ear Training III (Bachelor's)**

Aural and vocal skill development through ear training and sight-singing will emphasize diatonic melodies in major and minor modes, diatonic chords and standard meters and rhythms. *1 Semester Hour*

Prerequisite: MUST1102 Ear Training II Formerly MUS323 Musicianship III

**MUST2104 Ear Training IV (Bachelor's)**

Aural and vocal skill development through ear training and sight-singing will emphasize diatonic melodies in major and minor modes, diatonic chords and standard meters and rhythms. *1 Semester Hour*

Prerequisite: MUST2103 Ear Training III

**MUST2203 Music Theory III (AWL)**

*Formerly MUS313 Music Theory III*

A continuation of Music Theory II which focuses on the study of the harmonic structure of western music, including pitch, scales, chords and functional harmonic analysis. 2 Semester Hours

Prerequisite: MUST1202

**MUST2204 Music Theory IV (AWL)**

A continuation of Music Theory III which focuses on the study of the harmonic structure of western music, including pitch, scales, chords and functional harmonic analysis. 2 Semester Hours

Prerequisite: MUST2203

**MUST2303 Music Theory III (Bachelors)**

*Formerly MUS311 Music Theory I, MUS312 Music Theory II, MUS313 Music Theory III*

A continuation of MUST1302 which focuses on the study of the harmonic structure of western music, including pitch, scales, chords and functional harmonic analysis. 3 Semester Hours

Prerequisite: Theory Proficiency Exam, MUST1302

**MUST2304 Music Theory IV (Bachelors)**

A continuation of MUST2303 which focuses on the study of the harmonic structure of western music, including pitch, scales, chords and functional harmonic analysis. 3 Semester Hours

Prerequisite: Theory Proficiency Exam. Formerly MUS311 Music Theory I, MUS312 Music Theory II, MUS313 Music Theory III

**MUSIC WORSHIP****MUSW1301 The Worship Leader as Pastor**

*Formerly MUS362 Principles of Leadership for the Worship Leader*

An examination of the pastoral role of the worship leader in training, developing, nurturing and leading local church musicians and artists. 3 Semester Hours

**MUSW1302 The Worship Leader as Team Builder**

*Formerly MUS363 Relational Issues Affecting Pastors and Worship Leaders*

An examination of the team-building skills and leadership development role of the worship leader in a healthy local church. 3 Semester Hours

Prerequisite: MUSW1301

**MUSW2303 The Worship Leader as Architect**

*Formerly MUS380 Worship Design*

An examination of the principles of planning, rehearsing, and leading transformational contemporary worship services in a local church. 3 Semester Hours

**MUSW2304 The Worship Leader as Lead Worshipper**

*Formerly MUS364 Equipping Worship Leader with Practical Skills*

An examination of how one's theology of worship, music competency, and spiritual practices work together in successfully leading congregational worship. 3 Semester Hours

**MUSW 2305 Jewish Worship: History and Practice**

An examination of the historical sources underlying the development of Hebrew worship and liturgy from Temple times to the present. *3 Semester Hours*

**MUSW3201 Tools and Technology for Worship**

An introduction to music production software, media production software and worship-planning software for contemporary worship leaders and musicians. *2 Semester Hours*

**MUSW4305 The Psalms: Hymnbook of Israel**

An introduction to the beauty and breadth of Israel's Psalter through an exegetical study of select Psalms. *3 Semester Hours*

Prerequisite: BIBL1302, BIBL1302

**NATURAL SCIENCE****NSCI1401 Natural Science and the Bible**

*Formerly SCI215*

An introduction to Physical Science that includes the scientific disciplines of chemistry, physics, geology, meteorology, and astronomy with attention to the scientific method and its proper application. This course contains a laboratory and lab sessions that further help the student to think critically, formulate a question, do research, and draw reasonable conclusions from their investigation. *4 Semester Hours (3 Hours Lecture, 1 Hour Lab)*

**PHILOSOPHY****PHIL2301 Christian Ethics**

An introduction to Judeo-Christian ethical principles drawn from both the Old and New Testaments. This course also satisfies PHIL2305. *3 Semester Hours*

**PHIL2305 Christian Ethics and the Performing Arts**

An analysis of classical and contemporary approaches to Christian ethics with particular attention to their practical application to informed ethical decision-making in contemporary life and worship. This course also satisfies PHIL2301. *3 Semester Hours*

**PHIL3305 Philosophy and Christian Thought**

A survey of philosophical questions raised from antiquity to present day and the analysis of their pertinent arguments. *3 Semester Hours*

**PSYCHOLOGY****PSYC1301 Introduction to Psychology**

*Formerly MIN209 Understanding People for Ministry: Introduction to Psychology*

An introduction to the discipline of Psychology and the underlying principles and approaches to the scientific study of human nature. *3 Semester Hours*

**PSYC4305 Personality Development**

A survey of the various theories of personality and its development. *3 Semester Hours*

## SOCIOLOGY

### **SOCI1301 Introduction to Sociology**

An introduction to the dynamics of social interactions between people, cultures, and institutions. Formerly MIN212 The Church and Society: Introduction to Sociology. *3 Semester Hours*

### **SOCI3301 Human Development**

Formerly MIN340 Faith and Human Development

An exploration of lifespan human development and its practical and spiritual connection to theology. *3 Semester Hours*

## UNIVERSITY COURSES

### **UNIV1101 Student Success Strategies (Fall only)**

Comprehensive introduction designed to empower individuals to be successful in their educational pursuits at The King's University and in life. *1 Semester Hour*

### **UNIV3301 Portfolio Development**

Formerly LED177

Following Council for Adult and Experiential Learning (CAEL) standards, this class assists the adult learner in developing a portfolio to demonstrate and document competencies derived from years of practical ministry or marketplace experience. *3 Semester Hours*

## Graduate Academic Program Overview

### ACADEMIC PROGRAMS | GRADUATE

#### Graduate Program Curriculum

With a mandate to raise up Christian leaders for the Church and community, the University recognizes the revolutionary view of leadership presented by Christ. Scripture declares that leaders are first servants and humility is the true essence of ministry. So profound and significant is this truth and blueprint for ministry that the Gospels state it several times. We are repeatedly instructed to become servants if we desire to be leaders in the Kingdom of God. Thus, we must know that God is calling ministers to be His servants, and He has given us the unsurpassed model of His Son as an example to follow. Even as Christ faced death, He modeled obedience.

The curriculum of The King's University Graduate Program has been developed to prepare servant leaders with a strong vibrant knowledge of the Word of God and with a balanced theological position within the Kingdom. The curriculum is intended to develop the ministering servant as person, leader, communicator, shepherd, teacher, worshiper, caregiver, reconciler, counselor, and administrator. There is a thorough integration of biblical and theological knowledge with practical hands-on supervised ministry experience. Taught by a Spirit-filled faculty, seasoned with professional ministry experience and academic enrichment, the curriculum is geared to produce Spirit-formed servant leaders for the twenty-first century Church.

#### Course Formats

- Semester Classes: Courses offered over a 15-week period that usually meet once or twice a week. Courses are conveniently scheduled to enable students to work or participate in ministry.
- Module Classes: Intensive courses with pre- and post-coursework. All programs may be completed through these on-campus courses that encompass the same number of contact hours as a semester length class.
- Online Courses: Students can work on their courses anytime day or night. Each course is seven weeks in length and provides active interaction with the professor and student colleagues. Courses may be taken online towards any Masters program.

The King's University exists to provide graduate professional training for the equipping of effective Spirit-filled leaders for ministry in the Church and community. The University equips men and women to fulfill the ministry call God has placed upon their lives, to equip them to proclaim the gospel with vitality and effectiveness, to minister with compassion, and to convey Christ's resurrection power of hope. Its goals are to integrate biblical and theological training with practical skills essential for effective ministry and to provide a scriptural balance of:

- Biblical exposition with prophetic insight;
- Sound theology with spiritual passion;
- Pastoral sensitivity with evangelistic fervor; and
- Commitment to character with a quest for the Charismatic.

Combining classical, professional, theological education with a Spirit-filled practice of ministry, the University seeks to prepare and empower leaders for ministry in evangelical Spirit-filled communities of faith.

## Graduate Program Objectives

Developing from the purpose and goals of the joint mission of the college and seminary, The King's University purposes to fulfill its mission by:

- Providing classical, professional, theological instruction with an evangelical Spirit-filled ethos and within an ecumenical setting;
- Preparing men and women academically, professionally, and spiritually for the lay and ordained ministries of the Church;
- Cultivating Christian leaders for servant-oriented ministry in both Church and community;
- Stimulating candidates to develop biblical and ethical lifestyles that undergird a mind-set for evangelical ministry;
- Encouraging candidates to develop their spiritual gifts while developing strong professional skills;
- Providing professional ministry skills for the passionate and sensitive proclamation and demonstration of the Word; and
- Enabling candidates to integrate biblical, theological, and ministry skills through reflective supervised ministry experiences.

## GRADUATE | CERTIFICATES

### Graduate Certificate in Christian Ministries

The Graduate Certificate in Christian Ministries allows students to be better equipped for service in the local church or other settings by providing introductory exposure to ministry principles and practices. The program allows students in consultation with their advisors to select courses from the Biblical and theological studies areas along with a minimum of four courses in practical ministries. The program permits students with limited time to obtain basic training for Christian service or to explore their suitability for full-time ministry. The certificate may provide the initial component toward a degree program for those undecided about the focus or direction of their calling. Only applicable courses may be applied to the MPT or MDIV degree programs.

### Certificate Objectives

The Certificate program seeks to:

- Introduce the student to theological training in a Renewal, multi-denominational environment;
- Provide a general knowledge of biblical and theological studies;
- Provide an introductory exposure to the principle and practices of ministry; and
- Provide professional training with a Spirit- formed dimension.

### Certificate Learning Outcomes

Upon completion of the Graduate Certificate in Christian Ministries, students will be able to:

- Demonstrate a basic understanding of the truths of God's Word;
- Demonstrate a basic understanding of the primary doctrines of Christian theology;
- Evidence a basic knowledge of the skills of ministry;
- Show an understanding of a Spirit-formed approach of ministry;
- Evidence Christ-like character; and
- Articulate a continued commitment to lifelong enrichment.

### Graduation Requirements

Students must successfully complete a minimum of twenty-four (24) semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed their application for graduation by October preceding the May graduation and fulfilled their financial obligation to the University.

## GRADUATION CERTIFICATE IN CHRISTIAN MINISTRIES

### DEGREE COMPLETION PLAN

Select 9 hours from the following courses:

BIBM 5307	Preaching that Connects
BIBM 5308	Equipping People for Life
BIBM 5306	Strategic Leadership
BIBM 5305	The Spirit-Formed Leader
BIBM 6305	Ministry Management

Biblical/Theological Electives (6)  
*From any BIBL/BIBD/BGRK/BHEB courses*

Open Electives (9)

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**TOTAL REQUIREMENTS | 24 HOURS**

## GRADUATE CERTIFICATE IN BIBLICAL STUDIES

The Graduate Certificate in Biblical Studies is a flexible academic program that allows students to take a combination of core and elective courses to obtain knowledge of the Word of God and to provide for spiritual enrichment. It is primarily intended for people seeking a greater knowledge of the Bible. The Certificate is ideal for those seeking a trial year in graduate studies to more clearly know God's direction. Only applicable courses may be applied to the MPT or MDIV degree programs.

### Certificate Objectives:

The Certificate program seeks to:

- Provide in-depth understanding of the Scripture within a Renewal Christian community;
- Provide in-depth understanding of biblical teaching as the foundation for Christian ministry; and
- Provide the knowledge and means for personal Spiritual growth and development.

### Certificate Learning Outcomes:

Upon completion of the Graduate Certificate in Biblical Studies, students will be able to:

- Articulate an appreciation for Scripture;
- Demonstrate a basic knowledge of the content and theology of Scripture.

## DEGREE COMPLETION PLAN

### BIBLICAL CORE COURSES: 18 HOURS

Old Testament Studies 9 Hours

BIBL 5301 Old Testament Theology

6 hours from OT BIBL courses

New Testament Studies 9 Hours

BIBL 5302 New Testament Theology

6 hours from NT BIBL courses

### ELECTIVES: 6 HOURS

Open Electives: 6 Hours

These courses may come from any discipline

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**TOTAL REQUIREMENTS | 24 HOURS**



## GRADUATE CERTIFICATE IN BIBLICAL STUDIES CONCENTRATION IN MESSIANIC JEWISH STUDIES

### Certificate Objectives

This concentration seeks to:

- Provide a basic understanding of the Scriptures from a Messianic Jewish perspective;
- Provide a basic understanding of Messianic Jewish history, theology and practice;
- Integrate biblical and theological knowledge with Messianic Jewish ministry;
- Provide a basic foundation in biblical Hebrew; and
- Provide the knowledge and means for personal spiritual growth and development.

### Certificate Learning Outcomes

Upon completion of this concentration, students will be able to:

- Demonstrate a basic understanding of the Scriptures from a Messianic Jewish perspective;
- Demonstrate a knowledge of Messianic Jewish history, theology and practice;
- Articulate biblical theology from a Messianic Jewish perspective;
- Demonstrate personal growth and maturity in their walk with the Lord; and
- Demonstrate a commitment to lifelong learning and Messianic Jewish ministry.

## DEGREE COMPLETION PLAN

### BIBLICAL CORE COURSES: 6 HOURS

BIBD 5320	Tanakh: The Beginnings of Judaism and the Jewish People
BIBD 5321	The New Testament as Jewish Literature

### MESSIANIC JEWISH STUDIES: 9 HOURS

BIBD 5300	Messianic Jewish Theology
BIBL 6320	Jewish Practices in Messianic Context
BIBD 6320	Messianic Jewish Spirituality

### HEBREW: 6 HOURS

BHEB 5301	Hebrew I
BHEB 5302	Hebrew II

### MESSIANIC JEWISH STUDIES ELECTIVES: 3 HOURS

APOL 6301	Messianic Jewish Apologetics I
APOL 7301	Messianic Jewish Apologetics II
BGRK 5301	Greek I
BGRK 5302	Greek II
BGRK 5303	Greek Exegesis
BHEB 5303	Hebrew Exegesis

BIBD 7310	Jewish-Christian Relations
BIBH 6306	Messianic Judaism in Antiquity & the Modern Era
BIBH 6320	Studies in Anti-Semitism and the Holocaust
BIBH 6322	History of Judaism and the Jewish People
BIBH 7320	The Land and State of Israel
BIBH 7321	Biblical Geography of Israel Study Trip
BIBH 7322	Studies in the New Anti-Semitism
BIBL 5315	Studies in Matthew and Early Judaism
BIBL 5316	Studies in Luke and Early Judaism
BIBL 5317	Studies in the Jewish Calendar
BIBL 5323	The Jewish Heritage of Christianity
BIBL 6305	Studies in John and Early Judaism
BIBL 6306	Studies in Acts and Early Judaism
BIBL 6307	Studies in Romans and Early Judaism
BIBL 6321	Introduction to Rabbinic Literature
BIBL 6322	Introduction to Midrash
BIBL 7302	Studies in Jewish Ethics
BIBL 7303	The Talmud
BIBL 7304	Studies in Galatians and Early Judaism
BIBM 6320	The Basics of Synagogue Worship
BIBM 7314	Congregational Growth and Development

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**TOTAL REQUIREMENTS | 24 HOURS**

## GRADUATE | MASTER'S DEGREE

### Master of Practical Theology

The Master of Practical Theology (MPT) is a specialized ministry program designed to equip believers for effective practical ministry in the local church and other ministry settings. The program seeks to cultivate maturity and skills in the practices of ministry within the local church and includes significant flexibility to enable the student to design his or her own program according to his or her particular ministry calling. The degree program provides a biblical and theological foundation while allowing the student, in consultation with a faculty advisor, to design a program that provides the specialized skills and preparation necessary for his/her particular calling.

#### Program Objectives

The MPT degree program seeks to:

- Prepare men and women for specialized ministry within the local church, church-related agencies, and the community;
- Equip students with the theories and practical skills necessary to perform effectively the ministry to which they are called;
- Increase biblical and theological understanding necessary to undergird these specialized ministries;
- Provide professional training that is enjoined by the ministry of the Holy Spirit; and
- Provide supervised ministry training for those entering specialized ministries.

## Learning Outcomes

Upon completion of The MPT, students will be able to:

- Demonstrate knowledge of Scripture and the ability to properly use hermeneutical and exegetical principles to interpret and apply the Word of God in life and ministry;
- Survey the heritage and traditions of the Church and the Pentecostal/Charismatic Movements;
- Articulate a biblical theology of ministry for the student's focused area of ministry;
- Integrate biblical and theological knowledge in the specialized area of ministry studied; and
- Communicate the gospel clearly and effectively.

## Graduation Requirements

Students must successfully complete a minimum of 48 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have filed their application for graduation by October preceding the May graduation, and fulfilled their financial obligation to the University.

## DEGREE COMPLETION PLAN

### **BIBLICAL STUDIES: 9 HOURS**

BIBL 5301	Old Testament Theology
BIBL 5302	New Testament Theology
BIBL 5304	Current Issues in Biblical Interpretation

### **THEOLOGICAL/HISTORICAL STUDIES: 12 HOURS**

BIBD 6301	Christian Theology I
BIBD 6302	Christian Theology II
BIBL 5305	Life of Jesus in Historical Context
BIBH 5302	Church History and Renewal I OR
BIBH 5303	Church History and Renewal II

### **PRACTICAL MINISTRY STUDIES: 18 HOURS**

BIBM 5305	The Spirit Formed Leader
BIBM 5306	Strategic Leadership
BIBM 5307	Preaching that Connects
BIBM 5308	Equipping People for Life
BIBM 6305	Ministry Management
BIBM 6301	Ministry Practicum

### **PRACTICAL MINISTRY ELECTIVES: 6 HOURS**

6 hours from any BIBM/BIBC/APOL/PHIL course

### **MASTER CAPSTONE PROJECT: 3 HOURS**

BIBM 6315	Master's Capstone Project Practice
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**TOTAL REQUIREMENTS | 48 HOURS**

## MASTER OF PRACTICAL THEOLOGY

### *Sample Course Sequence*

#### YEAR 1

BIBL 5301	Old Testament Theology	3
BIBL 5302	New Testament Theology	3
BIBL 5304	Current Issues in Biblical Interpretation	3
BIBL 5305	Life of Jesus in Historical Context	3
BIBM 5308	Equipping People for Life	3
BIBM 5307	Preaching that Connects	3
BIBM 5306	Strategic Leadership	3
BIBM 5305	The Spirit Formed Leader	3

24 HOURS

#### YEAR 2

BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 5302	Church History and Renewal I <b>OR</b>	3
BIBH 5303	Church History and Renewal II	
BIBM 6305	Ministry Management	3
BIBM 7315	Master's Capstone Project: Practice	3
BIBM 6301	Ministry Practicum	3
Practical Ministry Electives		6

24 HOURS

## MASTER OF PRACTICAL THEOLOGY

### CONCENTRATION IN MESSIANIC JEWISH STUDIES

#### **Program Objectives**

This concentration seeks to:

- Prepare men and women for Messianic Jewish ministry within the local congregation and in the wider movement;
- Equip students with the theories and practical skills necessary to serve effectively in Messianic Jewish ministry;
- Increase biblical and theological understanding from a Messianic Jewish perspective;
- Provide professional training that is informed by the ministry of the Ruach (Spirit); and
- Develop practical ministry skills through supervised Messianic Jewish ministry experiences.

## Learning Outcomes

Upon completing this concentration, students will be able to:

- Demonstrate a knowledge of Scripture and the ability to use hermeneutical and exegetical principles to interpret and apply the Word of God in life and ministry;
- Demonstrate a knowledge of the heritage and traditions of Messianic Judaism;
- Articulate a biblical theology of Messianic Jewish ministry;
- Integrate biblical and theological knowledge with Messianic Jewish ministry; and
- Communicate the knowledge of who Yeshua is and what He has done in a way that is clear, accurate, authentically Jewish and with love and respect.

## DEGREE COMPLETION PLAN

### **BIBLICAL STUDIES: 12 HOURS**

BIBD 5320	Tanakh: The Beginnings of Judaism and the Jewish People
BIBD 5321	The New Testament as Jewish Literature
BIBL 5304	Current Issues in Biblical Interpretation
BIBL 5305	Life of Jesus in Historical Context

### **THEOLOGICAL/HISTORICAL STUDIES: 6 HOURS**

BIBD 5300	Messianic Jewish Theology
BIBH 6306	Messianic Judaism in Antiquity & the Modern Era

### **PRACTICAL MINISTRY STUDIES: 18 HOURS**

APOL 6301	Messianic Jewish Apologetics I
BIBD 6320	Messianic Jewish Spirituality
BIBL 6320	Jewish Practices in Messianic Context
BIBM 6301	Ministry Practicum
BIBM 6315	Master's Capstone Project: Practice
BIBM 7314	Congregational Growth and Development

### **HEBREW: 6 HOURS**

BHEB 5301	Hebrew I
BHEB 5302	Hebrew II

### **MESSIANIC JEWISH STUDIES ELECTIVES: 6 HOURS**

6 hours from the following:

APOL 7301	Messianic Jewish Apologetics II
BGRK 5301	Greek I
BGRK 5302	Greek II
BGRK 5303	Greek Exegesis
BHEB 5303	Hebrew Exegesis
BIBD 7310	Jewish-Christian Relations
BIBH 6320	Studies in Anti-Semitism and the Holocaust
BIBH 6322	History of Judaism and the Jewish People
BIBH 7320	The Land and State of Israel
BIBH 7321	Biblical Geography of Israel Study Trip

BIBH 7322	Studies in the New Anti-Semitism
BIBL 5315	Studies in Matthew and Early Judaism
BIBL 5316	Studies in Luke and Early Judaism
BIBL 5317	Studies in the Jewish Calendar
BIBL 5323	The Jewish Heritage of Christianity
BIBL 6305	Studies in John and Early Judaism
BIBL 6306	Studies in Acts and Early Judaism
BIBL 6307	Studies in Romans and Early Judaism
BIBL 6321	Introduction to Rabbinic Literature
BIBL 6322	Introduction to Midrash
BIBL 7302	Studies in Jewish Ethics
BIBL 7303	The Talmud
BIBL 7304	Studies in Galatians and Early Judaism
BIBM 6320	The Basics of Synagogue Worship

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**TOTAL REQUIREMENTS | 48 HOURS**

## MASTER OF PRACTICAL THEOLOGY

### CONCENTRATION IN MESSIANIC JEWISH STUDIES

*Sample Course Sequence*

#### YEAR 1

BIBD 5320	Tanakh: The Beginnings of Judaism and the Jewish People	3
BIBD 5321	The New Testament as Jewish Literature	3
BIBL 5304	Current Issues in Biblical Interpretation	3
BIBL 5305	Life of Jesus in Historical Context	3
BHEB 5301	Hebrew I	3
BHEB 5302	Hebrew II	3
BIBD 5300	Messianic Jewish Theology	3
BIBD 6320	Jewish Practices in Messianic Content	3

**24 HOURS**

#### YEAR 2

BIBD 6320	Messianic Jewish Spirituality	3
BIBH 6306	Messianic Judaism in Antiquity & the Modern Era	3
APOL 6301	Messianic Jewish Apologetics I	3
BIBM 7314	Congregational Growth and Development	3
BIBM 6315	Master's Capstone Project: Practice	3
BIBM 6301	Ministry Practicum	3

Messianic Jewish Studies Electives 6

**24 HOURS**

## MASTER OF DIVINITY

The Master of Divinity (MDiv) is the three-year professional degree for ordained ministry. As the recognized degree for ministry, it integrates biblical, theological, historical, and practices of ministry studies with supervised ministry experience. The program is designed to equip candidates for full-time vocational ministry as pastors, chaplains, missionaries, church associates, and leaders in para-church organizations.

### Program Objectives

The MDiv degree program seeks to:

- Prepare men and women for ministry within their own particular communities of faith and cultures;
- Provide students with knowledge of Scripture and the tools and methods to interpret Scripture;
- Equip candidates with practical ministry skills in leadership, preaching, worship, teaching, care-giving, and administration.
- Assist students in developing a theology of ministry that is relevant to the context of their calling;
- Develop practical ministry skills through supervised ministry experiences;
- Encourage students to develop their unique spiritual gifts and to integrate these gifts into their theological studies and ministries.

### Learning Outcomes

Upon completion of The MDiv degree, students will be able to:

- Demonstrate the ability to interpret and properly apply biblical texts using sound hermeneutical principles and exegetical methods;
- Demonstrate a knowledge of the heritage, traditions, and practices of the Church;
- Articulate a biblically-based theology of ministry based on knowledge of the nature and mission of the Church;
- Integrate biblical and theological knowledge with the practices of ministry;
- Communicate God's truth clearly, accurately, and convincingly to a single individual or a community;
- Articulate knowledge of and show ability to do the basic tasks of ministry.

### Graduation Requirements

Students must successfully complete a minimum of 78 semester hours of coursework, including required courses with a minimum cumulative grade point average of 2.0 to graduate. They will have successfully completed Supervised Ministry, have filed their application for graduation by October preceding the May graduation, and fulfilled their financial obligation to the University.

## DEGREE COMPLETION PLAN

### MAJOR STUDIES: 54 HOURS

Biblical Studies: 9 hours

BIBL 5301 Old Testament Theology

BIBL 5302 New Testament Theology

BIBL 5304 Current Issues in Biblical Interpretation

**THEOLOGICAL/HISTORICAL STUDIES: 15 HOURS**

BIBD 6301	Christian Theology I
BIBD 6302	Christian Theology II
BIBL 5305	Life of Jesus in Historical Context
BIBH 5302	Church History and Renewal I
BIBH 5303	Church History and Renewal II

**PRACTICAL MINISTRY STUDIES: 24 HOURS**

BIBM 5305	The Spirit Formed Leader
BIBM 5306	Strategic Leadership
BIBM 5307	Preaching that Connects
BIBM 5308	Equipping People for Life
BIBM 6305	Ministry Management
BIBC 7301	Pastoral Counseling
BMIS 7301	Missional Strategies in Contemporary Culture
BIBM 6301	Ministry Practicum

**BIBLICAL LANGUAGE: 6 HOURS**

BGRK 5301	Greek I
BGRK 5302	Greek II
-or-	
BHEB 5301	Hebrew I
BHEB 5302	Hebrew II

**MASTER CAPSTONE PROJECT: 3 HOURS**

BIBM 7315	Master's Capstone Project: Divinity
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**ELECTIVES 21 HOURS**

Biblical Studies Electives: 6 Hours  
6 hours from any BIBL course

**THEOLOGICAL/HISTORICAL ELECTIVES: 3 HOURS**

3 hours from any BIBD/BIBH course

**PRACTICAL MINISTRY ELECTIVES: 12 HOURS**

12 hours from any BIBM/BIBC/APOL/PHIL course

Prerequisites: In addition to the MDiv Degree requirements the following courses must be completed, unless previously satisfied at the undergraduate level, therefore increasing the degree requirements to 87 semester hours.

BIBL 1301	Old Testament Studies
BIBL 1302	New Testament Studies
BIBL 2301	Biblical Background and Interpretation

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**TOTAL REQUIREMENTS | 78 HOURS**



## MASTER OF DIVINITY

### *Sample Course Sequence*

#### YEAR 1

BIBL 5301	Old Testament Theology	3
BIBL 5302	New Testament Theology	3
BIBL 5304	Current Issues in Biblical Interpretation	3
BIBL 5305	Life of Jesus in Historical Context	3
BIBM 5308	Equipping People for Life	3
BIBM 5307	Preaching that Connects	3
BIBM 5306	Strategic Leadership	3
BIBM 5305	The Spirit Formed Leader	3
Biblical Studies Elective		3
Practical Ministry Elective		3
		30 HOURS

#### YEAR 2

BGRK 5301	Greek I <b>OR</b>	3
BHEB 5301	Hebrew I	
BGRK 5302	Greek II <b>OR</b>	3
BHEB 5302	Hebrew II	
BIBD 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBH 5302	Church History and Renewal I	3
BIBH5303	Church History and Renewal II	3
BIBM 6305	Ministry Management	3
Practical Ministry Elective		3
		24 HOURS

#### YEAR 3

BMIS 7301	Missional Strategies in Contemporary Cultural	3
BIBC 7301	Pastoral Counseling	3
BIBM 7315	Masters Capstone Project: Divinity	3
BIBM 6301	Ministry Practicum	3
Biblical Studies Elective		3
Theological/Historical Elective		3
Practical Ministry Electives		6
		24 HOURS

## MASTER OF DIVINITY CONCENTRATION IN MESSIANIC JEWISH STUDIES

### Program Objectives

This concentration seeks to:

- Prepare men and women for Messianic Jewish ministry;
- Provide a knowledge of Scripture and the tools and methods to interpret Scripture;
- Provide a knowledge of Judaism and Christianity and the relationship between these religious traditions;
- Provide a knowledge of Messianic Jewish history, theology and practice;
- Equip students with practical ministry skills in the areas of Messianic Jewish leadership, teaching, preaching, worship, counseling, and administration;
- Assist students in developing a theology of Messianic Jewish ministry;
- Develop practical ministry skills through supervised Messianic Jewish ministry experiences; and
- Encourage students to develop their unique spiritual gifts and to integrate these gifts into their theological studies and Messianic Jewish ministry.

### Learning Outcomes

Upon completion of this concentration, students will be able to:

- Demonstrate the ability to interpret and properly apply biblical texts using sound hermeneutical principles and exegetical methods;
- Demonstrate a knowledge of the heritage and traditions of the Synagogue and the Church;
- Demonstrate a knowledge of Messianic Jewish history, theology and practice;
- Articulate a biblically-based theology of Messianic Jewish ministry that is Spirit-led and informed by the calling of Israel and the Body of Messiah;
- Integrate biblical and theological knowledge with Messianic Jewish ministry;
- Communicate the knowledge of who God is and what He has done clearly, accurately, and with love and respect; and
- Articulate knowledge of and show ability to participate in Messianic Jewish ministry.

## DEGREE COMPLETION PLAN

### BIBLICAL STUDIES: 12 HOURS

BIBD 5320	Tanakh: The Beginnings of Judaism and the Jewish People
BIBD 5321	The New Testament as Jewish Literature
BIBL 5304	Current Issues in Biblical Interpretation
BIBL 5305	Life of Jesus in Historical Context

**THEOLOGICAL/HISTORICAL STUDIES: 15 HOURS**

BIBD 5300	Messianic Jewish Theology
BIBD 6301	Christian Theology I
BIBD 6302	Christian Theology II
BIBH 5302	Christian History and Renewal I
BIBH 5303	Christian History and Renewal II

**PRACTICAL MINISTRY STUDIES: 18 HOURS**

BIBC 7301	Pastoral Counseling
BIBM 5305	The Spirit Formed Leader
BIBM 5307	Preaching that Connects
BIBM 6301	Ministry Practicum
BIBM 7314	Congregational Growth and Development
BIBM 7315	Master's Capstone Project: Divinity

**CONCENTRATION: 21 HOURS**

APOL 6301	Messianic Jewish Apologetics I
BIBD 6320	Messianic Jewish Spirituality
BIBD 7310	Jewish-Christian Relations
BIBH 6306	Messianic Judaism in Antiquity and the Modern Era
BIBH 7320	The Land and State of Israel OR
BIBH 7321	Biblical Geography of Israel Study Trip
BIBL 6320	Jewish Practices in Messianic Context
BIBL 6321	Introduction to Rabbinic Literature

**HEBREW: 6 HOURS**

BHEB 5301	Hebrew I
BHEB 5302	Hebrew II

**MESSIANIC/BIBLICAL LANGUAGE ELECTIVES: 6 HOURS**

APOL 7301	Messianic Jewish Apologetics II
BGRK 5301	Greek I
BGRK 5302	Greek II
BGRK 5303	Greek Exegesis
BHEB 5303	Hebrew Exegesis
BIBH 6320	Studies in Anti-Semitism and the Holocaust
BIBH 6322	History of Judaism and the Jewish People
BIBH 7322	Studies in the New Anti-Semitism
BIBL 5315	Studies in Matthew and Early Judaism
BIBL 5316	Studies in Luke and Early Judaism
BIBL 5317	Studies in the Jewish Calendar
BIBL 5323	The Jewish Heritage of Christianity
BIBL 6305	Studies in John and Early Judaism
BIBL 6306	Studies in Acts and Early Judaism
BIBL 6307	Studies in Romans and Early Judaism
BIBL 6322	Introduction to Midrash
BIBL 7302	Studies in Jewish Ethics
BIBL 7303	The Talmud
BIBL 7304	Studies in Galatians and Early Judaism

BIBM 6320 The Basics of Synagogue Worship

Prerequisites: In addition to the MDIV Degree requirements the following courses must be completed, unless previously satisfied at the undergraduate level, therefore increasing the degree requirements to 87 semester hours.

BIBL 1301 Old Testament Studies

BIBL 1302 New Testament Studies

BIBL 2301 Biblical Background and Interpretation

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**TOTAL REQUIREMENTS: 78 HOURS**

## **MASTER OF DIVINITY CONCENTRATION IN MESSIANIC JEWISH STUDIES**

*Sample Course Sequence*

### **YEAR 1**

BIBD 5320	Tanakh: The Beginnings of Judaism and the Jewish People	3
BIBD 5321	The New Testament as Jewish Literature	3
BIBL 5304	Current Issues in Biblical Interpretation	3
BIBL 5305	Life of Jesus in Historical Context	3
BIBM 5305	The Spirit Formed Leader	3
BIBM 5307	Preaching that Connects	3
BIBD 5300	Messianic Jewish Theology	3
BHEB 5301	Hebrew I	3
BHEB 5302	Hebrew II	3
BIBH 6306	Messianic Judaism in Antiquity & the Modern Era	3

**30 HOURS**

### **YEAR 2**

BIBH 5302	Christian History and Renewal I	3
BIBH 5303	Christian History and Renewal II	3
BIBL 6301	Christian Theology I	3
BIBD 6302	Christian Theology II	3
BIBL 6320	Jewish Practices in Messianic Context	3
BIBD 6320	Messianic Jewish Spirituality	3
BIBL 6321	Introduction to Rabbinic Literature	3
APOL 6301	Messianic Jewish Apologetics I	3

**24 HOURS**

### YEAR 3

BIBH 7320	The Land and State of Israel	3
BIBH 7321	<b>OR</b> Biblical Geography of Israel Study Trip	
BIBD 7310	Jewish-Christian Relations	3
BIBM 7314	Congregational Growth and Development	3
BIBC 7301	Pastoral Counseling	3
BIBM 7315	Master's Capstone Project: Divinity	3
BIBM6301	Ministry Practicum	3
Messianic/Biblical Language Electives		6
		<b>24 HOURS</b>

### MASTER OF MARRIAGE AND FAMILY THERAPY

The Master of Marriage and Family Therapy (MMFT) is an advanced sixty (60) hour degree that equips students with the courses required to prepare for the national licensure exam administered by the Texas State Board of Examiners of Marriage and Family Therapists.

Please note: The Master of Marriage and Family Therapy degree is only offered at the Southlake, TX campus.

#### Program Objectives

This degree seeks to:

- Prepare students to ethically counsel individuals, couples, and families from a systemic perspective;
- Equip students with self-awareness, global-awareness, and spiritual-awareness in order to prepare them to become effective clinicians;
- Prepare students to read, interpret, and conduct empirically based research; and
- Provide students with adequate understanding of various aspects of the mental health field including various levels of care.

#### Learning Outcomes

Upon completion of this degree, students will be able to:

- Integrate empirically-based systemic treatment methods with a Christian worldview;
- Develop an ethical and legal understanding of the counseling field of practice;
- Develop the skills necessary to assess, diagnose and treat individuals, married couples, and families from a diverse background with a wide range of presenting problems;
- Critically analyze counseling theories from a biblical worldview; and
- Apply empirically-based methods of best counseling practice.

## DEGREE COMPLETION PLAN

### RESEARCH CORE COURSES: 15 HOURS

BIBC 5310	Research Methods in Counseling
BIBC 5301	Christian Counseling
BIBC 5307	Current Trends in Counseling
BIBC 5318	Assessment
BIBC 6306	Ethical and Legal Counseling Issues

### COUNSELING CORE COURSES: 18 HOURS

BIBC 5319	DSM V: Assessment, Treatment and Planning for Counseling Populations
BIBC 5302	Advanced Crisis Counseling
BIBC 5313	Counseling Diverse Populations
BIBC 5317	Personal and Professional Self-Awareness
BIBC 5309	Career Counseling

### SYSTEMIC CORE COURSES: 18 HOURS

BIBC 5316	Healthy Family Systems
BIBC 5308	Advanced Systemic Counseling Skills
BIBC 5303	Advanced Counseling Theories
BIBC 5314	Advanced Group Counseling
BIBC 5304	Marriage and Family Therapy I
BIBC 5312	Marriage and Family Therapy II

### PRACTICUM: 9 HOURS

BIBC 5311	Counseling Practicum I
BIBC 5311	Counseling Practicum II
BIBC 5311	Counseling Practicum III

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**TOTAL REQUIREMENTS: 60 HOURS**

## MASTER OF MARRIAGE AND FAMILY THERAPY

### *Sample Course Sequence*

#### YEAR 1

BIBC 5310	Research Methods in Counseling	3
BIBC 5315	Advanced Human Development	3
BIBC 5301	Christian Counseling	3
BIBC 5303	Advanced Counseling Theories	3
BIBC 5314	Advanced Group Counseling	3
BIBC 5317	Personal and Professional Self-Awareness	3
BIB 5304	Marriage and Family Therapy I	3
BIB 5307	Current Trends in Counseling	3

BIBC 5319	DSM V: Assessment, Treatment and Planning for Counseling Populations	3
BIBC5311	Counseling Practicum I	3
30 HOURS		

## YEAR 2

BIBC 5316	Healthy Family Systems	3
BIBC 5306	Ethical and Legal Counseling Issues	3
BIBC 5312	Marriage and Family Therapy II	3
BIBC 5311	Counseling Practicum II	3
BIBC 5308	Advanced Systemic Counseling Skills	3
BIBC 5313	Counseling Diverse Populations	3
BIBC 5302	Advanced Crisis Counseling	3
BIBC 5309	Career Counseling	3
BIBC 5318	Assessment	3
BIBC 5311	Counseling Practicum III	3
30 HOURS		

## GRADUATE | DOCTORAL DEGREE

### Doctor of Ministry

The Doctor of Ministry is an advanced professional program for those persons already successfully engaged in Christian ministry. The program is designed to enhance professional competence in the practice of ministry, to provide opportunity for the renewal of the minister's personal and spiritual life, and to stimulate growth in ministry. As an in-service professional ministry development program, the minister is able to remain in full-time ministry while engaged in this learning process. The Doctor of Ministry is not a research program, but it does require demonstration of critical thought and the highest academic standards.

The culmination of the Doctor of Ministry program is the Doctor of Ministry Capstone Project through which the student makes an important and needed contribution to Christian ministry in the Church.

### Program Objectives

The Doctor of Ministry degree program seeks to:

- Provide a Spirit-filled ecumenical learning environment where professionals in ministry can learn from instructors and from their peers in ministry;

- Provide experienced Christian leaders the opportunity to increase professional effectiveness;
- Encourage candidates in the process of self-examination and spiritual renewal;
- Allow candidates the opportunity to explore significant biblical, theological, and ministry themes as issues relative to current ministry;
- Assist candidates in their professional development by enabling them to apply biblical and theological concepts to their personal ministries;
- Facilitate candidates in developing increased leadership effectiveness;
- Assist candidates in examining the distinctiveness of Spirit-filled ministry and the release of such ministry in the local church;
- Examine contemporary trends in ministry and worship; and
- Allow candidates the opportunity to develop significant comprehension in a chosen area through the process of the Doctor of Ministry Capstone Project.

### **Learning Outcomes**

Upon completion of the Doctor of Ministry degree, students will be able to:

- Articulate a mature biblical theology of pastoral ministry and pastoral leadership;
- Demonstrate mature knowledge and understanding in the daily tasks of church ministry;
- Articulate one's ministry identification with a realistic understanding of one's own strengths and weaknesses in ministry;
- Demonstrate the ability to think, write, and speak analytically on biblical, theological, and practical ministry issues;
- Demonstrate the proficiency to direct people and programs for effective ministry;
- Articulate the distinctive of Spirit-filled ministry in the local church;
- Articulate a broad knowledge of contemporary trends in ministry;
- Demonstrate a mature and comprehensive knowledge of the area of ministry examined and implemented; and
- Develop and write a project, which makes an important contribution to Christian ministry in the Church and/or advances understanding of the practices of ministry within the Church.

### **Graduation Requirements**

Before candidates for the Doctor of Ministry degree are graduated they must have successfully completed all of their course work with a minimum cumulative grade of B level or above. Candidates must have completed a Ministry Research Project, successfully completed an oral defense of the project, and passed an oral examination over the degree's course work. Candidates must have filed their application for graduation by the February preceding graduation, fulfilled their financial obligations to the school, and participated in the graduation ceremonies.



## Graduate Course Numbers

The King's University uses a system of letter prefixes and Arabic numerals to identify its courses in the academic catalog, course syllabi, and on transcripts. The letters designate the curriculum area or discipline and the first of the four numbers indicate the relative academic level of the course: 1, freshman level; 2, sophomore level; 3, junior level; and 4, senior level. The second digit specifies the number of hours of credit assigned to the course. The last two digits indicate course sequence.

APOL	Apologetics
BGRK	Biblical Greek
BHEB	Hebrew
BIBC	Counseling
BIBD	Theology – Graduate
BIBH	Church/Jewish History
BIBL	Biblical Studies
BIBM	Christian/Jewish Ministry
BMIS	Missions

## Graduate Course Descriptions

### APOLOGETICS

#### **APOL6301 Messianic Jewish Apologetics I**

*Formerly BIBD6321, GTHE547-8 Defending Messianic Faith and Practice,*

An examination of the primary general, historical and theological Jewish objections to Jesus.  
*3 Semester Hours*

#### **APOL7301 Messianic Jewish Apologetics II**

An advanced study of general, historical and theological Jewish objections to Jesus.  
*3 Semester Hours*

Prerequisite: APOL6301, BIBL6321, BHEB5301, BHEB5302

### BIBLICAL GREEK

#### **BGRK5301 New Testament Greek I**

*Formerly BGRK6301, BIB212 New Testament Greek I, BIB213 New Testament Greek II, BIB214 New Testament Greek III*

An introduction to the basic vocabulary and grammar of New Testament Greek, providing a foundation for developing skills needed to translate the Greek New Testament. Graduate students who have had one year of Hebrew and wish to take one year of Greek will enroll in the BGRL6301/BGRK6302 scheme. *3 Semester Hours*

Note: Graduate students who have had one year of Hebrew and wish to take one year of Greek will enroll in BGRK5301 and BGRK5302

**BGRK5302 New Testament Greek II**

*Formerly BGRK6301, BIB212 New Testament Greek I, BIB213 New Testament Greek II*

New Testament Greek II continues the introduction to the basic vocabulary and grammar of New Testament Greek begun with BGRK5301. It continues in developing skills needed to translate the Greek New Testament. 3 Semester Hours

Prerequisite: BGRK5301

**BGRK6303 Greek Exegesis**

*Formerly BGRK6303, GBIB526 Greek Reading*

Enables students who have completed the first year of New Testament Greek to develop a greater fluency and accuracy in reading extended passages. May be repeated. 3 Semester Hours

Prerequisite: BGRK3301, BGRK4301, BGRK3302 BGRK4302 or BGRK5301, BGRK6301, BGRK5302, BGRK6302

**HEBREW****BHEB5301 Hebrew I**

*Formerly BHEB6301 Hebrew I*

An introduction to biblical Hebrew that covers basic vocabulary, grammar and syntax. 3 Semester Hours

Note: Graduate students with one year of Greek and who wish to take one year of Hebrew will enroll in BHEB5301 and BHEB5302.

**BHEB5302 Hebrew II**

*Formerly BHEB6302 Hebrew II*

The second semester of first year biblical Hebrew. 3 Semester Hours

Prerequisite: BHEB5301

**BHEB6303 Hebrew Exegesis**

*Formerly BHEB6303 Hebrew Reading*

Readings in the Hebrew Scriptures to develop translation and exegesis skills. 3 Semester Hours

Prerequisite: BHEB5302

**COUNSELING****BIBC5301 Christian Counseling**

An exploration of biblical counseling, its roots in theology, its differences from secular therapy, and its practical applications.

*Formerly Biblical Counseling*

3 Semester Hours

**BIBC5302 Advanced Crisis Counseling**

*Formerly GMIN542*

An analysis of a range of counseling skills essential to assisting individual, couples and families in crisis situations. 3 Semester Hours

**BIBC5303 Advanced Counseling Theories**

*Formerly Counseling Theory*

An analysis of major counseling theories, psychotherapy, and integrative techniques that equip an individual to apply them in a counseling environment. *3 Semester Hours*

**BIBC5304 Marriage and Family Therapy I**

*Formerly GMIN544*

An analysis of the underlying assumptions, theories, foundations, and intervention strategies that make up the field of Marriage and Family Therapy. Attention is given to their integration with theology and spiritual practice. *3 Semester Hours*

**BIBC5306 Ethical and Legal Counseling Issues**

An introduction to the ethical codes in all main counseling associations active in the state of Texas that highlights the requirements of the Texas State Licensing Board. *3 Semester Hours*

**BIBC5307 Current Trends in Counseling**

*Formerly: Pop Psychology: Current Research in Counseling*

A survey of the most current topics in the field of counseling. *3 Semester Hours*

**BIBC5308 Advanced Systemic Counseling Skills**

An analysis of advanced counseling theories and skills essential for developing treatment plans for diverse populations in diverse counseling settings. *3 Semester Hours*

**BIBC5309 Career Counseling**

An analysis of representative theories and approaches for advising clients regarding vocation and career choices. *3 Semester Hours*

**BIBC5310 Research Methods in Counseling**

An evaluation of scholarly and consumer-based research in the field of counseling and marriage and family therapy that includes statistical assessments along with qualitative and mixed methods of research. *3 Semester Hours*

Prerequisite: BIBC5318

**BIBC5311 Practicum**

A supervised counseling-related experience in a professional setting that is reinforced with peer and faculty feedback. *3 Semester Hours*

Prerequisite: BIBC5301, BIBC5306, BIBC5308

**BIBC5312 Marriage and Family Therapy II**

An analysis of systemic counseling skills, techniques, theory, and best practices that may be used when working with individuals, couples, and families. *3 Semester Hours*

Prerequisite: BIBC5304

**BIBC5313 Counseling Diverse Populations**

A comprehensive analysis of culturally applicable and socially acceptable counseling practices. *3 Semester Hours*

**BIBC5314 Advanced Group Counseling**

An analysis and development of the skills necessary for leading group therapy in different settings, including agencies, treatment centers, and therapeutic environments. *3 Semester Hours*

**BIBC5315 Advanced Human Development**

*Formerly SOCI5301 Advanced Human Development*

An analysis of the stages of human life and development from birth to old age.  
*3 Semester Hours*

**BIBC5316 Healthy Family Systems**

*Formerly BIBM5316 Healthy Family Dynamics*

An analysis of biblical concepts and teachings that contribute to healthy individual and family life.  
*3 Semester Hours*

**BIBC5317 Personal and Professional Self-Awareness**

An introduction to various concepts that facilitate self-awareness in the counseling profession  
*3 Semester Hours*

**BIBC5318 Assessment**

An examination and acquisition of the skills needed in the use of standardized and non-standardized assessment instruments in the counseling process. *3 Semester Hours*

**BIBC5319 DSM V: Assessment, Treatment, and Planning for Counseling Populations**

*Formerly PSYC5301 Abnormal Psychology*

An introduction to the discipline of abnormal psychology in which disorders related to gender, race, and sexuality are identified and discussed. *3 Semester Hours*

**BIBC7301 Pastoral Counseling**

*Formerly The Servant as Counselor*

A presentation of the basic historical, theological, spiritual and practical foundations for Biblical counseling to members of a local church. *3 Semester Hours*

**THEOLOGY****BIBD5300 Messianic Jewish Theology**

*Formerly BIBD7300 The Shape of Messianic Jewish Theology*

A study of the unique theological perspective of Messianic Judaism and its relation to traditional Jewish and Christian theologies. *3 Semester Hours*

**BIBD5320 Tanakh: The Beginnings of Judaism and the Jewish People**

A study of major themes and approaches to the Hebrew Bible that are particularly relevant for Messianic Judaism. *3 Semester Hours*

Prerequisite: BHEB5301, BHEB5302

**BIBD5321 The New Testament as Jewish Literature**

A study of major themes and approaches to the New Testament that are particularly relevant for Messianic Judaism. *3 Semester Hours*

**BIBD6301 Christian Theology I**

*Formerly GTHE551 Christian Theology I: God and His Revelation, GTHE552 Christian Theology II: Jesus Christ and Salvation, GTHE553 Christian Theology III: The Holy Spirit and the Church*

The second of a two-course sequence exploring the key tenets and central doctrines of the Christian faith with special focus on the biblical foundations, historical developments, theological methods, and major theological controversies. BIBD6302 specifically explores the doctrines Eschatology, Pneumatology, and Ecclesiology. 3 Semester Hours

**BIBD6302 Christian Theology II**

*Formerly GTHE551 Christian Theology I: God and His Revelation, GTHE552 Christian Theology II: Jesus Christ and Salvation and GTHE553 Christian Theology III: The Holy Spirit and the Church*

The first of a two-course sequence exploring the key tenets and central doctrines of the Christian faith with special focus on the biblical foundations, historical developments, theological method, and major theological controversies. BIBD6301 specifically explores the nature of revelation, the doctrine of God, Christology, and Soteriology. 3 Semester Hours

**BIBD6303 Pneumatology**

An examination of the person and ministry of God the Holy Spirit with emphasis given to the Trinitarian foundations of the Spirit in Christian theology. Attention is given to the Spirit's role in the life and ministry of Jesus and in the early church. 3 Semester Hours

**BIBD6320 Messianic Jewish Spirituality**

*Formerly BIBM6322 Torah Living in the Spirit*

A study of Messianic Jewish piety, drawing on both Jewish and Christian sources. 3 Semester Hours

**BIBD7310 Jewish-Christian Relations**

*Formerly BIBM7324 The Shifting Romance with Israel*

A study of Jewish-Christian relations as it relates to Messianic Judaism. 3 Semester Hours

**CHRISTIAN/JEWISH HISTORY****BIBH5302 Christian History and Renewal I**

*Formerly BIBH6302 Revivalism in America; GTHE511 The Pentecostal/Charismatic Movements*

Explores the Christian story from the last first century through the early Reformation with an emphasis on the renewing work of the Holy Spirit. 3 Semester Hours

**BIBH5303 Christian History and Renewal II**

*Formerly BIBH6302 Revivalism in American; GTHE511 The Pentecostal/Charismatic Movements*

Explores the Christian story from the late Reformation to the present with an emphasis on the renewing work of the Holy Spirit and particulate focus given to the 20th and 21st century Pentecostal and Charismatic Movements. 3 Semester Hours

**BIBH6301 Renewal Christianity**

*Formerly GTHE511 The Pentecostal/Charismatic Movements*

A survey of the origin, growth, and worldwide impact of the Pentecostal and Charismatic movements of the twentieth century. Important issues related to these movements will be identified and traced, and key leaders will be studied. 3 Semester Hours

**BIBH6303 Reformation and Modern Church History**

A study of the Church in the modern world from the seventeenth through twenty-first centuries, with attention given to the Reformation, the Counter-Reformation, Puritanism, and Pietism, the first and second Evangelical Awakenings, the development of liberalism and fundamentalism, the ecumenical movement, Vatican II, and the Pentecostal Charismatic movement. *3 Semester Hours*

**BIBH6306 Messianic Judaism in Antiquity and the Modern Era**

*Formerly BIBD6322 Two Millennia of Messianic Faith*

A study of the historical development of Messianic Judaism through the centuries.  
*3 Semester Hours*

**BIBH6320 Studies in Anti-Semitism and the Holocaust**

*Formerly BIBM7321, GMIN547-5 Challenging the Anti-Semitic Spirits: Old and New*

A study of anti-Semitism through the centuries and its origins. *3 Semester Hours*

**BIBH6322 History of Judaism and the Jewish People**

*Formerly BIBM7325 The Spectrum of Jewish Religion*

A survey of how the Jewish religion, culture and people have developed over the centuries.  
*3 Semester Hours*

**BIBH7320 The Land and State of Israel**

*Formerly BIBM7322 The Jewish State in Messianic Focus*

A study of the history of the modern State of Israel and its geography. *3 Semester Hours*

**BIBH7321 Biblical Geography of Israel Study Trip**

A study trip to the land of Israel that explores its geography and biblical archaeological sites.  
*3 Semester Hours*

**BIBH7322 Studies in the New Anti-Semitism**

A study of anti-Semitism in the post-Holocaust period. *3 Semester Hours*

**BIBLICAL STUDIES****BIBL5301 Old Testament Theology**

A survey of the content found in the books of the Old Testament and a review of their history, literature and thought. *3 Semester Hours*

**BIBL5302 New Testament Theology**

A survey of the content found in the canonical Gospels and a review of their historical, theological and philosophical backgrounds. *3 Semester Hours*

**BIBL5303 Biblical Hermeneutics**

*Formerly Hermeneutics*

An examination of biblical interpretation with an emphasis on exegetical method addressing grammatical, historical, cultural, literary, contextual considerations involved in the discovery of meaning of the biblical text as well as the interpretive roles played by the interpreter and by the Holy Spirit. *3 Semester Hours*

**BIBL5304 Current Issues in Biblical Interpretation**

A critical analysis of the history and development of current issues in biblical hermeneutics with a particular focus on a proposed "Spirited" hermeneutical method that recognizes the essential role of the Holy Spirit in biblical interpretation. *3 Semester Hours*

**BIBL5305 Life of Jesus in Historical Content**

A multifaceted examination of the life and teachings of Jesus with emphasis placed on the significance of the incarnation and Jesus' ministry during the Second Temple period. This course traces the significant events in Jesus' life and their impact on the fulfillment of prophecy. *3 Semester Hours*

**BIBL5306 Studies in Mark**

A study of Mark's Gospel that encompasses the ministry and message of Jesus. *3 Semester Hours*

**BIBL5307 Prison Epistles**

*Formerly GBIB576*

A study of Ephesians, Colossians, Philippians, and Philemon that gives attention to their historical background and primary teachings. The book of Ephesians and its understanding of the Church is emphasized. *3 Semester Hours*

**BIBL5308 Synoptic Gospels**

*Formerly GBIB564*

A comparative study of the life of Jesus given in the first three Gospels. The events, ministry, and teaching on the kingdom of God by Jesus in these Gospels are compared to one another in order to appreciate the unique portraits of Him that they provide. *3 Semester Hours*

**BIBL5309 Studies in John**

*Formerly GBIB566*

A study of the Gospel of John and its thematic and theological presentation of Jesus' teaching, self revelation and ministry. *3 Semester Hours*

**BIBL5315 Studies in Matthew and Early Judaism**

A study of the Gospel of Matthew with a focus on its Jewish context. *3 Semester Hours*

**BIBL5316 Studies in Luke and Early Judaism**

*Formerly BIBD7301 Messianic Charisma in Lukan Theology*

A study of the Gospel of Luke with a focus on its Jewish context. *3 Semester Hours*

**BIBL5317 Studies in the Jewish Calendar**

An examination of the Jewish calendar and its holidays. *3 Semester Hours*

**BIBL5323 The Jewish Heritage of Christianity**

An exploration of the biblical and historical relationship between the Church and the Jewish people. *3 Semester Hours*

**BIBL5330 Story of the Bible**

This class will look at the story of Scripture as "one book;" The Bible is one book that tells one story. In order to see this "flow of redemptive history" as a cohesive presentation, we will look at five key themes of Scripture that are present from Genesis to Revelation. Also covered will be an overview of Scripture, as well as discussion on personal life application. *3 Semester Hours*

**BIBL6301 Studies in Genesis**

An examination of the book of Genesis, with special attention to the creation accounts and the patriarchs. 3 Semester Hours

**BIBL6302 Studies in the Pentateuch**

*Formerly GBIB535*

An examination of the first five books of the Old Testament with special attention given to source criticism, covenant theology, and Leviticus as a book of worship. 3 Semester Hours

**BIBL6303 Studies in Ephesians**

An examination of the book of Ephesians that gives attention to its Christology, Ecclesiology, and Pneumatology. 3 Semester Hours

**BIBL6305 Studies in John and Early Judaism**

A study of the Gospel of John with a focus on its Jewish context. 3 Semester Hours

**BIBL6306 Studies in Acts and Early Judaism**

A study of the book of Acts with a focus on its Jewish context. 3 Semester Hours

**BIBL6307 Studies in Romans and Early Judaism**

A study of Paul's letter to the Romans with a focus on its Jewish context. 3 Semester Hours

**BIBL6315 Studies in Romans**

*Formerly GBIB574 The Book of Romans*

An investigation of the book of Romans that gives attention to Paul's teaching of justification by faith, his understanding of the fall and restoration of humankind, and the relationship between Gentiles and Jews. 3 Semester Hours

**BIBL6320 Jewish Practices in Messianic Context**

*Formerly BIBD6321 Defending Messianic Faith and Practice*

A study of the biblical and historical background of Jewish practices and customs. 3 Semester Hours

**BIBL6321 Introduction to Rabbinic Literature**

*Formerly BIBP5321 Jewish Thought: Literature, Mysticism, and Philosophy*

A survey of Rabbinic literature from the Land of Israel in its social, historical, and religious context. 3 Semester Hours

Prerequisite: BHEB5301, BHEB5302

**BIBL6322 Introduction to Midrash**

A study of the major works and methods of Midrash. 3 Semester Hours

**BIBL7301 Studies in the Revelation**

An investigation into the Book of Revelation that analyzes its historical background, apocalyptic language and imagery, and emphasizes its theology of hope and victory. 3 Semester Hours



**BIBL7302 Studies in Jewish Ethics**

*Formerly BIBM7305, Formerly GMIN547-7 True Prophets and Counter Cultural Challenge*

A study of Jewish ethical principles and their application to modern life. 3 Semester Hours

**BIBL7303 The Talmud**

*Formerly BIBM7323, GTHE547-3.20 The Oral Law: Rabbinical Guide to Survival*

An introduction to the Babylonian Talmud in its social, historical, and religious context.

3 Semester Hours

Prerequisite: BHEB5301, BHEB5302

**BIBL7304 Studies in Galatians and Early Judaism**

A study of Paul's letter to the Galatians with a focus on its Jewish context. 3 Semester Hours

**CHRISTIAN/JEWISH MINISTRY****BIBM5000 Ministry Seminar**

*Formerly Ministry Colloquiums*

A conference experience designed for the professional development of leaders and vocational pastors. No Credit

**BIBM5100 Ministry Seminar**

*Formerly Ministry Colloquiums*

A conference experience designed for the professional development of leaders and vocational pastors. Written student assignments will be required for the 1 semester hour credit. 1 Credit

**BIBM5305 The Spirit Formed Leader**

An exploration of the spiritual development of Christian leaders, with emphasis on life-long development, the role of the Holy Spirit and the place of spiritual disciplines. 3 Semester Hours

**BIBM5306 Strategic Leadership**

An overview of the contemporary field of leadership for the purpose of fostering flourishing ministries, church and marketplace enterprises. 3 Semester Hours

**BIBM5307 Preaching that Connects**

*Formerly GMIN512.30 Servant as Communicator*

An examination of the history and theology of Christian proclamation, the role of community in sermon preparation and the relationship of the preacher to the text. 3 Semester Hours

**BIBM5308 Equipping People for Life**

A historical, theological, and practical examination of Christian discipleship and spiritual formation. 3 Semester Hours

**BIBM6301 Ministry Practicum**

An opportunity for students to experience supervised ministry training in a local or para-church setting. 3 Semester Hours.

**BIBM6302 Teaching to Transform Lives**

*Formerly CED312 Teaching the Bible*

A motivational and practical preparation for teaching and preaching the scriptures for life change. 3 Semester Hours

**BIBM6305 Ministry Management**

*Formerly GMIN519 – The Servant as Administrator or BIBM6305 Relational & Administrative Ministry*

A preparation to competently manage the multifaceted affairs of a growing and complex ministry or organization. Attention is given to the biblical and theological foundations for management. 3 Semester Hours

**BIBM6315 Master's Capstone Project: Practice**

*Formerly Field Project*

A concluding experience for Master of Practical Theology seniors in which students write a paper or produce a project that highlights and displays the ministerial skills and theological knowledge they have gained during the course of their studies at The King's University in application to real life Christian ministry. 3 Semester Hours

**BIBM6320 The Basics of Synagogue Worship**

*Formerly MUSW5321 Avodah: The Art of Jewish Worship*

A study of Jewish liturgy and the ways that it functions in the sacred space of the synagogue. 3 Semester Hours

**BIBM7314 Congregational Growth and Development**

*Formerly BIBM6321 Leading Messianic Congregations*

A study of how to build healthy and vibrant Messianic synagogues. 3 Semester Hours

**BIBM7315 Master's Capstone Project: Divinity**

*Formerly Ministry Integration Field Project*

A summative experience for all MDIV students. Students synthesize what they have learned in their biblical, theological, and practical ministry studies by writing a comprehensive paper that shows an understanding of personal spiritual growth, the development of professional skills and abilities, and commitment to vocational calling in the Church to God and His people. 3 Semester Hours

**BIBM7326 Roles of the Messianic Rabbi**

A study of how the Messianic rabbi serves as a teacher, halakhist, preacher, counselor, healer and service leader. 3 Semester Hours

**BIBM7327 Shabbat and Weekday Services**

A study of the structure, flow, and content of Shabbat and daily services. 3 Semester Hours

**BIBM7328 Services for the High Holy Days and Festivals**

A study of the structure, flow, and content of High Holiday and festival services. 3 Semester Hours

Prerequisite: BIBM7327

**BIBM7329 Key Events in the Jewish Life Cycle**

A study of Jewish life cycle events such as bar/bat mitzvah and chuppah, and how to officiate at these ceremonies. *3 Semester Hours*

**BIBM7330 The Rabbi's Personal and Professional Relationships**

An internship that focuses on interpersonal skills necessary for humble and dynamic leadership. *3 Semester Hours*

**BIBM7331 Pastoral Care Internship I: Counseling and Prayer**

An internship that focuses on the role of the rabbi in counseling and praying for people in the Jewish community. *3 Semester Hours*

**BIBM7322 Pastoral Care Internship II: Serving Through the Stages of Life**

An internship that focuses on the role of the rabbi in ministering to people at various stages of life. *3 Semester Hours*

Prerequisite: BIBM7331

**MISSIONS****BMIS7301 Missional Strategies in Contemporary Culture**

An exploration of Christian engagement with culture with an emphasis on an ecclesial understanding of evangelism and reconciliation in light of God's mission to the world. *3 Semester Hours*



**2016-2017  
ADDENDUMS**

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## **Academic Catalog 2016/2017 Addendum | November 2016**

### **The King's Standards of Conduct – (Page 43)\***

Recognizing that preparation for and involvement in the service of Christ requires a lifestyle consistent with an effective Christ-like witness and one which exemplifies a life of integrity and Christian values, the following are expected of community members:

- Maintain a Blameless Testimony. Scripture declares that God has created all persons in His image (Gen.1:26-27) and that we are not to be conformed to this world (Romans 12:2), but are to be "holy in all" our conduct (1 Pet. 1:15-16). To maintain a blameless testimony as Christian leaders, students and employees are expected to totally abstain from participating in fornication, adultery, or using pornography, illegal drugs or harmful substances, or the abuse of alcohol and profanity, obscenity, and dishonesty including plagiarism are equally unworthy and to be shunned.
- Respect for Peers and Authority. The King's expects every member of the community to demonstrate love, respect, and honor to all other members of the community, whether it is with one's colleagues or with those in authority (Rom. 12:10, 1 John 4:21, 1 Pet.2:17, Heb. 13:16-17).

\*(Amended by Board Approval, November 4, 2016).

### **Attendance Policy – On Ground – (Page 51)**

Paragraph 1:

The minimum attendance requirement is 75% of seat/contact time. If a student exceeds absences above 25% the faculty will give an automatic grade of "F." For a regular on-ground class, a student who misses more than four weeks, (8 classes for courses that meet twice per week or four classes for block classes that meet once per week), will receive an "F" for the course.

### **Grading System – (Page 58)**

Remove "P - In Process."

### **Application for Graduation – (Page 65)**

Graduation occurs at the end of the Spring Semester. Students expecting to graduate must submit their Application for Graduation with the Office of the Registrar by the deadlines outlined in the Graduation Information Packet. To graduate, the student must demonstrate that all requirements for the completion of their program will be fulfilled by the time of graduation. Graduation occurs prior to the submission of final grades; therefore, should a student receive a grade of D or F in a course required for degree completion, their degree will not be conferred and the student will need to reapply for graduation the following year. Students must have a minimum cumulative GPA of 2.0 to graduate.

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